**MOVE Board of Directors Meeting Minutes**

Tuesday, December 10, 2024/3:00 P.M.

Videoconferencing is Available

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Email Rose Mary Cervantes for meeting Link

[Rosec@movestanislaus.org](mailto:Rosec@movestanislaus.org)

MOVE Stanislaus Transportation Board Meeting

Dec 10, 2024, 3:00 – 4:30 PM (America/Los Angeles)

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***AGENDA***

# Call to Order

1. **Roll Call –**

Jeff Lambaren- Chairperson

Geri Vargas- Vice Chairperson

Lupe Aguilera-Director

Joyce Gandelman-Director

Yvonne Reynolds- Director (Not Present)

Also in attendance: Tony Hill, Kristin Bragg, Alicia Rodriguez,

Clint Miller, Tom Courts, Rose Mary Cervantes.

# Public Comments

Matters under the jurisdiction of the MOVE Board of Directors, and not on the agenda may be addressed by interested parties in the audience at the beginning of the regular agenda. Any member of the audience wishing to address the Board of Directors during the “Public Comments” period shall be permitted to be heard for up to five minutes or at the discretion of the Chair.

No Public Comments.

# Consent Calendar

* 1. Board of Directors Review and Approve Meeting Minutes of November 19, 2024

**Board Action**: A motion was made to approve the Board Meeting minutes of November 19, 2024, from Director Vargas, with a second motion made by Director Aguilera.

**Motion:** Passed unanimously

1. **Action Item- Tony** 
   1. Approve Adjustment to FY24/25 Budget -Pass Program

Non-Labor Expense from $20,000 to $30,000.

The CEO provided an overview of how the overall budget is not changing. The adjustment is shifting the line-item projected expenses. The first four months of this budget year $10,000 dollars have been spent with a projected year end expenditure of $30,000 dollars.

**Board Action:** A motion was made from Director Gandelman to

Approve FY 24/25 Budget adjustment for Pass program non-Labor

Expense from $20,000 to $30.000 dollars, with a second motion

Made by Director Aguilera.

**Motion:** Passed unanimously

1. **CEO Report- Tony** 
   1. Audit Firm (LSL)- Engagement Letter-

The CEO provided an overview of an all-Inclusive LSL Maximum Price Report. The plan is to have LSL work for MOVE as they are

performing audit work for all Measure L jurisdictions.

No Board Members Comments

* 1. Website Development

The CEO provided an overview of potential partners for the MOVE

website upgrade, one of them Jigsaw, which is not local. The CEO

intends to enter into a contract with Three29 because they are

local. The benefit is availability for onsite meetings to facilitate staff training and development essential to reduce the reliance on the website developers’ consultation to facilitate changing and

update content.

Board Members Comments: Director Vargas asked if the amount for Three29 was annually. The CEO responded that this is for website development only not for maintenance.

* 1. Strategic Plan- Participants/Interview Questions

The CEO introduced Tom Courts to share an overview of MOVE Strategic Plan-Discovery process.

Board Members’ Comments: There was a question asked by Director Gandelman which was: Will it be the Board Members deciding what the ultimate goal is? The CEO responded, “Yes.

1. **Comments by Rosa De Leon Park (Ex-Officio)** Not present
2. **Comments by Board Members**

\* Board Members suggested transitioning board packet to electronic format, and project the packet on the conference room television. The Board Chair Lambaren recommended that the next Board meeting be a trial run for relying on a paperless Board meeting process. The Board Members collectively discuss the opportunity to consider different dates and times to hold Board meetings. A discussion item regarding Board meetings will be added to the January Board meeting agenda.

# MOVE Public Outreach Activities- Alicia

# Board Members’ Comments: Director Aguilera stated the publicity is good. Due to times constraints Alicia did not present Public Outreach

# activities. Will be presented in the January meeting.

# Program Reports- Kristin/Alicia

# Will be reviewing the reports and Christmas parade pictures. Due to

# Times constraints Program Reports will be presented in the January meeting.

# 

# Adjourn

# Next Scheduled Board Meeting:

January 21, 2025

4701 Sisk Avenue Suite 201

Modesto, CA 95356

A close-up of a signature

Description automatically generated

Rose Mary Cervantes

Interim Office Administrator