



MOVE Board of Directors Meeting Agenda

10:00 AM Tuesday, February 20, 2024

MOVE Office 4701 Sisk Rd. Ste. 201

Modesto, CA 95356

You may also attend this meeting by utilizing "GoToMeeting" online conferencing.

Email Laura Coutrakis for meeting Link

laurac@movestanislaus.org

AGENDA

1. **Call to Order**

2. **Roll Call –**

Jeff Lambaren- Board Chair
Geri Vargas-Board Vice Chair
Pat Maisetti
Lupe Aguilera
Joyce Gandelman

3. **Public Comments**

Matters under the jurisdiction of the MOVE Board of Directors, and not on the agenda may be addressed by interested parties in the audience at the beginning of the regular agenda. Any member of the audience wishing to address the Board of Directors during the "Public Comments" period shall be permitted to be heard for up to five minutes or at the discretion of the Chair.

4. **Consent Calendar**

A. Board of Directors Meeting Minutes of January 16, 2024

Action: Approve Consent Calendar Item

5. **Independent Audit Report- Brian Henderson (Henderson CPAs, Inc)**

Action: Accept Henderson CPAs Financial Statements & Independent Auditor's Report for FY 2022-2023.

6. **Corporate Officers – Bylaws – Board Chair**

Article III Officers and Duties:



1. There shall be two officers of the Board, consisting of a chair and vice chair, all of whom shall hold their respective office for a term of one year. Officers of the Board shall be elected at a Board meeting to be held the fourth quarter of each calendar year for a term beginning on January 1 of the subsequent year and ending on December 31 of that subsequent year.
2. The officers' duties are as follows:
The Chair shall convene and preside over scheduled Board meetings.
The Vice chair shall chair committees on special subjects as approved by the Board and preside over scheduled board meetings when the Chair is not in attendance.

7. Honor/Recognition- Jenny Kenoyer & Mickey Peabody- Board Chair

Discussion Item

8. Board Meeting/ April 16, 2024, Calendaring- Board Chair

Discussion Item

9. CEO Report –Tony Hill

10. Comments by Rosa De Leon Park (Ex-Officio)

11. Comments by Board Members

12. Information Items

- Commission on Aging 3rd Annual Senior Ball
- Monthly Program Reports

13. Closed Session – Strategic Plan Proposal Review- Board Action

14. Adjourn

Next Scheduled Board Meeting:

March 19, 2024 at 10:00 am
4701 Sisk Road Ste. 201
Modesto, CA 95356



DATE: February 20, 2024
TO: MOVE Board of Directors
RE: Minutes of January 16, 2024

Agenda Item: 4

AGENDA

15. Call to Order 10:06 AM

16. Roll Call –

Jeff Lambaren
Pat Maisetti
Lupe Aguilera
Geri Vargas
Joyce Gandelman

Also in attendance: Jean Folletta, Shannon Silva, Clint Miller, Kristin Bragg, Alicia Rodriguez, Phil McGuire, Tony Hill and Laura Coutrakis.

17. Public Comments

Matters under the jurisdiction of the MOVE Board of Directors, and not on the agenda may be addressed by interested parties in the audience at the beginning of the regular agenda. Any member of the audience wishing to address the Board of Directors during the “Public Comments” period shall be permitted to be heard for up to five minutes or at the discretion of the Chair.

18. Consent Calendar

A. Board of Directors Meeting Minutes of December 19, 2023

Motion: A motion was made by Vice Chair Vargas , seconded by Director Aguilera to approve Consent Calendar Items.

19. Revised MOVE FY 23-24 Budget – Phil McGuire & Tony Hill

Discussion: Mr. Hill presented the revised MOVE FY 23-24 budget information reminding the Board of the agreement with StanCOG to allocate \$300,000 for the purpose of expanding MOVE's Care Cruisers program.



Jean Foletta from StanCOG confirmed that MOVE's Board approval is the first step of the procedural process followed by review and approval from the StanCOG Policy Board to ratify MOVE's allocation request from Measure L funds managed through StanCOG. Mr. McGuire noted that due an outstanding 5310 grant from Catholic Charities for \$110,508, those funds have been reflected in the revised budget as well.

Motion: Director Maisetti made a motion, seconded by Director Aguilera to approve a revised MOVE FY 23-24 budget which includes the addition of \$300,000 in Measure L funds and \$110,508 in 5310 funds for the expansion of Care Cruisers and approve a Revised Measure L Project Summary reflecting the addition of \$300,000 in budgeted expenses for Care Cruisers (formerly Senior Assisted Rides).

20. Honoring Jenny Kenoyer – Jeff Lambaren

Chair Lambaren shared that MOVE would like to honor Jenny Kenoyer for her years of public service and being a founding member of MOVE. Stanislaus Regional Transit Agency honored Jenny through naming a bus "Jenny Kenoyer". Chair Lambaren recommended that MOVE names a "flagship" vehicle after Jenny. Chair Lambaren referred to MOVE's new 2023 Ford Transit bus as the "flagship" since it is MOVE's first "bus" type vehicle purchased.

Director Gandelman asked if Mickey Peabody would be recognized jointly with Jenny Kenoyer as both were founding pioneers for MOVE. Director Gandelman recommended that MOVE should also consider doing a similar recognition while Ms. Peabody is still alive. It was decided by the MOVE Board of Directors that both of their names should be added to the same MOVE bus. Chair Lambaren added the action item for the Board to vote.

Motion: A motion was made by Director Maisetti, seconded by Director Aguilera to brand the "flagship" bus with the names of both of MOVE's founding members Jenny Kenoyer and Mickey Peabody.

21. Strategic Plan Update – Phil McGuire & Tony Hill

Mr. Hill shared that the MOVE agenda will include Strategic Plan Development as an agenda item moving forward. However, Strategic Plan Development, Budget, and Proposal approvals will be discussed during Board meeting closed sessions to protect the process and to optimize safe space for freedom of thoughts, ideas and open dialogue regarding the focus of the plan and adjustments if needed.

22. CEO Report – Phil McGuire & Tony Hill

Mr. Hill said that he had no information to share, but wanted to express his gratitude, for MOVE's warm welcome. Mr. Hill expressed gratitude for MOVE's Board and Leadership support. Mr. McGuire shared that there is a funding claim that is due to StanCOG in the next couple of days which makes this an ideal time for Mr. Hill to assume leadership giving him the opportunity to learn the TDA claim process. Clint Miller and Phil McGuire will be working closely with Mr. Hill to aid with the process.

23. Comments by Rosa De Leon Park (Ex-Officio)

Jean Foletta from StanCOG spoke on behalf of Mrs. Park, stating that they are pleased to welcome Tony Hill and look forward to working with him. She reiterated that his coming on-board with MOVE at this time gives him a great opportunity to learn how the TDA regional funding works. Ms. Foletta also shared that the California Transportation Commission, CTC (the agency which appropriates and allocates transportation funding for California Counties), will be meeting in Stanislaus County and StanCOG will hold a reception for the CTC on January 25th, 2024, from 5:30 PM – 7:00 pm at the Doubletree in Modesto.

24. Comments by Board Members

No comments or questions were presented.

25. Information Items

- Monthly Program Reports-

Discussion: Kristin Bragg reported on the programs under her direct supervision while Alicia Rodrigues reported on the programs under her direct supervision.

- ADA Paratransit Eligibility – December has traditionally been a slower month for MOVE's services. MOVE has observed an increased trend of cancellations. This may be due to many medical plans now offering ride services. MOVE intends to increase its community outreach activities and marketing efforts to expand the reach of awareness about the MOVE SEC programs.
- BRIDGES – The BRIDGES program is still going strong. MOVE's goal with this program is to reach 50% of claims submitted and processed electronically.



The electronic claim option is a faster method for processing claims and making payments to program participants. Understandably, program participants that prefer the paper submittal process will still have that option for submitting their mileage reimbursement claims.

- Care Cruisers – This program has seen a decrease in demand over the holidays. MOVE is concerned about the increase in cancellations. MOVE has also recently started tracking the reasons for cancellation of rides. The Care Cruisers program will undergo process and procedural adjustments and added internal controls to prepare for expansion of services and higher volume of ridership. The MOVE management team will be testing different strategies and making program refinements intended to reach eligible service recipients in regional pockets of the County that need greater coverage.
- PASS Program – During the month of December all transit agencies in Stanislaus offer rides for free. Therefore, MOVE did not issue tickets during December.
- VetsVan – This program has experienced rapid growth in the number of volunteer drivers, and it has met annual ridership goals.
- Travel Training – Demand for Travel Training has slowed. Alicia Rodriguez met with Mr. Hill to discuss ideas and options to increase the utilization of this service. Mr. Hill shared that the state budget allocated to agencies like VMRC (Valley Mountain Regional Center) will be decreasing this year, so this is a good time for MOVE to schedule meetings with VMRC Service Coordinators. Additionally, cross training Travel Trainers is underway, so they can support other MOVE programs when they are in the office. Travel Trainers will be assigned special projects to support the development of internal controls supporting expansion and quality assurance practices.

Director Gandelman asked what actions are being taken to increase marketing of programs. Kristin Bragg and Alicia Rodriguez both shared that they have been focusing on presenting all of MOVE's programs in every presentation, instead of focusing on only one or two programs.

26. Closed Session – Strategic Plan Development

27. Adjourn 11:03 AM

Next Scheduled Board Meeting:

February 20, 2024 at 10:00 am
4701 Sisk Road Ste. 201
Modesto, CA 95356

January 17, 2024

Henderson CPAs
7086 N. Maple Ave., Suite 104
Fresno, CA 93720

This representation letter is provided in connection with your audit of the financial statements of MOVE Stanislaus Transportation Inc. (the Organization), a nonprofit organization, as of June 30, 2023, which comprise the statement of financial position as of June 30, 2023, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of January 10, 2024, the following representations made to you during your audit.

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the engagement letter dated November 9, 2023, including our responsibility for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP and for preparation of the supplementary information in accordance with the applicable criteria.
- 2) The financial statements referred to above are fairly presented in conformity with U.S. GAAP.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
- 6) Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with U.S. GAAP.
- 7) Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements.
- 8) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- 9) Guarantees, whether written or oral, under which the Organization is contingently liable, if any, have been properly recorded or disclosed.

Information Provided


- 10) We have provided you with:

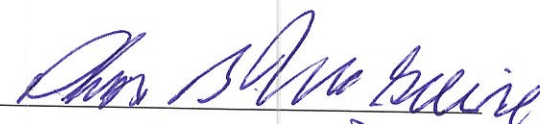
- a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters and all audit or relevant monitoring reports, if any, received from funding sources.
 - b) Additional information that you have requested from us for the purpose of the audit.
 - c) Unrestricted access to persons within the Organization from whom you determined it necessary to obtain audit evidence.
 - d) Minutes of the meetings of the Board of Directors or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 11) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
 - 12) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
 - 13) We have no knowledge of any fraud or suspected fraud that affects the Organization and involves—
 - Management,
 - Employees who have significant roles in internal control, or
 - Others where the fraud could have a material effect on the financial statements.
 - 14) We have no knowledge of any allegations of fraud or suspected fraud affecting the Organization's financial statements communicated by employees, former employees, regulators, or others.
 - 15) We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
 - 16) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
 - 17) We have disclosed to you the identity of the Organization's related parties and all the related party relationships and transactions of which we are aware.

Government-specific

- 18) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 19) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 20) The Organization has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or equity.
- 21) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts, and legal and contractual provisions for reporting specific activities in separate funds.
- 22) We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of fraud and noncompliance with provisions of laws and regulations that we believe have a material effect on the financial statements or other financial data significant to the audit objectives, and any other instances that warrant the attention of those charged with governance.
- 23) We have identified and disclosed to you all instances, which have occurred or are likely to have occurred, of noncompliance with provisions of contracts and grant agreements that we believe have a material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.
- 24) We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of abuse that could be quantitatively or qualitatively material to the financial statements or other financial data significant to the audit objectives.

- 25) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- 26) As part of your audit, you assisted with preparation of the financial statements and related notes. We acknowledge our responsibility as it relates to those nonaudit services, including that we assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services. We have reviewed, approved, and accepted responsibility for those financial statements and related notes.
- 27) The Organization has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 28) The Organization has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- 29) Provisions for uncollectible receivables have been properly identified and recorded.
- 30) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities and functional expenses, and allocations have been made on a reasonable basis.
- 31) Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- 32) Capital assets, including intangible assets, are properly capitalized, reported, and, if applicable, depreciated.
- 33) The Organization is an exempt organization under Section 501(c)3 of the Internal Revenue Code. Any activities of which we are aware that would jeopardize the Organization's tax-exempt status, and all activities subject to tax on unrelated business income or excise or other tax, have been disclosed to you. All required filings with tax authorities are up to date.
- 34) We acknowledge our responsibility for presenting the supplementary information in accordance with U.S. GAAP, and we believe the supplementary information, including its form and content, is fairly presented in accordance with U.S. GAAP. The methods of measurement and presentation of the supplementary information have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.

Signature: 
Title: CEO

Signature: 
Title: CEO (former)

January 19, 2024

To the Board of Directors of
MOVE Stanislaus Transportation, Inc.

We have audited the financial statements of MOVE Stanislaus Transportation, Inc. (the Organization) for the year ended June 30, 2023 and have issued our report thereon dated January 17, 2024. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated November 9, 2023. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Organization are described in Note 1 to the financial statements. During 2023, the Organization implemented ASU 2016-02, *Leases*. We noted no transactions entered into by the Organization during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There were no significant or sensitive estimates.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a disagreement on a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated January 17, 2024.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the Organization’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Organization’s auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with U.S. generally accepted accounting principles, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the Board of Directors and management of the Organization and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,

HENDERSON CPAs, INC.

A handwritten signature in black ink that reads "Henderson CPAs". The letters are cursive and somewhat stylized, with the "H" and "C" being particularly prominent.

By: Brian Henderson, CPA

MOVE STANISLAUS TRANSPORTATION, INC.

**FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITOR'S REPORT**

**FOR THE YEAR ENDED
JUNE 30, 2023**

TABLE OF CONTENTS

	<u>Page</u>
Independent Auditor’s Report	1
Financial Statements:	
Statement of Financial Position.....	4
Statement of Activities	5
Statement of Functional Expenses	6
Statement of Cash Flows.....	7
Notes to Financial Statements.....	8
Supplementary Information:	
Combining Schedule of Functional Expenses	14
Schedule and Status of Measure L Cash	15
Independent Auditor’s Report on Internal Control Over Financial Reporting and on Compliance with the Transportation Development Act and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i> and the <i>Measure L Program</i>	16

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
MOVE Stanislaus Transportation, Inc.

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of MOVE Stanislaus Transportation, Inc. (the Organization), a nonprofit organization, which comprise the statement of financial position as of June 30, 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Organization as of June 30, 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Organization and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Change in Accounting Principle

As described in Note 10 to the financial statements, in 2023, the Organization adopted new accounting guidance FASB ASU 2016-02, *Leases*. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Combining Schedule of Functional Expenses and Schedule and Status of Measure L Cash on pages 14 and 15 are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Combining Schedule of Functional Expenses and Schedule and Status of Measure L Cash are fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 17, 2024, on our consideration of the Organization’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization’s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization’s internal control over financial reporting and compliance.

HENDERSON CPAs, INC.

A handwritten signature in black ink that reads "Henderson CPAs". The letters are cursive and somewhat stylized, with the "H" being particularly large and the "CPAs" being written in a more compact, cursive style.

Fresno, California
January 17, 2024

MOVE STANISLAUS TRANSPORTATION, INC.
STATEMENT OF FINANCIAL POSITION
JUNE 30, 2023

ASSETS

Current Assets	
Cash and cash equivalents	\$ 695,377
Prepaid expenses	54,498
	749,875
Total current assets	749,875
Property and Equipment, net	123,072
Deposits	9,500
Operating Right-to-Use Asset, net	207,915
	207,915
Total Assets	\$ 1,090,362

LIABILITIES AND NET ASSETS

Liabilities	
Current Liabilities	
Accounts payable and accrued expenses	\$ 147,664
Accrued retirement and vacation	28,984
Unearned revenue	437,110
Lease liability, current portion	14,859
	14,859
Total current liabilities	628,617
Long-Term Liabilities	
Lease liability, long-term portion	197,223
	197,223
Total long-term liabilities	197,223
Total liabilities	825,840
Net Assets	
With donor restrictions	-
Without donor restrictions	264,522
	264,522
Total net assets	264,522
Total Liabilities and Net Assets	\$ 1,090,362

The accompanying notes are an integral part of the financial statements.

MOVE STANISLAUS TRANSPORTATION, INC.
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2023

	Without Donor Restrictions	With Donor Restrictions	Total
SUPPORT AND REVENUES			
Grants and contracts	\$ 1,154,711	\$ 756,806	\$ 1,911,517
Other fees and reimbursements	1,480	-	1,480
Net assets released from restrictions:			
Satisfaction of grant requirements	756,806	(756,806)	-
Total Support and Revenues	1,912,997	-	1,912,997
EXPENSES			
Program services	1,181,416	-	1,181,416
Management and general	861,348	-	861,348
Total Expenses	2,042,764	-	2,042,764
Change in Net Assets	(129,767)	-	(129,767)
Net Assets at Beginning of Year	394,289	-	394,289
Net Assets at End of Year	\$ 264,522	\$ -	\$ 264,522

The accompanying notes are an integral part of the financial statements.

MOVE STANISLAUS TRANSPORTATION, INC.
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2023

	Program Services	Management and General	Total
Salaries	\$ 401,584	\$ 353,806	\$ 755,390
Payroll taxes and fringe benefits	160,641	130,269	290,910
Rent	41,333	39,457	80,790
Program expenses	452,538	3,285	455,823
Marketing	65	8,523	8,588
Depreciation	-	28,410	28,410
Legal and professional services	6,419	285,626	292,045
Telephone	9,015	4,012	13,027
Travel	-	615	615
Auto	1,841	-	1,841
Mileage	5,559	1,308	6,867
Employee development	-	3,094	3,094
Office/computer supplies	25,066	24,780	49,846
Internet	3,571	1,384	4,955
Business insurance	9,048	11,274	20,322
Equipment/software maintenance	-	20,279	20,279
Translation services	1,280	-	1,280
Postage and delivery	3,338	3,466	6,804
Licenses and taxes	25	1,853	1,878
Subtotal	1,121,323	921,441	2,042,764
Intercompany eliminations	60,093	(60,093)	-
Total Expenses	<u>\$ 1,181,416</u>	<u>\$ 861,348</u>	<u>\$ 2,042,764</u>

The accompanying notes are an integral part of the financial statements.

MOVE STANISLAUS TRANSPORTATION, INC.
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2023

Cash Flows from Operating Activities

Change in net assets	\$ (129,767)
Adjustments to reconcile the change in net assets to net cash used by operating activities:	
Depreciation	28,410
Changes in operating assets and liabilities:	
Accounts receivable	6,235
Prepaid expenses	(9,414)
Deposits	(9,500)
Operating lease right-to-use asset	(207,915)
Accounts payable and accrued expenses	105,235
Accrued retirement and vacation	(21,565)
Unearned revenue	(367,090)
Lease liability	212,082
	(393,289)

Cash Flows from Investing Activities

Purchase of property and equipment	(51,585)
	(51,585)
Net cash used by investing activities	(51,585)
Net decrease in cash and cash equivalents	(444,874)

Cash and Cash Equivalents, Beginning of Year

1,140,251

Cash and Cash Equivalents, End of Year

\$ 695,377

Supplemental Cash Flows Disclosures

Noncash investing activities:

Acquisition of operating lease right-to-use assets via lease liability	\$ 217,595
--	------------

The accompanying notes are an integral part of the financial statements.

MOVE STANISLAUS TRANSPORTATION, INC.
NOTES TO FINANCIAL STATEMENTS

NOTE 1 – NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities: In 1979, California law established the concept of regional Consolidated Transportation Services Agencies (CTSA) in an effort to improve the coordination of various programs and funding sources that serve the transportation needs of older adults, people with disabilities, and low-income populations. The Stanislaus Council of Governments (StanCOG) designated MOVE Stanislaus Transportation, Inc. (MOVE) as the CTSA for Stanislaus County. MOVE (the Organization) has been in operation since October 18, 2017. MOVE (the Organization) is staffed by ten employees and is funded by a combination of Local Transportation Funds (LTF), various competitive Federal Transportation Administration (FTA) grants and Measure L support.

The Organization is a nonprofit organization dedicated to connecting the residents of Stanislaus County with transportation options to improve access to their community. The Organization empowers people to improve their lives by finding the most appropriate mode of transportation based on their needs by offering a variety of programs to fit the diverse needs of their clients.

Basis of Presentation: Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Accounting Standards Update (ASU) 2016-14, Topic 958, *Not-for-Profit Entities: Presentation of Financial Statements of Not-for-Profit Entities*. Under ASU 2016-14, Topic 958, the Organization is required to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

Net assets without donor restrictions are the portion of net assets over which the governing board has discretionary control for the general operations of the Organization. The only limits on net assets without donor restrictions are limits resulting from contractual agreements.

Net assets with donor restrictions are the portion of net assets resulting from contributions, pledges, and other inflows of assets whose use by the Organization is limited by donor-imposed restrictions that expire by the passage of time or usage, and the portion of net assets restricted by external parties (donors, grantors, or laws and regulations) in ways that are not dependent on the passage of time.

Method of Accounting: The Organization uses the accrual basis method of accounting in accordance with accounting principles generally accepted in the United States of America.

Cash and Cash Equivalents: For purposes of reporting the Statement of Cash Flows, the Organization considers all cash accounts and all highly liquid debt instruments purchased with an original maturity of three (3) months or less to be cash equivalents. Certificates of deposit with original maturity dates of greater than three (3) months are classified as investments.

Accounts Receivable: The Organization estimates the allowance for doubtful accounts based on an analysis of specific donors and clients, taking into consideration the age of past due amounts and an assessment of the donor's ability to pay. At June 30, 2023, management considered all accounts to be fully collectible and, therefore, no allowance was recorded in the accompanying financial statements. Total receivables expensed to bad debt during the year ended June 30, 2023 was \$0.

Property and Equipment: Property and equipment are stated at cost, less accumulated depreciation. Depreciation is computed by using the straight-line method depreciated over the estimated useful life of the asset. Leasehold improvements are depreciated using the straight-line method over the lesser of the estimated useful life of the asset or the related lease term. Major replacements and improvements, in excess of \$5,000, or per management's discretion as determined to have a useful life, are capitalized at cost. Maintenance, repairs, and minor replacements are expensed when incurred.

**MOVE STANISLAUS TRANSPORTATION, INC.
NOTES TO FINANCIAL STATEMENTS (continued)**

NOTE 1 – NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Property and Equipment (continued):

Estimated useful lives vary within the following ranges:

	Years
Office furniture	7
Computer equipment and software	5
Vehicles	5-10

Furniture, equipment, and vehicles acquired with specific grant funds are considered to be owned by the Organization while used in the program; however, these specific funding agencies have a reversionary interest in all such property. Such equipment is shown as Contributed Capital. Accordingly, further use or disposition thereof, as well as utilization of any proceeds from disposition, is subject to applicable regulations as provided for by law or by the specific funding agency’s contract.

Operating Lease Right-to-Use Asset: The Organization has recorded operating lease right-to-use lease assets as a result of implementing FASB ASU 2016-02, *Leases*. The operating right-to-use asset is initially measured at an amount equal to the initial measurement of the related lease liability plus any lease payments made prior to the lease term, less lease incentives, and plus ancillary charges necessary to place the lease into service. The operating lease right-to-use asset is an intangible capital asset and is amortized on a straight-line basis over the life of the related lease.

Compensated Absences: The Organization recognizes compensated absences as a liability. As of June 30, 2023, the accrued vacation balance was \$21,090, which is recorded within the accrued retirement and vacation liability on the Statement of Financial Position. Sick leave is not vested and, therefore, is not accrued.

Unearned Revenue: Unearned revenue includes unearned grant revenues and advanced grant funding. Both represent monies received by the Organization, but not yet spent, or earned in accordance with the grant agreements.

Lease Liability: The Organization’s lease liability is measured at the present value of payments expected to be made by the Organization during the lease term. As lease payments are made, the Organization will reduce the liability and recognize lease expense.

Support and Revenue: The Organization receives grant support primarily through federal, state, and local agencies. Support received from those grants is recognized when earned under the terms and conditions of the award, generally when the related grant expenditure is incurred.

The Organization follows the guidance of FASB ASU 2018-18, Not-for-Profit Entities (Topic 958) – *Clarifying the scope and the Accounting Guidance for Contributions Received and Contributions Made*. This ASU clarifies and improves the scope and the accounting guidance for contributions received and contributions made, whether as a contribution or an exchange transaction, and whether a contribution is conditional. The Organization classifies contributions in accordance with this ASU in the Statement of Activities.

MOVE STANISLAUS TRANSPORTATION, INC.
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 1 – NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Support and Revenue (continued): In May 2014, FASB issued ASU No. 2014-09 (Topic 606), *Revenue from Contracts with Customers*. This update was to clarify the principles for recognizing revenue and to develop a common revenue standard for U.S. GAAP and IFRS and to establish the principles to report useful information to users of the financial statements about the nature, timing, and uncertainty of revenue from contracts with customers. The Organization classifies revenues from contracts with customers this ASU in the Statement of Activities.

In-Kind Contributions: Contributions of donated non-cash assets are recorded at their fair values in the period in which they were received. Contributions of donated services that create or enhance non-financial assets or that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation, are recorded at their fair values in the period received.

Exchange Transactions: Revenues earned from contracts, grants, and membership fees are considered to be exchange transactions. Revenues from exchange transactions are reported gross of any related expense in the accompanying financial statements.

Income Taxes: The Organization is a tax-exempt status Organization under Section 501(c)(3) of the Internal Revenue Code and Section 23701(d) of the State of California Corporate Code. The Organization is subject to taxation on any unrelated business income.

Allocation of Expenses: The Organization charges all direct expenses to the appropriate grants as specified in the corresponding grant contract. The costs of providing various programs and activities have been summarized on a functional basis in the Statement of Activities and Statement of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Fair Value of Financial Instruments: Financial instruments include cash and cash equivalents, accounts receivable, prepaid expenses, accounts payable and accrued expenses, accrued retirement and vacation and unearned revenue, none of which are held for trading purposes. The fair values of all financial instruments do not differ materially from the aggregate carrying values of the financial instruments recorded in the accompanying Statement of Financial Position. The carrying amounts of these financial instruments approximate fair value because of the short-term maturities of those instruments.

Concentrations of Credit Risk: The Organization maintains cash balances in one financial institution. Cash balances in interest-bearing transaction accounts are insured by the Federal Deposit Insurance Corporation (“FDIC”) up to \$250,000 per institution. As of June 30, 2023, the Organization had \$474,138 held with the financial institution that were uninsured. Management considers this a normal business risk and has not experienced any losses in such accounts.

Subsequent Events: In compliance with accounting standards, management has evaluated events that have occurred after year-end to determine if these events are required to be disclosed in these basic financial statements. Management has determined the event as disclosed in Note 11 require disclosure in accordance with accounting standards. These subsequent events have been evaluated through January 17, 2024, which is the date the financial statements were available to be issued.

MOVE STANISLAUS TRANSPORTATION, INC.
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 2 – AVAILABILITY OF FINANCIAL ASSETS

The Organization’s financial assets available within one year of the Statement of Financial Position date for general expenditures are as follows:

	Amount
Cash and cash equivalents	\$ 695,377
Total financial assets available for general expenditures within one year	\$ 695,377

NOTE 3 – PROPERTY AND EQUIPMENT

Property and equipment activity for the year ended June 30, 2023 consisted of the following:

	Balances July 01, 2022	Additions	Deletions and Adjustments	Balances June 30, 2023
Computer equipment and software	\$ 57,836	\$ -	\$ (4,582)	\$ 53,254
Office Furniture	14,519	51,585	-	66,104
Vehicles	88,768	-	-	88,768
Property and Equipment, Gross	161,123	51,585	(4,582)	208,126
Less: Accumulated Depreciation	(61,226)	(28,410)	4,582	(85,054)
Property and Equipment, Net	\$ 99,897	\$ 23,175	\$ -	\$ 123,072

Depreciation expense for the year ended June 30, 2023, was \$28,410.

NOTE 4 – OPERATING LEASE RIGHT-TO-USE ASSET

The Organization recorded AN operating lease right-to-use asset. The asset IS for a right-to-use office facility. The related leases are discussed in Note 5. Operating lease right-to-use asset activity for the year ended June 30, 2023 was as follows:

	Balance July 01, 2022	Additions	Deletions and Adjustments	Balance June 30, 2023
Right-to-use Asset				
Right-to-use office facility	\$ -	\$ 217,595	\$ (9,680)	\$ 207,915
Property and Equipment, Net	\$ -	\$ 217,595	\$ (9,680)	\$ 207,915

MOVE STANISLAUS TRANSPORTATION, INC.
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 5 – LEASE LIABILITY

The Organization is liable for one operating lease agreement for the rental of its office facility. The lease agreement for the office location commenced on December 1, 2022 and expires on December 1, 2027. The monthly rental payment as of June 30, 2023 was \$9,630.25. For the year ended June 30, 2023, the total lease expense incurred was \$80,790. The Organization used the risk-free rate as the discount rate, which was 4.58% at the inception of the leases. Activity related to the lease liability is as follows for the year ended June 30, 2023:

	Balance July 01, 2022	Additions	Deletions and Adjustments	Balance June 30, 2023	Due Within One Year
Lease liability	\$ -	\$ 217,595	\$ (5,513)	\$ 212,082	\$ 14,859

Future lease payments are based on actual amounts to be paid per the lease agreements not based on discounted future cash flows. Future minimum payments under the operating agreements are as follows:

Fiscal Year Ending June 30,	Amount
2024	\$ 117,585
2025	121,113
2026	124,746
2027	117,650
2028	65,034
Total minimum lease payments	<u>\$ 546,128</u>

NOTE 6 – GRANT AND CONTRACT REVENUES

Grant and contract revenues consisted of the following for the year ended June 30, 2023:

	Amount	Percentage
Measure L	\$ 716,502	37.48%
TDA	1,154,711	60.41%
Measure L regional	40,304	2.11%
	<u>\$ 1,911,517</u>	<u>100%</u>

NOTE 7 – EMPLOYEE BENEFIT PLAN

The Organization sponsors a qualified retirement contribution plan (the Plan). Under the Plan, the Organization will contribute a percentage of the employees' annual salary to the Plan based on the years of continuous service. All employees are eligible for the Plan after two years of service. Employer contributions for the year ended June 30, 2023, were \$39,282, or 5.2% of salaries.

MOVE STANISLAUS TRANSPORTATION, INC.
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 8 – ECONOMIC DEPENDENCY

The Organization receives 99.92% of its support and revenue from governmental entities in the form of grants and contracts. Continued operation of the Organization is contingent upon continued availability of funds from state and municipal funding sources.

NOTE 9 – INCOME TAXES

The Organization is exempt from federal taxes under Section 501(c)(3) of the Internal Revenue Code and applicable state law. Management is unaware of any activities that would jeopardize the Organization’s tax-exempt status and is also not aware of any activities that are subject to tax on unrelated business income or excise or other tax. All required filings with tax authorities are up-to-date.

The accounting standard on accounting for uncertainty in income taxes addresses the determination of whether tax benefits claimed or expected to be claimed on a tax return should be recorded in the financial statements. Under that guidance, the Organization may recognize the tax benefit from an uncertain tax position only if it is more likely than not that the tax position will be sustained on examination by taxing authorities based on the technical merits of the position. Examples of tax positions include the tax-exempt status of the Organization and various positions related to the potential sources of unrelated business taxable income (“UBTI”). The tax benefits recognized in the financial statements from such a position are measured based on the largest benefit that has a greater than 50 percent likelihood of being realized upon ultimate settlement. There were no unrecognized tax benefits identified or recorded as liabilities for the year ended June 30, 2023. The Organization files tax forms in the U.S. federal jurisdiction and the State of California. The Organization will generally not be subject to examination by these agencies three and four years, respectively, after filing.

NOTE 10 – CHANGE IN ACCOUNTING PRINCIPLE

FASB ASU 2016-02, *Leases*, establishes specific criteria used to account for contracts that meet the definition of a lease. Implementation of ASU 2016-02 requires the lessee to recognize a lease liability and an intangible right-to-use asset.

ASU 2016-02 was established to enhance the relevance and consistency of information about leasing activities. As of June 30, 2023, the Organization had one lease that met the criteria of ASU 2016-02 and the Organization has implemented the standard accordingly. As of June 30, 2023, the Organization recognized an operating lease right-to-use asset of \$207,915 and a lease liability of \$212,082 for the lease in which the Organization is a lessee.

NOTE 11 – SUBSEQUENT EVENT

Effective July 1, 2023, the Organization significantly expanded its operations with the absorption of the transportation program that was previously administered by the Catholic Charities. The increase in operations will result in increased operating revenues and expenses for the Organization.

MOVE STANISLAUS TRANSPORTATION, INC.

SUPPLEMENTARY INFORMATION

**MOVE STANISLAUS TRANSPORTATION, INC.
COMBINING SCHEDULE OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2023**

	PROGRAM SERVICES										SUPPORTING SERVICES		TOTAL
	Bridges	Eligibility	LISC	Partners	PASS	Tech Development	Travel Training	VetsVan	VOGO	Total Program Services	Management and General		
Salaries	\$ 48,898	\$ 171,030	\$ -	\$ -	\$ 5,492	\$ -	\$ 96,934	\$ 76,625	\$ 2,605	\$ 401,584	\$ 353,806	\$ 755,390	
Payroll taxes and fringe benefits	24,147	67,491	-	-	3,721	-	32,711	30,639	1,932	160,641	130,269	290,910	
Rent	3,894	28,148	-	-	333	-	5,201	3,591	166	41,333	39,457	80,790	
Program expenses	121,442	-	84	213,856	15,709	22,860	-	46,705	31,882	452,538	3,285	455,823	
Marketing	-	-	-	-	-	-	-	65	-	65	8,523	8,588	
Depreciation	-	-	-	-	-	-	-	-	-	-	28,410	28,410	
Legal and professional services	-	6,419	-	-	-	-	-	-	-	6,419	285,626	292,045	
Telephone	1,203	4,035	-	-	119	-	2,150	1,442	66	9,015	4,012	13,027	
Travel	-	-	-	-	-	-	-	-	-	-	615	615	
Auto	-	-	-	-	-	-	-	1,841	-	1,841	-	1,841	
Mileage	45	739	-	-	314	-	4,062	355	44	5,559	1,308	6,867	
Employee development	-	-	-	-	-	-	-	-	-	-	3,094	3,094	
Office/computer supplies	2,762	12,314	-	-	449	-	5,676	3,608	257	25,066	24,780	49,846	
Internet	456	1,544	-	-	42	-	905	596	28	3,571	1,384	4,955	
Business insurance	-	-	-	-	-	-	-	9,048	-	9,048	11,274	20,322	
Equipment/software	-	-	-	-	-	-	-	-	-	-	20,279	20,279	
Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	
Translation Services	68	1,212	-	-	-	-	-	-	-	1,280	-	1,280	
Postage and delivery	1,436	1,791	-	-	78	-	-	-	33	3,338	3,466	6,804	
Licenses and taxes	-	-	-	-	-	-	-	25	-	25	1,853	1,878	
Subtotal	204,351	294,723	84	213,856	26,257	22,860	147,639	174,540	37,013	1,121,323	921,441	2,042,764	
Intercompany eliminations	19,624	-	-	2,500	2,476	2,140	13,353	16,340	3,660	60,093	(60,093)	-	
Total Expenses	\$ 223,975	\$ 294,723	\$ 84	\$ 216,356	\$ 28,733	\$ 25,000	\$ 160,992	\$ 190,880	\$ 40,673	\$ 1,181,416	\$ 861,348	\$ 2,042,764	

**MOVE STANISLAUS TRANSPORTATION, INC.
SCHEDULE AND STATUS OF MEASURE L CASH
FOR THE YEAR ENDED JUNE 30, 2023**

PROGRAM FUNDING	
Funding received from StanCOG	\$ 387,741
Interest	<u>1,975</u>
Total Funding	<u>389,716</u>
 EXPENDITURES	
Measure L expenditures	<u>756,806</u>
Total Expenditures	<u>756,806</u>
Change In Measure L Cash Available	(367,090)
Beginning Measure L Cash Balance	<u>804,200</u>
Ending Measure L Cash Balance	<u><u>\$ 437,110</u></u>

INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE WITH THE TRANSPORTATION DEVELOPMENT ACT AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS AND THE MEASURE L PROGRAM

To the Board of Directors
MOVE Stanislaus Transportation, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and certain provisions of the Measure L: Local Road First Transportation Funding Measure (the *Measure L Program*), issued by the Stanislaus Council of Governments acting as the Stanislaus County Transportation Authority, the financial statements of MOVE Stanislaus Transportation, Inc. (the Organization), which comprise the statement of financial position as of June 30, 2023, the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, which collectively comprise the Organization’s financial statements and have issued our report thereon dated January 17, 2024.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Organization’s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization’s internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and the *Measure L Program*, noncompliance with which could have a direct and material effect on the determination of financial statement amounts.

Our audit was further made to determine that Transportation Development Act (TDA) Funds were expended in conformance with the applicable statues, rules and regulations of the TDA and Section 6667 of the California Code of Regulations. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*, the *Measure L Program* or the TDA.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards*, the *Measure L Program* and the TDA in considering the entity’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

HENDERSON CPAs, INC.

A handwritten signature in black ink that reads "Henderson CPAs". The letters are cursive and somewhat stylized, with the "H" and "C" being particularly prominent.

Fresno, California
January 17, 2024

Bylaws of MOVE Stanislaus Transportation

Article I - Name, Offices and Purpose

1. The name of this nonprofit public benefit corporation is MOVE Stanislaus Transportation.
2. The purpose of MOVE Stanislaus Transportation are:
 - a. To improve coordination with social services, charitable organizations, public transit services and other transportation providers to improve the awareness and availability of mobility options including door through door transportation for people who cannot use traditional transportation services.

Article II - Board of Directors

1. Board Role, Size and Compensation
 - a. Subject to the limitations as prescribed by the California Nonprofit Public Benefit Corporation Law, all corporate powers shall be exercised by or at the direction of, and the business and affairs of the Corporation shall be managed by, the Board of Directors. The individual directors shall act only as members of the Board, and the individual directors shall have no power as such.
 - b. The Board is comprised of five (5) voting members and one (1) Ex-Officio member who shall be appointed as follows:
 - i. The members shall be appointed by consensus of the members of the Board of Directors.
 - ii. One Ex-Officio non-voting member shall be the Executive Director of Stanislaus Council of Governments (StanCOG).
 - c. Members of the Board shall not be entitled to designate or send an alternate for attendance or voting at meetings.
 - d. No compensation shall be paid to any board member for services as a member on the board, except that with the pre-approval of the board, directors may be advanced or reimbursed for expenses including mileage on behalf of the corporation.
2. Terms of Office, Resignations, Terminations and Vacancies:
 - a. The term of a director is three years, and each is eligible for re-appointment for a maximum of two full three-year consecutive terms.
 - b. Any director may resign at any time by giving verbal/written notice of such to the Chair, Vice-Chair or Chief Executive Officer (CEO). Such resignation shall take effect at the time specified in the notice.
 - c. The term of office of any director shall expire and there shall be a vacancy on the Board.
 - d. In the event the Board declares the term of a director to have expired following a failure by that director to attend three consecutive meetings of the Board unexcused or who has a total of four unexcused absences in a twelve-month

period, the director can be removed by a majority vote by the remaining Board members.

- e. A vacancy on the Board of Directors shall be deemed to exist at the occurrence of a resignation, death, or removal of any Director.
- f. Board of Directors and MOVE CEO will solicit interested parties to fill vacant positions and encourage those interested to submit an application. Chair and Vice-chair will review applications and make recommendations for appointment.

3. Board of Directors Meetings and Notices:

- a. Regular Meetings: The Board of Directors shall meet at least quarterly, at an agreed upon time and place. The Board of Directors will approve the meeting schedule in advance.
- b. Board members are required to call/email the CEO or MOVE Director at least 48 hours in advance when they are unable to attend a regularly scheduled meeting of the Board. Members who fail to so notify the CEO or MOVE Director prior to the scheduled meeting will be considered unexcused.
- c. Special Meetings: Special meetings of the Board for any purpose may be called at any time by the Chair or by two directors. Notice of the time and place of special meetings shall be given to each director by personal delivery of written notice, by e-mail, or by facsimile.
- d. The notice of a special meeting needs to state the time, place, and purpose of the meeting.

3. Quorum:

- a. Not less than a majority of the Directors currently appointed and serving shall constitute a quorum of the Board of Directors.
- b. Every act or decision made by a majority of the directors present at a meeting duly held at which a quorum is present shall be the act of the Board subject to the provisions of these Bylaws and/or the California Nonprofit Public Benefit Corporation Law.
- c. In the absence of a quorum at any meeting of the Board, a majority of the director's present may adjourn the meeting.
- d. A meeting at which a quorum is initially present may continue to transact business, notwithstanding the withdrawal of enough directors to leave less than a quorum. The Board may continue to conduct business with any action taken requiring at least a majority of the required quorum for such a meeting.

4. Conflict of Interest

- a. Any Board Member shall excuse themselves from any discussion when they have a vested interest in the subject before the board.
- b. Employees of MOVE shall not be members of the Board of Directors.
- c. Failure of a board member to disclose such conflict of interest shall be grounds for removal from office by majority vote of the Board of Directors

Article III Officers and Duties:

1. There shall be two officers of the Board, consisting of a chair and vice chair, all of whom shall hold their respective office for a term of one year. Officers of the Board shall be elected at a Board meeting to be held the fourth quarter of each calendar year for a term beginning on January 1 of the subsequent year and ending on December 31 of that subsequent year.
2. The officers' duties are as follows:
The Chair shall convene and preside over scheduled Board meetings.
The Vice chair shall chair committees on special subjects as approved by the Board and preside over scheduled board meetings when the Chair is not in attendance.

Article IV – Duties of the Board of Directors

1. The MOVE Board of Directors are responsible for providing fiscal oversight including budget review and approval, quarterly financial review of reports and abiding by the MOVE Accounting Procurement and Internal Control Policies approved by the MOVE Board of Directors.

Article V – Committees

1. The Board may, by majority vote of the directors then in office, create such other committees of the Board on any subjects within the powers or purposes of the Corporation, as needed.

Article V - Chief Executive Officer and Staff

1. The Chief Executive Officer is hired by the Board. The Chief Executive Officer shall fulfill the day-to-day responsibilities for the organization including carrying out the organization's goals and policies. The Chief Executive Officer will attend all Board meetings, report on the progress of the organization, answer questions of the Board of Directors and carry out the duties described in the job description. The Board of Directors can designate other duties as necessary.
2. The Chief Executive Officer is responsible to hire staff as needed. The Chief Executive Officer has the authority to hire and to make staffing adjustments when necessary. The Board of Directors can terminate the Chief Executive Officer as provided in an employment agreement.

Article VI - Indemnification of Directors and Officers and Insurance

1. Right of Indemnity. To the full extent permitted by law, this corporation shall indemnify its directors, officers, employees and other persons described in Section 5238(9a) of the California Corporations Code, including persons formally occupying any such position, against all expenses, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with any "proceeding", as that term is used in such Section and including an action by or in

the right of the corporation, by reason of the fact that such person is or was a person described by such section. "Expenses" as used in the Bylaws shall have the same meaning as in Section 5238(a) of the California Corporations Code.

2. Approval of Indemnity. Upon written request to the Board by any person seeking indemnification under Section 5238(a) or Section 5238(c) of the California Corporations Code, the Board shall promptly determine in accordance with Section 5238(e) of the Code whether the applicable standard of conduct set forth in Section 5238(b) or Section 5238(c) has been met and if so the Board shall authorize indemnification. If the Board cannot authorize indemnification because the number of directors who are parties to the proceeding with respect to which indemnification is sought prevent the formation of a quorum of directors who are not parties to such proceeding, the Board or the attorney or other person rendering services in connection with the defense shall apply to the court in which such proceeding is or was pending to determine whether the applicable standard of conduct set forth in Section 5238(b) or Section 5238(c) has been met.
3. Advancement of Expenses. To the full extent permitted by law and except as is otherwise determined by the Board in a specific instance, expenses incurred by a person seeking indemnification under this Article VI in defending any proceeding covered by the Article shall be advanced by the corporation prior to the final disposition of the proceeding upon receipt by the corporation of an undertaking by or on behalf of such person that the advance will be repaid unless it is ultimately determined that such person is entitled to be indemnified by the corporation, therefore.
4. Insurance. The corporation shall have the right to purchase and maintain insurance to the full extent permitted by law on behalf of its officers, directors, employees and other agents of the corporation, against any liability asserted against or incurred by an officer, director, employee or agent in such capacity or arising out of the officers, directors, employees or agents' status as such.

Article VII – Amendments

The Bylaws may be amended at any meeting of the Board by a majority vote of the current membership of the Board.

CERTIFICATE OF CHAIR

I _____HEREBY CERTIFY THAT:

I AM THE DULY ELECTED AND ACTING Chair of MOVE Stanislaus Transportation, a California nonprofit public benefit corporation, and the foregoing Bylaws constitute the amended Bylaws of said Corporation duly adopted on _____ by the Board of Directors, effective on _____, 2024.

Jeff Lambaren, MOVE Board of Directors, Chair

Date



Transportation that Changes Lives

DATE: February 20, 2024
TO: MOVE Board of Directors
FROM: Tony Hill, M.A. Esq. CEO
RE: CEO Report

Agenda Item: 9

Caltrans 5310 Projects

Recently, Caltrans awarded MOVE for FY23-24 purchase replacement grants for two 30-foot buses, and three passenger vans in the amount of \$505,000 and Operations Assistance in the amount of \$409,921. Prior Caltrans purchase grants for FY-17 and FY-21 include funding for two passenger vans for a total amount of \$113,200. Prior year FY-21 operations funding includes Operating Assistance (Catholic Charities) \$110,508 and Mobility Management (Travel Training) \$293,999.

Welfare Exemption

MOVE recently received a property tax assessment from Stanislaus County Assessor, Don Gaekle. In response MOVE completed an application for a Welfare Exemption with the County Assessor's Office and an application for Organizational Clearance with the State Board of Equalization. If both applications are approved, MOVE's personal business property (equipment, furniture, leasehold improvements) will be waived from both current and future property tax assessments.

CPR & First AID Training

On February 14th and 15th MOVE staff and volunteer drivers participated in CPR & First Aid Training Courses.

Management Training

Beginning on February 22, 2024, through May 23, 2024, Tony, Kristin & Alicia will participate in the University of Pacific Transit Management Certificate Program. The Program includes (7) courses covering: Effective Communication Skills, Strategic Thinking, Budgeting & Financial Management, Legal Issues in Employee Relations, Transit Legislation, Regulations, & Policy, Marketing through Customer Service, and Enhancing Leadership Effectiveness.

CALACT Conference

The MOVE management team, Tony, Kristin, and Alicia will represent MOVE at the annual CALACT conference occurring April 15th -18th, 2024.

Project Listing

Filter Options

Filter By UPIN ▼ Select All ▼ --

UPIN	FY	Priority	Organization	ALIs	Description	Stimulus	Bud Amt	Status	Consolidated App	Grant	Fav
BCG0001377	2017		MOVE Stanislaus Transportation	11.13.15	Buy Van For Svc Expansion		\$49,000	Open			<input type="checkbox"/>
BCG0004062	2021		MOVE Stanislaus Transportation	11.13.15	Buy Van For Svc Expansion	Yes	\$64,200	Open			<input type="checkbox"/>
BCG0004063	2021		MOVE Stanislaus Transportation	11.7L.00	Mobility Management	Yes	\$293,999	Open			<input type="checkbox"/>
BCG0004767	2023	1	MOVE Stanislaus Transportation	30.09.01	Operating Assistance		\$409,921	Open			<input type="checkbox"/>
BCG0004846	2023	1	MOVE Stanislaus Transportation	11.12.15	Purchase Replacement Van		\$91,000	Open			<input type="checkbox"/>
BCG0004847	2023	1	MOVE Stanislaus Transportation	11.12.15	Purchase Replacement Van		\$91,000	Open			<input type="checkbox"/>
BCG0004848	2023	1	MOVE Stanislaus Transportation	11.13.04	Buy <30-Ft Bus For Expansion		\$116,000	Open			<input type="checkbox"/>
BCG0004849	2023	1	MOVE Stanislaus Transportation	11.13.04	Buy <30-Ft Bus For Expansion		\$116,000	Open			<input type="checkbox"/>
BCG0004503	2023	1	MOVE Stanislaus Transportation	11.12.15	Purchase Replacement Van		\$91,000	Open			<input type="checkbox"/>
BCG0004863	2021		MOVE Stanislaus Transportation	30.09.08	Operating Assistance 100% Federal Share	Yes	\$110,508	Open			<input type="checkbox"/>



Transportation that Changes Lives

February 6, 2024

Mr. Don H. Gaekle
Stanislaus County Assessor
1010 Tenth Street, Suite 2400
Modesto, CA 95354-0863

RE: Welfare Exemption (First Filing)

Dear Mr. Gaekle,

Before anything else, we appreciate your great work and your agency's function in protecting revenue streams that support Stanislaus County residents' welfare, health and well-being. Additionally, we appreciate the guidance and technical support delivered to MOVE from your agency to complete and comply with the exemption filing procedure. In pursuit of that end, I have enclosed FORM BOE-267 for Fiscal Year 2024/2025 signed by me and attached MOVE's recent Independent Audit Report. Should you have any questions related to MOVE's exemption filing, please direct them to Mr. Clint Miller, Consultant and MOVE's listed contact agent at (916 884-5556).

Best regards always,

A handwritten signature in blue ink, appearing to read 'Tony Hill'.

Tony Hill, M.A. J.D. Esq.
CEO Move Transportation
4701 Sisk Road, Suite 201
Modesto, CA 95356

Enclosure: Form BOE-267; MOVE's Independent Audit Report

Cc: Mr. Clint Miller, Consultant
Laura Coutrakis, Executive Administrative Assistant

TH/th



Transportation that Changes Lives

February 6, 2024

California State Board of Equalization
County Assessed Properties Division
P.O. Box 942879
Sacramento, CA 94279-0064

RE: Claim for Organizational Clearance Certificate

Dear Board of Equalization,

We value your service for the citizens of California, business entities within, and activities flowing through California's streams of commerce. I am Tony Hill, the CEO for the Non-profit MOVE. We secure and provide van transportation services for people with disabilities, veterans and the elderly in Stanislaus County.

You will find within enclosed documents; completed BOE-277, MOVE Articles of Incorporation, Tax Exempt Letter, FY 22-23 Audited Financial Statements, and Supporting Documents describing MOVE's activities. Should you have any questions related to MOVE's Claim for Organizational Clearance Certificate, please direct them to Mr. Clint Miller, Consultant and MOVE's listed contact agent at (916 884-5556).

Best regards always,

A handwritten signature in blue ink, appearing to read 'Tony Hill', with a long horizontal flourish extending to the right.

Tony Hill, M.A. J.D. Esq.
CEO Move Transportation
4701 Sisk Road, Suite 201
Modesto, CA 95356

Enclosures: Form BOE-277; MOVE Articles of Incorporation, Tax Exempt Letter, FY 22-23 Audited Financial Statements, and Supporting Documents

Cc: Mr. Clint Miller, Consultant
Laura Coutrakis, Executive Administrative Assistant

TH/th

Transit and Paratransit Management Certificate Program



A result-orientated program to help advance you to the next level of success in today's transit environment.

"This course helped me to reflect on my organization in many ways during COVID-19 and the drastic changes to every aspect of our operative services. It also provided tools to identify challenges and how to manage our financial shortages to ensure future success."

Anne – SamTrans



ENROLL TODAY

Online Courses Begin

February 29, 2023

Online Registration

Go.Pacific.edu/Transit

E-Mail: westgate@pacific.edu

Call: 209-946-2956

PROGRAM BENEFITS

- Program topics provide key management and industry essentials for transportation professionals.
- Gain a thorough understanding of what it takes to be a successful transportation manager.
- Learn basic principles of transit regulations and mandates, management, marketing, risk management, human resources, operations, budgeting and leadership.

WHO SHOULD ATTEND

- Any transit and paratransit employees who wish to become supervisors or managers.
- Current managers, department heads and new hires who have little or no formal management training or experience in public transit and paratransit.
- Existing managers who would like to enrich their management skills.

PROGRAM OVERVIEW

For almost 30 years, the Westgate Center has been offering quality leadership training to the transit industry. Thousands of transit leaders have attended our programs throughout California, and nationwide.

Our instructors will show you how transit systems can be designed, operated, and monitored to enhance performance. Your skills, abilities, and knowledge as a manager in the transit industry will allow you to have a greater impact on your organization.

COURSES

OVERVIEW OF TRANSIT LEGISLATION, REGULATION, AND POLICY

- Federal and State Legislation and Regulations
- Policies and Procedures - Formation and Influences
- Interpreting and Complying with the ADA
- Identifying and Locating Important Information Resources for Continued Education

EFFECTIVE COMMUNICATION SKILLS

- Communication - What it is and Why it's Important
- Understanding Communication Barriers
- Creating Effective Communication
- Communicating in the Virtual/Remote World

BUDGETING AND FINANCIAL MANAGEMENT

- Budgeting and Cost Allocation Controls
- Budget Development as a Key Management Tool
- Transit Funding Resources & Required Reporting
- Grants Management

"All presenters did a marvelous job putting together relevant and relatable courses. I have considered management positions in my current department in the past. After taking these courses, I definitely plan to pursue them."

Jose – BART



100% Online

Our program is available to participants regardless of their location. We have participants nationwide from hundreds of agencies of all sizes.



7 Courses Over 4 Months

Participants must attend all seven courses to receive a Transit and Paratransit Management Certificate. Missed courses can be made up at no extra cost.



7.5 Hours Per Course

Each course consists of 4 hours of self-paced prep work and 3 hours of engaging instructor-led live session. Live sessions are held from 8:30~11:30 AM, Pacific Time.

STRATEGIC THINKING

- What is Strategic Thinking?
- Assessing Situations
- Recognizing Connections
- Making Decisions

LEGAL ISSUES IN EMPLOYEE RELATIONS

- Federal and State Employment Law
- Hiring and Firing - The Legal Basics
- Employment Discrimination, Harassment & Retaliation
- Americans with Disabilities Act

MARKETING THROUGH CUSTOMER SERVICE

- Marketing for the Generations
- Service Quality and Dimensions
- Figuring Out the Gaps in Service Provision
- Understanding Customer Expectations

ENHANCING LEADERSHIP EFFECTIVENESS

- Self-assessment on Current Leadership Style
- "Five Practices" of Exemplary Leadership
- Learn Leadership Influence Strategies
- Prepare for Future Leadership Challenges



January 16, 2024

Dear Friend,

The Stanislaus County Commission on Aging is hosting their 3rd annual Senior Ball on Friday, June 14, 2024 at the Stanislaus Veterans Center, located at 3500 Coffee Road, Suite 15, Modesto, from 5:30 PM to 9:30 PM.

Your contribution will assist in helping seniors live secure, healthy and independent lives.

Your participation carries with it tremendous advertising opportunities and provides a great service to the community. Outlined below are the sponsorship levels.

Sponsorship Levels

Patriot Level - \$2,500 Banner to be displayed | Reserved table for 8 with wine & keepsake wine glasses | Logo on poster | Name listed prominently on event program

Gold Star - \$1,500 6 complimentary tickets, color logo on event poster, organization listed prominently on event program, and included on social media

Silver Star - \$1000 4 complimentary tickets and name listed on poster/program

Red Star - \$750 2 complimentary tickets and name listed on poster/program

Blue Star - \$500 Name listed on event program

Monetary donations will be processed through the Healthy Aging Association, a Not for Profit 501 (c)(3). The Tax ID # 77-0546574.

Thank you in advance for your consideration. Proceeds will benefit senior programs in Stanislaus County.

Best Regards,

Martha Martin

Martha Martin, President
Stanislaus County Commission on Aging

Please make checks payable to:
Healthy Aging Association & Memo: Senior Ball 2024
3500 Coffee Road, Suite 19, Modesto CA 95355



MOVE Board of Directors ADA Paratransit Eligibility Monthly Report FY 2023-2024

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	YTD
ADA Eligibility Appointments													Indicates Avg
CALLS for Appointments	206	202	207	205	184	186	182						1372
TOTAL Appointments Scheduled for Report Month	227	247	215	209	145	162	168						
GOAL: Increase Scheduled Appointments to ensure minimum of 6 completed interviews per day per TRS													
Performed	136	146	112	113	99	96	119						
Canc/No Show (Total - Performed)	91	101	103	96	68	68	44						
No Show/Canc Rate (NS Canc/appt booked)		40%	41%	48%	46%	47%	42%						
Interviews (Based on Interview Date)													
Total Interviews	136	146	112	114	93	96	120	0	0	0	0	0	817
GOAL: Increase completed interviews to average of 6 per day per TRS			12	12	12	12	12	12	12	12	12	12	2880



MOVE Board of Directors BRIDGES Monthly Report FY 2023-2024

Updated 10/11/2023

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	YTD
Rider Statistics													Indicates Avg
Eligible Riders	267	277	283	286	295	303							285
Goal by 6/30/24 (Eligible Riders)	325	325	325	325	325	325	325	325	325	325	325	325	
Unduplicated Riders this Month	114	109	115	113	118	118							115
Service Provision													
Total Miles Reimbursed	23,297	24,397	25,182	25,325	25,296	26,314							149,811
Total Trips Reimbursed	3,044	2,824	3,022	3,128	3,033	3,355							18,406
Medical Trips	804	791	877	807	870	798							4,947
Grocery/Fx	1,054	930	964	975	973	1,067							5,963
Life Trips	1,186	1,103	1,181	1,346	1,190	1,490							7,496
Reimbursement													
Online Submittal % (Clients)	32%	31%	30%	39%	38%	44%							36%
Goal by 6/30/24 (Online Submittal % Clients)	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%
Manually by Staff Submittal %	68%	69%	70%	61%	62%	56%							64%
Total Amount Reimbursed	\$11,649.00	\$12,196.00	\$12,591.00	\$12,638.00	\$12,639.00	\$13,156.95							\$74,869.95
Avg Reimbursement per Trip	\$3.83	\$4.32	\$4.17	\$4.04	\$4.17	\$3.92							\$4.07
Drivers Statistics													
Total Eligible Drivers	137	133	145	136	140	140							139



MOVE Board of Directors Care Cruisers Monthly Report FY 2023-2024

Updated 10/11/23

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	YTD
Rider Statistics (#43 Agency Summary Report by Month or #18 Clients/Volunteers Membership by Month)													Indicates Avg
Eligible Riders	378	403	425	448	466	475	476						439
Goal by 6/30/24 (Eligible Riders)	550	550	550	550	550	550	550	550	550	550	550	550	
Unduplicated Riders this Month	74	95	88	93	83	75	89						87
Service Provision (#32G Trip & Service Provision 5310 Report & Report 21)													
Service Days	20	23	20	22	19	19	21						21
Passenger Miles (Passengers on Vehicle)	2,366	3,157	3,057	3,203	2,907	2,785	2,568						20,043
Deadhead Miles (No Passengers on Vehicle)	3,608	4,946	3,756	4,287	3,957	3,784	3,895						28,233
Total Miles	5,974	8,103	6,813	7,490	6,864	6,569	6,463						48,276
One-Way Trip Statistics (#32G Trip & Service Provision 5310 Report)													
One Way Trips Requested	424	575	544	573	553	515	591						3,775
One Way Trips Completed	316	457	383	440	386	373	378						2,733
Goal by 6/30/24 (One-way Trips Completed)	840	840	840	840	840	840	840	840	840	840	840	840	10,080
Percentage of One Way Trips Canceled	25%	21%	30%	23%	30%	28%	36%						2
Drivers Statistics (#43 Agency Summary Report by Month or #18 Clients/Volunteers Membership by Month)													
Total Active Drivers	5	6	7	5	5	5	4						5
Active Staff Drivers	3	3	3	3	3	3	3						3
Active Volunteer Drivers	2	2	2	2	2	2	1						2
Unduplicated Volunteer Drivers this Month	1	2	2	1	1	1	1						1

*Goal based on 3 paid drivers completing 2 rides per hour per driver per day



MOVE Board of Directors PASS Monthly Report FY 2023-2024

PROGRAM STATISTICS	Jul-23 Free Fare	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23 Free Fare	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	YTD
MOVE	0	92	87	942	983	0	105						2,209
Downtown Street Team					100	0	100						200
Okdale Family Center for Human Service							40						40
Salvation Army	0	30	15	193	81	0	100						319
GOAL: Increase Recipients by 50 per month	0	50	50	50	50	0	50	50	50	50	50	50	500
Total Tickets Provided	0	728	998	1,135	1,164	0	2,279						4,025
Total Actual PASS Expenditure	\$0.00	\$2,066.00	\$2,030.00	\$1,893.00	\$2,093.00	\$0.00	\$2,353.00						\$50,000.00
Budgeted Expenditure	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00						\$50,000.00
Average Cost per Client	\$0.00	\$2.84	\$2.03	\$1.67	\$1.80	\$0.00	\$1.68						\$2.19

** Tickets are purchased the month before for mailing purposes July & December 2023 are Free Fare Month. No Tickets Purchased.



MOVE Board of Directors Travel Training & Outreach Monthly Report FY 2023-2024

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	YTD
TRAVEL TRAINING													
Successful Completion	50	28	23	23	25	10	16						157
CLIENT Profile													
GOAL: Increase Referrals for People with Disabilities	12	12	12	12	12	12	12	12	12	12	12	12	144
Person with Disabilities	4	4	2	1	2	1	4						14
Senior 60+	0	2	3	0	0	0	2						5
English as Second Language	43	24	19	23	23	9	6						139
StanRTA-area Client	50	28	23	23	23	4	11						151
Turlock-area Client	0	0	0	0	0	5	5						5
EDUCATION & OUTREACH													
GOAL: Outreach to Senior, Day, School Programs	5	5	5	5	5	5	5	5	5	5	5	5	60
TOTAL Events/Presentations/Agency Contacts	6	0	17	8	3	3	4						37
Senior 60+	0	0	4	5	2	2	2						13
Day Program	4	0	1	0	0	1	2						6
School Transition Program	0	0	0	0	0	0	0						0
Other	2	0	12	3	2	0	0						19



MOVE Board of Directors VetsVan Monthly Report FY 2023-2024

Updated 10/13/2023

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	YTD
Rider Statistics													Indicates Avg
Eligible Riders	243	259	266	284	295	300	310						280
Goal by 6/30/24 (Eligible Riders)	275	275	275	275	275	275	275	275	275	275	275	275	275
Unduplicated Riders this Month	42	58	58	53	51	55	63						54
Service Provisions													144
Service Days	20	23	20	22	19	19	21						144
Total Miles	7,967	12,813	11,531	12,733	8,819	7,997	12,026						73,886
One-Way Trip Statistics													1,949
One Way Trips Requested	208	332	283	294	275	254	303						1,949
One Way Trips Completed	147	222	186	212	155	154	215						1,291
Goal by 6/30/24 (One-way Trips Completed)	200	200	200	200	200	200	200	200	200	200	200	200	2,400
Percentage of One Way Trips Canceled	29%	33%	34%	28%	44%	61%	29%						
Driver Statistics													17
Total Active Drivers	17	17	17	17	17	17	20						17
Goal by 6/30/24 (Volunteer Drivers)	20	20	20	20	20	20	20	20	20	20	20	20	20
New Drivers	0	0	0	0	0	0	3						0
Unduplicated Drivers this Month	14	11	12	12	12	11	12						12

* Goal based on 5 vehicles