

## **MOVE Board of Directors Meeting Agenda**

May 20, 2025

### **Zoom meeting link.**

<https://zoom.us/j/95799832403?pwd=V0GS8u96yXIGvJfxRBjfWmeLZDOt7H.1>

Meeting ID: 957 9983 2403  
Passcode: 935870

### **AGENDA**

**1. Call to Order**

**2. Roll Call –**

Jeff Lambaren- Chairperson  
Geri Vargas- Vice Chairperson  
Lupe Aguilera-Director  
Joyce Gandelman-Director  
Yvonne Reynolds- Director

**3. Public Comments**

Matters under the jurisdiction of the MOVE Board of Directors, and not on the agenda may be addressed by interested parties in the audience at the beginning of the regular agenda. Any member of the audience wishing to address the Board of Directors during the “Public Comments” period shall be permitted to be heard for up to five minutes or at the discretion of the Chair.

**4. Consent Calendar**

**A.** Motion to approve Board of Directors Meeting Minutes April 15, 2025

**5. Discussion/Action Items**

- A.** Culture of Innovation Overview- Staff Spotlight (Tony, Susie)
- B.** Motion to Approve Adjusted Budget Line Items (Tony, Clint Miller)
  - IT Consulting \$20,000 to \$30,000
  - Desk Phones \$4,800 to \$7,200
  - Taxes, License, Permits \$3,100 to \$7,000
  - Pass Program \$20,000 to \$27,000
- C.** Motion to Approve Adjustment to John Hancock MOVE contribution guidelines. Stike provision employer contribution contingent upon employee/employment status effective December 31<sup>st</sup>. (Tony, Clint)
- D.** Motion to Approve Service Animal Policy (Tony)
- E.** Motion to Approve Personal Care Attendants/Companion Policy (Tony)
- F.** Motion to Approve Medical Oxygen Policy (Tony)
- G. CEO Report- Tony**
  - 1. Strategic Planning Update
  - 2. Website Launch Timeline

**6. Comments by Board Members**

**7. MOVE Public Outreach Activities- Alicia**

**8. Program Reports- Kristin/Alicia**

**9. Closed Session- Bank Account Designations/ Allocations**

**Next Scheduled Board Meeting:**

June 17, 2025  
4701 Sisk Avenue Suite 201  
Modesto, CA 95356

## **MOVE Board of Directors Meeting Minutes**

April 15th, 2025

### **MOVE Board of Directors Meeting**

Apr 15, 2025, 10:00 – 11:30 AM (America/Los Angeles)

**Please join my meeting from your computer, tablet or smartphone.**

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### **AGENDA**

**1. Call to Order**

**2. Roll Call –**

Jeff Lambaren- Chairperson  
Geri Vargas- Vice Chairperson  
Lupe Aguilera-Director (Not Present)  
Joyce Gandelman-Director (Not Present)  
Yvonne Reynolds- Director

Also in attendance: Tony Hill, Alicia Rodriguez, Brandon Young LSL,  
Rose Mary Cervantes. Clint Miller and Kristin Bragg joined the meeting virtually.

**3. Public Comments**

Matters under the jurisdiction of the MOVE Board of Directors, and not on the agenda may be addressed by interested parties in the audience at the beginning of the regular agenda. Any member of the audience wishing to address the Board of Directors during the “Public Comments” period shall be permitted to be heard for up to five minutes or at the discretion of the Chair.

No Public Comments

**4. Consent Calendar**

**A. Motion to approve Board of Directors Meeting Minutes March 18, 2025**

**Board Action:** A motion was made to approve the Board of Directors Meeting Minutes of March 18, 2025, by Vice Chairperson Geri Vargas with a second motion made by Director Yvonne Reynolds.

**Motion:** Passed Unanimously

**5. Discussion/Action Items**

**A. Motion to Accept: LSL/LLP MOVE STANISLAUS TRANSPORTATION FY 23/24 Audit Report (Tony, Brandon Young, CPA, Partner COO, LSL/LLP)**

**Discussion:**

The CEO introduced Brandon Young, who then offered an overview/summary of the audit findings including the independent auditor’s report and management responsibilities.

**Board Action:** A motion was made by Director Yvonne Reynolds, with a second motion by Vice Chairperson Geri Vargas.

**Motion:** Passed Unanimously

**B. Motion to Amend: MOVE Employee Handbook Sick Leave Payout provision. (Tony)**

**Compensation for Sick Leave.** Paid sick days ordinarily are paid at the employee's normal rate of pay earned during regular work hours. Accrued, unused ~~paid~~ sick leave is ~~not~~ paid out upon termination or resignation of a MOVE employee. ~~However, employees separating from employment who are rehired within one year from the date of separation will have their previously accrued and unused paid sick days reinstated. The employee also will begin accruing paid sick leave upon re-hire (assuming the employee's bank is below the applicable cap [PM1]). In addition, if the employee is re-hired within one year from the date of separation, any number of days that the employee previously worked for the Company will be credited toward the 90 calendar days [AR22] that an employee must have worked for the Company before being eligible to use paid sick leave under this policy.~~

**Discussion:**

The CEO provided an overview of policy and prior board action approving the language change. The Vice Chairperson requested a handbook. The CEO will provide the entire Board with the handbook including revision dates.

**Board Action:** A motion was made by Vice Chairperson Geri Vargas, with a second motion made by Director Yvonne Reynolds.

**Motion:** Passed: Unanimously

**C. Motion to Amend: Accounting Control Procurement Policy (Tony)**

**Electronic Transfers & Payments.** Electronic banking allows wire transfers, ACH payments, electronic transfers, stop payments on checks and account balance inquiries to be initiated and completed via telephone or internet. Wire transfers and ACH payments are subject to the same allowances and restrictions as the authorization of disbursements of funds by check. ~~Except for electronic payments for MOVE employee health care benefits, allowable when the payment is initiated by the Office Administrator and approved by the CEO.~~ Electronic

transfers of funds between accounts can only be initiated by the CEO or designated member of the Board of Directors and only between MOVE accounts.

**Discussion:**

The CEO recommended payment for MOVE employee health care benefits when initiated by the Office Administrator and approved by the CEO. The current process is not secure in relying on checks to be sent to the Health Care Plan. Electronic payment is secure and is efficient use of operational resources.

**Board Action:** A motion was made by Director Yvonne Reynolds, with a second motion made by Vice Chairperson Geri Vargas.

**Motion:** Passed Unanimously.

**D. CEO Report- Tony**

The CEO informed the Board of Directors of the upcoming Volunteer Appreciation Dinner on April 25, 2025, at 5:30 PM at the Golden Corral, and extended congratulations to Rose Mary, Alicia and Kristin, recent graduates of Dale Carnegie Program.

**E. Earmark Changes**

The CEO reported new limitations imposed on the availability and use of earmark funding. MOVE is not eligible as a applicant for an earmark under the revised policy framework.

**F. StanCOG Proposed Guidelines Congestion Mitigation Air Quality (CMAQ) and Surface Transportation Block Grant (STBG)**

The CEO gave an overview of StanCOG's proposed Guidelines Congestion Mitigation Air Quality (CMAQ) and Surface Transportation Block Grant (STBG) grant opportunities. MOVE is now an eligible agency and can

participate in these grant opportunities as a subrecipient agency.

**6. Comments by Board Members**

The Vice Chairperson inquired if MOVE will be attending the Senior Ball, response was yes. There was a reminder for the upcoming Strategic Plan Meetings. The Board of Directors appreciated the display of their photos near the conference room entryway.

**7. MOVE Public Outreach Activities- Alicia**

Alicia provided a list of the events MOVE attended in the month of March. The Vice Chairperson recommended visiting mobile home parks. MOVE will attend the event on May 02, 2025 (East La Loma Park).

**8. Program Reports- Kristin/Alicia**

Kristin: VetsVan growing every month Sara Nunez has succeeded in the program goals. There has been another volunteer recruit. Bridges show an increase; Destiny has been reaching out by sending a flyer with a reminder of how to send reimbursement form online. Care Cruisers will be hiring new drivers. Passenger miles have increased, meaning deadhead miles have decreased. We are serving more people.

Alicia: Eligibility had 116 requests, 64 in person interviews, 21 renewals. Turlock: 9 appointments-6 interviews. Patterson: none but they go to StanRTA. Travel Training has had a decrease due to no refugee referrals, will be reaching out to the community to schedule presentations. The PASS program will continue to assist by providing free passes to organizations such as Downtown Street Team, Cal PRIDE Stanislaus, and Salvation Army.

**9. Adjourn- Meeting adjourned by Chair Lambaren**

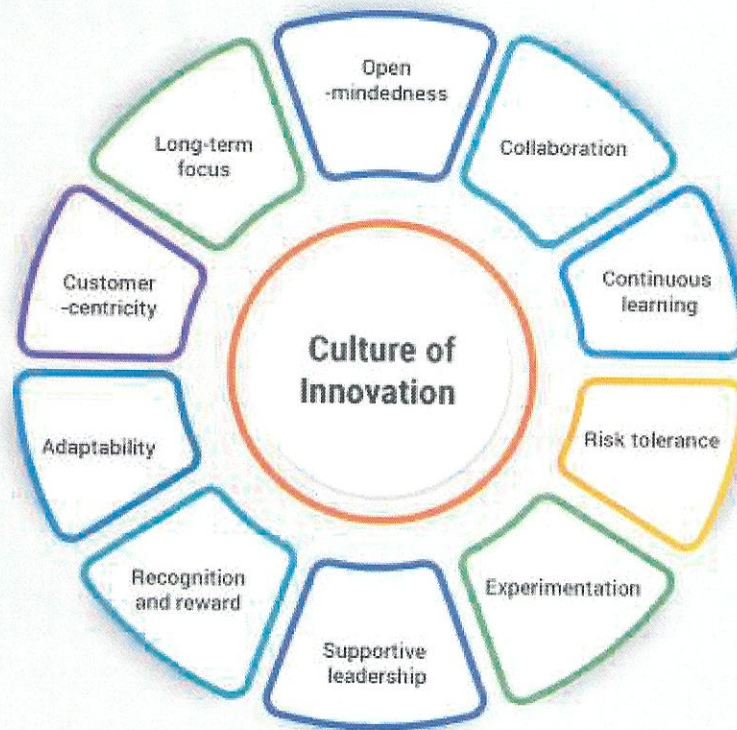
**Next Scheduled Board Meeting:**

May 20, 2025  
4701 Sisk Avenue Suite 201  
Modesto, CA 9



Rose Mary Cervantes  
Office Administrator





### Key Characteristics:

- **Openness and Collaboration:**

Encouraging open communication, cross-functional collaboration, and the free flow of ideas from all levels of the organization.

- **Psychological Safety:**

Creating a safe space where individuals feel comfortable taking calculated risks, asking "dumb" questions, and learning from mistakes without fear of judgment or punishment.

- **Tolerance for Failure:**

Viewing failure as an opportunity for learning and growth, rather than a setback.

- **Experimentation and Iteration:**

Fostering a mindset of experimentation, testing new ideas, and iterating on solutions to find the best outcomes.

- **Continuous Improvement:**

Embracing a culture of continuous improvement, constantly seeking ways to enhance processes, products, and services.

- **Empowerment:**

Giving employees the autonomy and freedom to contribute their ideas and implement them.

- **Strong Leadership:**

Leaders play a crucial role in establishing and maintaining a culture of innovation by championing new ideas, providing resources, and setting the example.

- **Recognition and Reward:**

Recognizing and rewarding innovative thinking and contributions to encourage further innovation.

### Importance of a Culture of Innovation:

- **Increased Productivity and Profitability:**

A culture of innovation can lead to increased productivity, efficiency, and profitability by fostering a continuous stream of new ideas and improved processes.

- **Attracting and Retaining Top Talent:**

Companies with a strong culture of innovation are more attractive to top talent, as individuals seek to work in environments where they can make a real impact and be challenged to think creatively.

- **Staying Ahead of the Competition:**

In today's rapidly evolving business landscape, a culture of innovation is essential for staying ahead of the competition and adapting to changing market conditions.

- **Improved Problem Solving:**

A culture of innovation fosters a mindset of problem-solving and encourages employees to find creative solutions to challenges.

- **Enhanced Organizational Performance:**

By embracing innovation, organizations can improve their overall performance, adapt to change, and achieve greater success.

# Care Cruisers Driver procedures

## Daily Start-Up

- **Clock In**  
Begin your shift by clocking in on ADP at your scheduled time.
- **Log into Ecolane**  
Use your *assigned vehicle number* and *personal login* to gain access. You can press **Preview** and take a look your schedule including your pull out time.
- **Perform Daily Vehicle Inspection**  
Check the following:
  - Exterior condition
  - Gauges
  - Tires
  - Blinker/Break/Head lights
  - Dashboard alerts
  - Interior condition
- **Report any issues immediately to Annette at (209) 424-0268 or via email [annetter@movestanislaus.org](mailto:annetter@movestanislaus.org)**  
*All vehicle-related matters should be directed to Annette.*

## Departure & Navigation

- Pull out on time to avoid delays.
  - Press **Start** and double check vehicle mileage is correct.
- Always use navigation for directions — it can help you avoid traffic jams.
- Double-check addresses as navigation may occasionally provide incorrect ones.
- Drive defensively and be safe out there!
- Follow the pick-up/break prompts in order as listed on your **Ecolane schedule**.

## Client Pick-Up Procedures

- **Review Trip Details**
  - Press **Trip Details** for any special instructions from dispatch before each trip.
- **At-Home Pick-Ups**
  - Press **Arrive** on Ecolane
  - Knock on the client's door and announce your arrival.
  - If there's no answer, call dispatch at (209) 672-1143, option #1 to have them contact the client right away.
  - **Waiting/Loading Times:**
    - Clients: 7 minutes

- Wheelchair clients: 10 minutes (You must meet them at their door unless accompanied by a PCA.)
  - Press **Onboard** on Ecolane then hit **Navigation**. Drive safe!
- **Return Trip Pick-Ups**
  - Press **Arrived** on Ecolane
  - Scan front of building for client. If you do not see client then you will go into the lobby area or inside the threshold of the store/building to find your client.
  - If client can not be located, call dispatch at (209) 672-1143, option #1 to have them contact the client right away.
    - The same wait/load times (as mentioned above) are used.
  - Press **Onboard** on Ecolane then hit **Navigation**. Drive safe!
- **Client Assistance**
  - While you are not a caregiver, always be a caring and helpful driver.
  - Always open manual vehicle doors for clients.
  - Assist clients with a hand or arm as needed.
  - Walk with clients to/from their destination doors.
  - Approximately 80% of clients may require some level of assistance.
  - About 40% of clients may need help fastening their seatbelt.
- **Mobility Devices**
  - If a client uses a cane or walker, exit the vehicle to assist them.
  - Secure their mobility device safely in the vehicle.
- **Donations are accepted however we do not ask for them.** Donations get turned in to Anita.

## Breaks & Lunches

- **Take your scheduled lunch breaks as listed on Ecolane.**
  - Press **Start**.
  - Do not forget to clock out on ADP.
  - Press **Finish**.
  - Do not forget to clock in on ADP.
- **Tip:** If possible, check your next destination and, if time allows, head in that direction before clocking out for lunch to avoid delays. Stop where you'd like for your lunch and enjoy!!
- **Do not deviate much from your routed schedule for breaks, lunches, or outreach activities.**

## Vehicle Care

- **Sanitize after every client**
  - Wipe seat & handles &/or
  - Spray Lysol in the area
- **Clean your vehicle daily**
  - Vacuum/Sweep

- Windows
- Dash
- Car wash (All vehicles go to Mister car wash except #10)
- **Fuel up the vehicle before ending your shift.**
  - All gas card information is on the green sheet inside binder.
  - On busy days, ensure the vehicle has at least a half tank of gas before turning it in.
  - If unable to refuel, leave a courtesy note on the vehicle binder for the next driver.
  - **Tip:** Using any downtime to refuel is great too.

## Client Interaction

- Our clients are the heart of our service.
- Always show up with a smile.
- Ask them how their day is going — for many, we are their only interaction that week. Our clients love a good conversation. They have so many stories to share.
- Always be courteous, patient, and kind.

## Support Contacts

- **For daily questions, comments, or concerns contact your Lead Driver:**  
Susie — Call/Text: (209) 424-0247
- **For routing and dispatch issues:**  
Mason — (209) 345-5554  
Anita — (209) 672-1143, option #1
- **Program Oversight:**  
Kristin Bragg, Director of Operations  
209-353-5741 [kristinb@movestanislaus.org](mailto:kristinb@movestanislaus.org)

**WELCOME TO MOVE!!**



## Proposal to remove Last Day Provision Requirement:

### Plan Specifications

<b>Plan Design</b>	<b>Plan Name</b>	MOVE Stanislaus Transportation 401(k) Plan
	<b>Effective Date</b>	7/1/2018
	<b>Year-End</b>	06/30
	<b>Class Exclusions</b>	Union employees, Non-resident aliens & Leased employees
<b>Employee Contributions</b>	<b>Eligibility - Age/Service</b>	Age 21 + 90 days of service
	<b>Entry Dates</b>	Quarterly
	<b>Salary Deferrals</b>	Lesser of \$23,000 or 100% of income (100% vested)
	<b>Catch-Up Provision</b>	\$7,500 catch-up available for age 50+ ; Super catch-up \$11,250 age 60-63
	<b>Roth Deferrals</b>	Yes
<b>Employer Contributions</b>	<b>Eligibility - Age/Service</b>	Age 21 + 90 days of service
	<b>Entry Dates</b>	Quarterly
	<b>Safe Harbor Provision</b>	None
	<b>Match</b>	None
	<b>Profit Sharing</b>	Discretionary
	<b>Profit Sharing Requirements</b>	Must be employed on last day of plan year
	<b>Vesting Schedule</b>	Immediately 100% vested
<b>Fiduciary Requirements</b>	<b>Notes</b>	QDIA: Vanguard Target Retirement Funds
	<b>Investment Direction</b>	Employee
	<b>Broad Range of Investments</b>	31 different investment options
	<b>Ability to Transfer Funds</b>	Maximum 2 transfers per month, 12 in a year
	<b>Plan Information</b>	Summary plan description, website, teleservice, advisor access
<b>Access To Funds</b>	<b>Hardship Withdrawals</b>	Available for qualified events
	<b>Loans</b>	Available, minimum amount \$1,000, maximum 1 loan
	<b>Normal Retirement Age</b>	65
	<b>In-Service Distributions</b>	Available at age 59 1/2

MOVE Stanislaus Transportation

### Impact on Participants:

This change is entirely beneficial for participants. There are no downsides. Under the amended provision, participants who terminate employment during the plan year would still be eligible to receive the employer contribution for the portion of the year they were employed

### Impact on the Employer:

The primary drawback for the employer is that they would no longer be able to exclude terminated employees from receiving a contribution in the year of termination. This would result in a potential increase in plan contribution costs

### Effective Date Options:

Because this change enhances employee benefits, the amendment can be made effective as of any date the employer prefers. It may be applied retroactively to the current plan year or prospectively, such as beginning July 1, 2025

### Cost to amend plan:

\$150 to remove the last day provision

MOVE STANISLAUS TRANSPORTATION  
POLICY & PROCEDURES

Date Revised: \_\_\_\_\_

TO: MOVE STAFF

SUBJECT: SERVICE ANIMAL

Approved: \_\_\_\_\_

TONY HILL, ESQ. CEO

Date of Board Approval:

#### PURPOSE & PHILOSOPHY

MOVE Stanislaus Transportation is committed to taking reasonable measures to ensure that all drivers and passengers may enjoy the services provided by MOVE. MOVE has designed this policy to assist veterans and individuals with disabilities who use servicing animals. Service animals play an important role in ensuring independence, and it is MOVE's policy to welcome any service animal(s) that are trained to assist riders.

#### DEFINITION

The ADA defines a service animal as any guide animal, signal animal, or other animal trained to provide assistance to an individual with a disability. If they meet this definition, animals are considered service animals under the ADA regardless of whether they have been licensed or certified by a state or local government. Service animals perform some of the functions and tasks that the individual cannot perform for him or herself. In addition, guide animals are a type of service animal, used by individuals who are visually impaired or blind.

## REQUIREMENTS

To effectively implement the Service Animal Policy, the following requirements are as follows:

1. MOVE staff may ask if an animal is a service animal or ask what tasks the animal has been trained to perform. Staff may not ask for identification or certification for the animal or inquire about the individual's disability.
2. The passenger boarding a MOVE vehicle with a service animal may not be charged a fee for the service animal.
3. The passenger is not limited in the number of service animals they may have as each may provide different types of service.
4. The passenger must always be in control of the service animal(s).
5. There is no specific requirement about how to board a service animal onto the vehicle. The driver should ask the rider how they would like to board with their service animal(s).
6. If the service animal(s) are not blocking aisles or exits or interfering with other riders entering, exiting, or riding MOVE vehicles, service animals may sit or lie:
  - a. At their rider's feet, under the seat
  - b. Directly beside the rider's mobility aid (e.g., wheelchair, walker, scooter)
  - c. Between the rider's knees
  - d. On their rider's lap
  - e. In some type of pouch or carrier
7. Service Animals are not permitted to ride in or on MOVE seats, unless the vehicle does not have floor space for the animal and the rider has a plastic sheet to cover the seating area that the animal uses to sit.
8. If other passengers are afraid of animals, or have severe allergies, that does not supersede the rights of the passenger to utilize MOVE's transportation services with a service animal. If separation in the vehicle is not possible to avoid these issues, the driver will contact MOVE Management for instructions.



9. A service animal may be prohibited from riding on MOVE vehicles if the animal poses a direct threat to the health or safety of the passenger, other riders, or MOVE employees, or volunteers; or demonstrates aggressive behavior towards other riders or other service animals; or disrupts the MOVE driver from safely performing their duties.
10. MOVE will not exclude a service animal based solely on experience with other similar types of service animals, or on an unreasonable fear that is not related to the service animal's actual behavior. Each situation will be considered on the facts and circumstances.
11. Riders with service animals are responsible for any damage or soiling caused by the animal.
12. Other riders, MOVE drivers and staff are not permitted to touch or interfere in any way with a service animal without the consent of the rider.
13. Any rider including a person with a service animal who does not comply with this policy and its procedures will be asked to disembark from the vehicle.
14. At no time shall the rider leave their service animal with driver or other staff members.

MOVE STANISLAUS TRANSPORTATION  
POLICIES AND PROCEDURES

Date Revised: \_\_\_\_\_

TO: MOVE STAFF

SUBJECT: PERSONAL CARE ATTENDANTS/COMPANIONS

Approved: \_\_\_\_\_

TONY HILL, ESQ. CEO

Date of Board Approval:

#### PURPOSE & PHILOSOPHY

The purpose of this policy is to affirm that we value the unique needs of all individuals that are served through MOVE. MOVE is committed to ensuring service access accommodations are implemented in a manner that protects dignity, and equal treatment, and rights conferred under the federal transportation rules.

We believe that transportation services are intended to meld with other services that are implemented simultaneously, where all services encourage the individual's overall physical, emotional, social and mental wellness. Establishing a consistent practice through policy, we believe will align staff's actions during all aspects of delivery of MOVE transportation services.

#### DEFINITION

A PCA (Personal Care Attendant) for the purpose of this policy is "someone designated or employed specifically to help the eligible individual meet his or her personal needs." A PCA typically assists with one or more daily activities such as providing personal care, performing manual tasks, or aiding with mobility or communication.

Indeed, a PCA is not always needed during a complementary trip itself. A PCA is most likely needed throughout the day at the passenger's destination. PCAs are sometimes family members or friends. In some instances, PCAs are other individuals with a disability or those

who accompany an individual with an intellectual disability who cannot travel independently.

A companion differs from a PCA, in not having a function to assist the individual in aspects of their daily living activities. Companions can be a spouse, a child, a coworker, a friend or anyone else travelling with the eligible passenger. According to federal rules, a companion does not count as a PCA, unless the companion acts in the same capacity as the PCA.

PCAs and companions are not entitled to rides to locations that differ from the destination points of the passenger. Thus, MOVE is not required to transport PCAs or companions to or from locations of their choice.

## REQUIREMENTS

Individuals accompanying passengers shall be provided with service as follows:

1. Passengers shall be provided with the following accommodation:
  - a. If the passenger is traveling with a PCA, MOVE shall provide service to one other individual in addition to the PCA.
  - b. A family member or friend (companion) is regarded as a person accompanying passenger, and is not as a PCA, unless the family member or friend is acting in the capacity of the PCA.
2. The PCA or companion for the passenger shall have the same origin and destination points as the passenger.
3. Additional individuals accompanying the eligible individual shall be provided with service, if space is available for them on the MOVE vehicle.

To ensure space availability for all riders, the passenger at the time of scheduling their trip should indicate whether they are travelling with either a PCA or companion or both.

MOVE STANISLAUS TRANSPORTATION  
POLICY & PROCEDURES

Date Revised: \_\_\_\_\_

TO: MOVE STAFF

SUBJECT: TRAVELING with MEDICAL OXYGEN

Approved: \_\_\_\_\_

TONY HILL, ESQ. CEO

Date of Board Approval:

#### PURPOSE & PHILOSOPHY

MOVE Stanislaus Transportation's priority is to provide safe and accessible transportation for seniors, veterans, and individuals with disabilities. The following policy is established to provide maximum safety for all drivers and riders.

#### DEFINITION

At times MOVE riders might be prescribed Medical Oxygen. Oxygen is an odorless gas that is present in the air and necessary to maintain life. Medical Oxygen may be given to patients with lung disease via portable oxygen devices on a temporary or permanent basis. The need for Medical Oxygen might be continuous and occur during transportation services offered by MOVE.

#### REQUIREMENTS

To effectively implement the policy and procedures for Traveling with Medical Oxygen are as follows:

1. Riders requiring the use of Medical Oxygen may bring their oxygen cylinder with them, oxygen cylinders may not exceed 45 kg (99 pounds) per Code of Federal Regulations.
2. Riders are responsible for ensuring their oxygen supply is enough to reach their designation as well as their return trip. MOVE drivers are not responsible for ensuring riders have sufficient oxygen supply.
3. Drivers are responsible for ensuring the oxygen cylinder is secured, either vertically or horizontally, so that it will not move within the vehicle. Oxygen must never be placed in the trunk or allowed to roll around while the vehicle is in motion. Cryogenic cylinders must be transported in a vertical position only.
4. While transporting oxygen, vehicles must be well ventilated in the event of an oxygen leak. Drivers must keep windows at least partially open while oxygen cylinders are inside the vehicle.
5. Do not operate any spark, flame or smoke producing devices within 25 feet of oxygen cylinders.
6. Oxygen may not be used where combustible materials such as oils, greases, aerosol sprays, lotions, cleaning fluid, paint thinner, gasoline or alcohol-containing sprays or solvents are present.



# MOVE Board of Directors

## VetsVan Monthly Report FY 2024-2025

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	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	YTD
<b>Rider Statistics</b>													Indicates Avg
Eligible Riders	356	365	388	391	400	408	419	425	435	441			403
Goal by 6/30/24 (Eligible Riders)	275	275	275	275	275	275	275	275	275	275	275	275	
Unduplicated Riders this Month	76	70	85	74	55	58	61	71	63	80			69
<b>Service Provisions</b>													
Service Days	22	22	20	23	18	20	22	18	20	22			207
Total Miles	14,458	12,623	9,907	12,475	9,814	9,789	9,400	10,968	10,951	10958			111,343
<b>One-Way Trip Statistics</b>													
One Way Trips Requested	316	319	312	392	252	277	291	313	290	328			3,090
One Way Trips Completed	242	247	214	255	171	191	185	212	197	237			2,151
Goal by 6/30/24 (One-way Trips Completed)	200	200	200	200	200	200	200	200	200	200	200	200	2,400
Percentage of One Way Trips Canceled	23%	23%	31%	35%	32%	31%	36%	32%	32%	28%			
<b>Driver Statistics</b>													
Total Active Drivers	23	23	23	23	23	24	24	24	20	19			23
Goal by 6/30/24 (Volunteer Drivers)	20	20	20	20	20	20	20	20	20	20	20	20	
New Drivers	2	0	0	0	0	1	0	0	0	0			0
Unduplicated Drivers this Month	14	16	13	12	14	14	15	16	14	15			14

\* Goal based on 5 vehicles



## MOVE Board of Directors

### BRIDGES Monthly Report FY 2024-2025

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	YTD
<b>Rider Statistics</b>													Indicates Avg
Eligible Riders	327	332	334	337	343	349	352	361	365	0	0	0	344
Goal by 6/30/24 (Eligible Riders)	325	325	325	325	325	325	325	325	325	325	325	325	
Unduplicated Riders this Month	109	112	112	111	105	114	116	112	117	0	0	0	112
<b>Service Provision</b>													
Total Miles Reimbursed	25,186	23,306	25,712	26,430	22,201	24,419	25,292	23,788	26,321	0	0	0	222,655
Total Trips Reimbursed	2,768	2,711	2,841	2,888	2,731	2,964	3,107	2,847	3,028	0	0	0	25,885
Medical Trips	885	817	908	915	808	836	997	790	1,019	0	0	0	7,975
Grocery/Rx	882	789	813	858	783	843	872	858	813	0	0	0	7,511
Life Trips	1,000	1,104	1,120	1,114	1,140	1,283	1,238	1,198	1,193	0	0	0	10,390
<b>Reimbursement</b>													
Online Submittal % (Clients)	38%	40%	41%	43%	43%	41%	41%	44%	43%	0%	0%	0%	42%
Goal by 6/30/24 (Online Submittal % Clients)	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%
Manually by Staff Submittal %	62%	60%	59%	57%	57%	59%	59%	44%	57%	0%	0%	0%	57%
Total Amount Reimbursed	\$12,575.50	\$11,653.25	\$12,855.85	\$13,215.05	\$11,100.70	\$12,209.40	\$12,646.15	\$11,901.75	\$13,160.35	\$0.00	\$0.00	\$0.00	\$111,318.00
Avg Reimbursement per Trip	\$4.54	\$4.30	\$4.53	\$4.58	\$4.06	\$4.12	\$4.07	\$4.18	\$4.35	#DIV/0!	#DIV/0!	#DIV/0!	\$4.46
<b>Drivers Statistics</b>													
Total Eligible Drivers	131	136	135	132	125	134	140	139	143	0	0	0	135



# MOVE Board of Directors

## Care Cruisers Monthly Report FY 2024-2025

0

	Jul-24	Aug-27	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	YTD
<b>Rider Statistics (#43 Agency Summary Report by Month or #18 Clients/Volunteers Membership by Month)</b>													Indicates Avg
Eligible Riders	643	664	683	716	728	741				835			716
Goal by 6/30/25 (Eligible Riders)	550	550	550	550	550	550	550	550	550	550	550	550	
Unduplicated Riders this Month	93	113	81	91	77	78			83	76			89
<b>Service Provision (#32G Trip &amp; Service Provision 5310 Report &amp; Report 21)</b>													
Service Days	22	22	20	23	18	20		18	20	22			21
Passenger Miles (Passengers on Vehicle)	2,987	2,208	2,989	3,508	2,782	2,159		4,016	4,606	4,315			29,570
Deadhead Miles (No Passengers on Vehicle)	4,758	5,290	4,270	4,867	3,923	3,496		2,643	2,677	2,139			34,063
Total Miles	7,745	7,498	7,259	8,375	6,705	5,655		6,659	7,283	6,454			63,633
<b>One-Way Trip Statistics (#32G Trip &amp; Service Provision 5310 Report)</b>													
One Way Trips Requested	589	590	583	641	537	499			374	442			4,255
One Way Trips Completed	401	392	353	388	323	296		319	350	345			3,167
Goal by 6/30/25 (One-way Trips Completed)	840	840	840	840	840	840	840	840	840	840	840	840	10,080
Percentage of One Way Trips Canceled	32%	34%	39%	39%	41%	41%							2
<b>Drivers Statistics (#43 Agency Summary Report by Month or #18 Clients/Volunteers Membership by Month)</b>													
Total Active Drivers	5	4	4	4	4	5		4	4	4			4
Active Staff Drivers	4	3	4	4	4	5		1	1	1			3
Active Volunteer Drivers	1	1	0	0	0	0		0	0	0			0
Unduplicated Volunteer Drivers this Month	1	1	0	0	0	0		0	0	0			0

\*Goal based on 3 paid drivers completing 2 rides per hour per driver per day





MOVE Board of Directors  
PASS Monthly Report FY 2024-2025

	Jul-24 Free Fare	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24 Free Fare	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	YTD
PROGRAM STATISTICS													
0	0	135	137	143	149	0	153	156	157	159	0	0	1,189
ADA Direct Ticket Funding	0	555	445	451	455	0	342	366	376	156			3,146
Downtown Street Team	0	0	100	100	100	0	100	100	100	100			700
CalPride Stanislaus	0	356	100	100	100	0	100	100	150	150			1,712
Oakdale Family Center for Human Service	0	0	0	0	0	0	0	0	0	0			0
Salvation Army	0	200	250	300	279	0	300	200	250	250			2,029
GOAL: Increase Recipients by 50 per month	0	50	50	50	50	0	50	50	50	50	50	50	
Total Tickets Provided	0	1248	1563	1474	1564	0	1465	1376	1033	981			\$ 10,117.00
Total Actual PASS Expenditure	\$0.00	\$1,584.50	\$2,595.00	\$2,710.00	\$2,495.00	\$0.00	\$2,510.00	\$1,132.50	\$1,248.00	\$1,274.50			
Budgeted Expenditure	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00		\$5,000.00	\$5,000.00	
Average Cost per Client	\$0.00	7.96\$	\$8.15	\$8.27	\$8.66	\$0.00	\$8.81	\$7.26	\$7.95	\$ 8.02			\$76.58



# MOVE Board of Directors

## Travel Training & Outreach Monthly Report FY 2024-2025

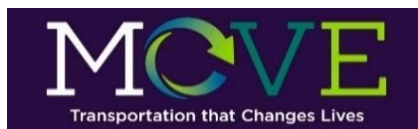
	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	YTD
<b>TRAVEL TRAINING</b>													
Successful Completion	33	15	8	9	21	16	13	7	3	3			122
<b>CLIENT Profile</b>													0
OAL: Increase Referrals for People with Disabilities	12	12	12	12	12	12	12	12	12	12	12	12	
Person with Disabilities	1	0	0	2	1	2	2	4	3	3			12
Senior 60+	0	0	0	0	0	0	0	0	0	0			0
English as Second Language	32	8	8	7	20	14	11	3	0	0			103
StanRTA-area Client	33	8	5	1	15	8	3	5	3	2			97
Turlock-area Client	0	0	3	3	6	6	10	2	0	1			30
<b>EDUCATION &amp; OUTREACH</b>													
GOAL: Outreach to Senior, Day, School Programs	5	5	5	5	5	5	5	5	5	5	5	5	
<b>TOTAL Events/Presentations/Agency Contacts</b>	6	4	3	0	8	5	4	3	18	15			19
Senior 60+	4	3	2	0	6	3	2	3	10	8			20
Day Program	0	0	0	0	0	0	0	0	2	0			0
School Transition Program	0	0	0	0	0	0	0	0	0	0			2
Other	2	1	1	0	2	2	2	0	6	7			0

## StanRTA ADA Eligibility Monthly Report FY 24-25

Get Going (New Software)



	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	YTD
Number of Request for ADA Eligibility	114	122	145	118	116	160			775
Number of Eligibility Interviews scheduled									
New Interviews	60	58	70	67	64	67			386
Renewal Interviews	12	18	31	12	21	35			129
Visitor Interviews	0	0	0	0	0	0			0
Cancel/No show/ Reschedule	42	46	44	39	31	58			260
Number of Eligibility Determinations made w/Details									
Unconditional	56	66	67	70	74	89			422
Temporary Unconditional	2	3	5	4	1	0			15
Conditional	7	14	9	19	15	9			73
Total ADA Determinations	66	83	81	93	91	98			512
Denials / Not Eligible	1	0	0	0	1	0			2
Appeals	0	0	0	0	0	0			0
Time Elapsed to process Eligibility Determination									
Over 21 Days	0	0	0	0	0	0			0
Under 21 Days	66	83	81	93	91	98			512
Functional Skills Assessment (FSA)	11	13	13	13	16	20			86



## Turlock Transit ADA Eligibility Monthly FY 2024-2025

GetGoing Cloud (New Software)

	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	YTD
Number of Request for ADA Eligibility	9	3	1	3	3	5			24
Number of Eligibility Interviews scheduled									
New Interviews	5	1	1	1	1	3			12
Renewal Interviews	2	1	0	0	0	0			3
Visitor Interviews	0	0	0	0	0	0			0
Cancel/ No shows/ reschedule	2	1	0	2	1	2			8
Number of Eligibility Determinations made w/Details									
Unconditional	7	2	1	1	2	4			17
Temporary Unconditional	0	0	0	0	0	0			0
Conditional	0	0	0	1	2	0			3
Total ADA Determinations	7	2	1	1	4	4			19
Denials	0	0	0	0	0	0			0
Appeals	0	0	0	0	0	0			0
Time Elapsed to process Eligibility Determination									
Over 21 Days	0	0	0	0	0	0			0
Under 21 Days	7	2	1	1	4	4			19
Functional Skills Assessment (FSA)	1	0	0	0	2	0			3