



**MOVE Board of Directors Meeting
Agenda 3:30 PM Tuesday,
December 19, 2023**

[Please note the time change!]

**MOVE Office 4701 Sisk Rd. Ste. 201
Modesto, CA 95356**

**You may also attend this meeting by utilizing "GoToMeeting" online
conferencing.**

**Email Laura Coutrakis for
meeting Link**

laurac@movestanislaus.org

AGENDA

1. Call to Order

2. Roll Call –

Jeff Lambaren
Pat Maisetti
Lupe Aguilera
Geri Vargas
Joyce Gandelman

3. Public Comments

Matters under the jurisdiction of the MOVE Board of Directors, and not on the agenda may be addressed by interested parties in the audience at the beginning of the regular agenda. Any member of the audience wishing to address the Board of Directors during the "Public Comments" period shall be permitted to be heard for up to five minutes or at the discretion of the Chair.

4. Consent Calendar

A. Board of Directors Meeting Minutes of November 21, 2023

Action: Approve Consent Calendar Items

5. Designate Anthony Hill as CEO and add him as authorized signer on MOVE bank accounts

Action: Designate the following individuals as authorized signatories on any and all accounts at Oak Valley Community Bank effective January 2, 2024: Anthony Hill (Chief Executive Officer), Kristin Brag (Lead Director of Programs),



Jeffery Lambaren (Chair, Board of Directors), Geri Vargas (Vice Chair, Board of Directors). Check signing authority shall be consistent with provisions of the Accounting/Internal Control and Procurement Policy.

6. Designate Anthony Hill as Trustee of John Hancock retirement plan account.

Action: Authorize Anthony Hill to serve as Trustee of MOVE's John Hancock retirement plan.

7. Authorizing resolution designating Anthony Hill as MOVE CEO for Caltrans grants

Action: Approve Resolution 2023-05 AUTHORIZING THE CEO TO EXECUTE THE 5310 TRANSIT GRANT AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION and any and all documents necessary to complete the grant process.

8. Revise CEO Expenditure Authorization

Action: Authorize the CEO to make line-item adjustments relating to Care Cruisers revenues and expenses exceeding the 20% limit described in the Accounting and Procurement Policy so long as the total of expenditures for these purposes does not exceed the original budget plus the additional revenue of \$410,000.

9. Strategic Plan

Discussion – Follow up to November 29 Strategic Planning retreat

10. CEO Report – Phil McGuire

11. Comments by Rosa De Leon Park (Ex-Officio)

12. Comments by Board Members

13. Information Items – Phil McGuire

- Monthly Program Reports
- 2024 Board Meeting Schedule and Calendar

14. Adjourn

Next Scheduled Board Meeting:

January 16, 2024, at 10:00 am
4701 Sisk Road Ste. 201



Modesto, Ca 95356

DATE: December 19, 2023
TO: MOVE Board of Directors
RE: Minutes November 21, 2023

Agenda Item: 4A

Meeting Minutes

1. Call to Order 10:10 am

2. Roll Call –

Jeff Lambaren
Pat Maisetti
Lupe Aguilera
Geri Vargas

Also in attendance: Melinda Gonser, Kristin Bragg, Phil McGuire, Alicia Rodriguez, and Laura Coutrakis.

3. Public Comments

Matters under the jurisdiction of the MOVE Board of Directors, and not on the agenda may be addressed by interested parties in the audience at the beginning of the regular agenda. Any member of the audience wishing to address the Board of Directors during the “Public Comments” period shall be permitted to be heard for up to five minutes or at the discretion of the Chair.

4. Consent Calendar

A. Board of Directors Meeting Minutes of October 17, 2023

Motion: Director Maisetti made a motion to approve the Consent Calendar Items, seconded by Director Aguilera.

Passed: Unanimous

5. MOVE Board of Directors Appointment

Appoint new Director to replace Janny Kenoyer.

Discussion: Mr. McGuire presented the two applications MOVE received for the Board of Directors position. MOVE’s Board Members discussed the two applicants, Mr. Wright and Ms. Gandelman. Director Vargas expressed that she would like to invite Joyce Gandelman to become MOVE’s new Board



Member. Director Maisetti made a motion to appoint Joyce Gandelman, seconded by Geri Vargas to appoint Joyce Gandelman to the MOVE Board of Directors.

Passed: Unanimous

6. MOVE Board of Directors Officer Appointments

Appoint a Chair and Vice Chair to assume duties immediately [the Bylaws stipulate that Officer appointments begin January 1 of each year and continue through December 31; however, in the absence of a Chair at the time of this meeting, it is recommended that newly elected Officers take their positions immediately and continue through December 31, 2024]

Motion: Director Maisetti made a motion to appoint Vice Chair Lambaren to the position of Chair, and Director Vargas to Vice Chair through December 31, 2024, seconded by Lupe Aguilera.

Passed: Unanimous

7. CEO Report – Phil McGuire

Vehicle Rebranding

Discussion: Mr. McGuire reminded MOVE Board Members that MOVE has been in discussions with Jigsaw Analytics Group to obtain support in designing new branding for all MOVE vehicles. MOVE plans to re-brand all of the MOVE fleet with identical looks, so regardless of the program, a MOVE vehicle is seen as a MOVE vehicle. MOVE received a few prototype designs from Jigsaw and shared these with the Board. Options included vans based on a white base coat color, and a purple base coat color. However, while looking at the prototype designs, MOVE's Board did not like the purple base color models. Therefore, MOVE management agreed to move forward with designs having the white base color. MOVE will add the MOVE logo, as well as the names of both VetsVan and Care Cruisers programs on the vehicles.

Vehicle Replacements

Discussion: Mr. McGuire shared with the Board that the condition of some of our current fleet vehicles are reaching the end of their service. As the vehicles age, maintenance needs and costs increase. MOVE has several older model vehicles, (2013, 2014 etc.) which will need to be phased out and replaced with newer models. MOVE intends to develop a plan to help determine fleet replacement decisions so that the vehicles are replaced with newer models before the point an older model vehicle is no longer able to function.

Measure L Funds for Care Cruisers

Discussion: Mr. McGuire reminded MOVE Board Members that we have an



agreement from StanCOG to fund an additional \$300,000 for Care Cruisers. The Measure L project list adopted by StanCOG is written in a way which allows MOVE to use those funds for the immediate purchase of at least one more vehicle. Director Maisetti asked about the cost of new vehicles. Mr. McGuire said he has spoken to a couple of vendors and has identified a couple of vehicles that are available for purchase now at a cost of between \$70,000 and \$125,000 depending upon the type and size of the vehicle. However, if MOVE can locate one of the larger capacity transportation vehicles similar to the one in process through CalACT, the larger vehicle would be ideal for the Care Cruisers program. Therefore, Mr. McGuire will be conducting additional research regarding vehicle availability. In the worst case, MOVE could possibly lease a couple of extra vehicles as needed to support its programs.

Board Christmas Celebration

Discussion: MOVE has traditionally planned a special holiday dinner to celebrate with its Board Members. Mr. McGuire asked the Board Members how they felt about scheduling the holiday dinner, for the date of the December Board Meeting, moving the meeting time to 3:00 pm, and going out to dinner directly after the meeting concludes. All MOVE Board members mutually agreed to change the time of December's meeting to 3:00 pm.

Care Cruisers Program Expansion

Discussion: Mr. McGuire has expressed during several meetings the need to expand the Care Cruisers program to better meet the needs of our community. During November the program was averaging approximately 20 rides per day. MOVE intends to bring that number up considerably. MOVE has observed that the number of ride cancellations within the program is exceedingly high. It has been observed that with 35 rides scheduled, only around 20 of them are provided due to last-minute cancellations. MOVE's policy is to provide reminder calls to all clients the day before their ride, and even with confirmation calls, clients will still call the next day and cancel. MOVE staff will be monitoring these cancellations to see if there are any predictable patterns that can be modified. The Board asked for a future report regarding the cancellation situation.

8. Comments by Rosa De Leon Park (Ex-Officio)

There were no StanCOG representatives present at this meeting.

9. Comments by Board Members

Director Maisetti shared gratitude toward Chair Lambaren for taking on the position, Jenny Kenoyer will be deeply missed.

Chair Lambaren reminded the Board of the Strategic Planning meeting scheduled for November 29, 2023, at the Doubletree in Modesto at 9:00 am.



10. Closed Session – Personnel Matters 10:49 am

The Board reported out its decision by unanimous vote to appoint Anthony Hill as the next CEO of MOVE.

11. Adjourn at 11:25 am.

Next Scheduled Board Meeting:

December 19, 2023, at 3:00 pm

4701 Sisk Road Ste. 201

Modesto, Ca 95356



DATE: December 19, 2023
TO: MOVE Board of Directors
FROM: Phil McGuire, CEO
RE: Bank authorization

Agenda Item: 5

Discussion:

Anthony Hill will become the new MOVE CEO on January 2, 2024. In that capacity, he will need authorization on all bank accounts in MOVE's name. These include all accounts at Oak Valley Community Bank. He will be added as a signatory at the same time that Phil McGuire and Jenny Kenoyer are deleted from account signing status. At the November Board meeting, Jeff Lambaren was selected as Chair for 2024 and Geri Vargas was selected as Vice Chair for 2024. Both of these individuals should be authorized signatories on the Oak Valley accounts in addition to Anthony Hill and Kristin Bragg (who is currently an authorized signer).

Fiscal Impact:

There is no immediate fiscal impact from this action. However, it will allow MOVE to continue to do business and authorize full financial access to Anthony Hill.

Recommendation:

It is recommended that the Board of Directors:

Designate the following individuals as authorized signatories on any and all accounts at Oak Valley Community Bank effective January 2, 2024: Anthony Hill (Chief Executive Officer), Kristin Bragg (Lead Director of Programs), Jeffery Lambaren (Chair, Board of Directors), Geri Vargas (Vice Chair, Board of Directors). Check signing authority shall be consistent with the provisions of the Accounting/Internal Control and Procurement Policy.

MOVE STANISLAUS TRANSPORTATION 401(K) PLAN

AMENDMENT

WHEREAS, MOVE Stanislaus Transportation (the "Employer") maintains the MOVE Stanislaus Transportation 401(k) Plan (the "Plan") for the benefit of certain of its employees; and

WHEREAS, Pursuant to Section 12.01 of the Plan, the Employer desires to amend the Plan;

NOW, THEREFORE, the Plan is hereby amended by substituting the following in the Adoption Agreement, effective as of 01/02/2024:

Anthony Hill shall be appointed as Plan Trustee, replacing Meagan Myers.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed this _____ day of _____, 2023.

MOVE STANISLAUS TRANSPORTATION:

Signature: _____

Print Name: Anthony Hill

Title/Position: _____

**MOVE STANISLAUS TRANSPORTATION
FORMAL RECORD OF ACTION**

The following is a formal record of action taken by the governing body of MOVE Stanislaus Transportation (the "Employer").

With respect to the amendment of the MOVE Stanislaus Transportation 401(k) Plan (the "Plan"), the following resolutions are hereby adopted:

RESOLVED: That the Plan be amended and restated effective January 2, 2024, in the form attached hereto, which amendment is hereby adopted and approved;

RESOLVED FURTHER: That the appropriate officers of the Employer be, and they hereby are, authorized and directed to execute said amendment on behalf of the Employer;

RESOLVED FURTHER: That Anthony Hill is hereby retained as the Trustee of the Plan; and Meagan Myers is removed as Trustee of the Plan.

RESOLVED FURTHER: That the officers of the Employer be, and they hereby are, authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to effect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports documents or other information as may be required under applicable law.

Dated this _____ day of _____, 2023.

Signature

Anthony Hill

Print Name

Title/Position

MOVE STANISLAUS TRANSPORTATION 401(K) PLAN

TRUST AGREEMENT

Effective January 2, 2024
CCH Incorporated, DBA ftwilliam.com
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TRUST AGREEMENT

THIS TRUST AGREEMENT is effective 01/02/2024, between MOVE Stanislaus Transportation (the "Employer"), and Anthony Hill (the "Trustee").

WHEREAS, the Employer sponsors the MOVE Stanislaus Transportation 401(k) Plan (the "Plan") for the benefit of employees eligible to participate therein (the "Participants") and their beneficiaries (the "Beneficiaries");

WHEREAS, the Employer designates the Trustee to act as the trustee of a trust constituting a part of the Plan (the "Trust"), pursuant to which assets are being held to provide for the funding and payment of benefits under the Plan;

WHEREAS, the Trustee is willing to serve as trustee for the Plan and to hold in trust those assets of the Plan that have been and will be transferred to the Trustee in accordance with the provisions of this Agreement (the "Trust Fund");

WHEREAS, the Employer is, or has designated a person(s) to act as, the "Plan Administrator" as that term is defined in the Plan;

WHEREAS, the Employer has designated a fiduciary to select Trust Fund investments and perform other duties with respect to the investment of the Trust Fund (the "Investment Fiduciary");

WHEREAS, the Employer and the Trustee deem it necessary and desirable to enter into a written agreement of trust; and

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto, intending to be legally bound, hereby agree and declare as follows:

ARTICLE I TRUST FUND

Section 1.01 Trust Fund. A Trust is hereby established or continued under the Plan and the Trustee will maintain a trust account for the Plan and, as part thereof, accounts for such individuals as the Employer shall from time to time give written notice to the Trustee are Participants in the Plan. The Trustee will accept and hold in the Trust Fund such contributions on behalf of Participants as it may receive from time to time from the Employer, including amounts transferred by any prior trustee of the Plan, and such earnings, income and appreciation as may accrue thereon; less losses, depreciation and payments made by the Trustee to carry out the purposes of the Plan. The Trust Fund shall be fully invested and reinvested in accordance with the applicable provisions of the Plan.

Section 1.02 Exclusive Benefit. All contributions made to the Plan are made for the exclusive benefit of the Participants and their Beneficiaries, and such contributions shall not be used for, or diverted to, purposes other than for the exclusive benefit of the Participants and their Beneficiaries (including the costs of maintaining and administering the Plan and corresponding Trust).

Section 1.03 Return of Contributions. Notwithstanding any other provision of the Plan: (a) as contributions made prior to the receipt of an initial determination letter are conditional upon a favorable determination as to the qualified status of the Plan under Code section 401(a), if the Plan receives an adverse determination with respect to its initial qualification, then any such contribution may be returned to the Employer within one year after such determination, provided the application for determination is made by the time prescribed by law; (b) contributions made by the Employer based upon mistake of fact may be returned to the Employer within one year of such contribution; (c) as all contributions to the Plan are conditioned upon their deductibility under the Code, if a deduction for such a contribution is disallowed, such contribution may be returned to the Employer within one year of the disallowance of such deduction; and (d) after all liabilities under the Plan have been satisfied, the remaining assets of the Trust shall be distributed to the Employer if such distribution does not contravene any provision of applicable law.

In the case of the return of a contribution due to mistake of fact or the disallowance of a deduction, the amount that may be returned is the excess of the amount contributed over the amount that would have been contributed had there not been a mistake or disallowance. Earnings attributable to the excess contributions may not be returned to the Employer but losses attributable thereto must reduce the amount to be so returned. Any return of contribution or distribution of assets made by the Trustee pursuant to this Section shall be made only upon the direction of the Employer, which shall have exclusive responsibility for determining whether the conditions of such return or distribution have been satisfied and for the amount to be returned.

Section 1.04 Assets Not Held by Trustee. The Trustee shall not be responsible for any assets of the Plan that are held outside of the Trust Fund. The Trustee is expressly hereby relieved of any responsibility or liability for any losses resulting to the Plan arising from any acts or omissions on the part of any insurance company holding assets outside of the Trust Fund. The Trustee

may require the Employer to serve as custodian for all promissory notes and related documents issued in connection with the Plan's Participant loan program and require the Employer to be responsible for the safekeeping of same.

Section 1.05 Group Trust. In the event that the Trust is a part of any group trust (within the meaning of Internal Revenue Service Revenue Rulings 81-100 and 2011-1): (a) participation in the Trust is limited to (i) individual retirement accounts which are exempt under Code section 408(e), (ii) pension and profit-sharing trusts which are exempt under Code section 501(a) by qualifying under Code section 401(a) and (iii) accounts under Code sections 403(b)(7), 403(b)(9) and governmental retiree benefit plans under Code section 401(a)(24) to the extent the requirements of Revenue Ruling 2011-1 are met; (b) no part of the corpus or income which equitably belongs to any individual retirement account or Employer's trust may be used for or diverted to any purposes other than for the exclusive benefit of the individual or the Employees, respectively, or their Beneficiaries who are entitled to benefits under such participating individual retirement account or Employer's trust; (c) no part of the equity or interest in the Trust Fund shall be subject to assignment by a participating individual retirement account or Employer's trust; and (d) the Trustee shall maintain separate accounts for each participating trust or individual retirement account.

ARTICLE II DUTIES OF THE TRUSTEE

Section 2.01 In General. The Trustee is not a party to, and has no duties or responsibilities under the Plan, other than those that may be expressly contained in this Article. The Trustee shall have no duties, responsibilities or liability with respect to the acts or omissions of any prior trustee. The Trustee shall discharge its assigned duties and responsibilities under this Article and the Plan with the care, skill, prudence, and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of a like character and with like aims.

Section 2.02 Contributions. The Trustee agrees to accept contributions that are paid to it by the Plan Administrator (as well as rollover contributions and direct transfers from other eligible retirement plans) in accordance with the terms of this Article. Such contributions shall be in cash or in such other form that may be acceptable to the Trustee. In-kind contributions of other than qualifying employer securities are permitted only in non-pension plans provided that the contribution is discretionary and unencumbered. Qualifying employer securities may be contributed to both pension and non-pension plans subject to the requirements of ERISA section 408(e). The Trustee shall have no responsibility for any property until it is received by the Trustee. The Plan Administrator shall have the sole duty and responsibility for the determination of the accuracy or sufficiency of the contributions to be made under the Plan, the transmittal of the same to the Trustee and compliance with any statute, regulation or rule applicable to contributions.

Section 2.03 Distributions. The Trustee shall make distributions out of the Trust Fund pursuant to instructions described in Article V. The Trustee shall not have any responsibility or duty under this Article for determining that such are in accordance with the terms of the Plan and applicable law, including without limitation, the amount, timing or method of payment and the identity of each person to whom such payments shall be made. The Trustee shall have no responsibility or duty to determine the tax effect of any payment or to see to the application of any payment. In making payments, the Employer acknowledges that the Trustee is acting as a paying agent and not as the payor, for tax information reporting and withholding purposes. In the event that any dispute shall arise as to the persons to whom payment or delivery of any assets shall be made by the Trustee, the Trustee may withhold such payment or delivery until such dispute shall have been settled by the parties concerned or shall have been determined by a court of competent jurisdiction.

Section 2.04 Records. The Trustee shall keep full and accurate accounts of all receipts, investments, disbursements and other transactions hereunder, including such specific records as may be agreed upon in writing between the Employer and the Trustee. All such accounts, books and records shall be open to inspection and audit at all reasonable times by any authorized representative of the Employer or the Plan Administrator. A Participant may examine only those individual account records pertaining directly to him.

Section 2.05 Accounting. The Trustee shall file with the Plan Administrator a written account of the administration of the Trust Fund showing all transactions effected by the Trustee subsequent to the period covered by the last preceding account and all property held at the end of the accounting period. The Trustee shall use its best effort to file such written account within ninety (90) days, but not later than one hundred twenty (120) days after the end of each Plan Year. Upon approval of such accounting by the Plan Administrator, neither the Employer nor the Plan Administrator shall be entitled to any further accounting by the Trustee. The Plan Administrator may approve such accounting by written notice of approval delivered to the Trustee or by failure to express objection to such accounting in writing delivered to the Trustee within six (6) months from the date on which the accounting is delivered to the Plan Administrator.

Section 2.06 Participant Eligibility. The Trustee shall not be required to determine the facts concerning the eligibility of any Participant to participate in the Plan, the amount of benefits payable to any Participant or Beneficiary under the Plan, or the date or method of payment or disbursement. The Trustee shall be fully entitled to rely in good faith solely upon the written advice

and directions of the Plan Administrator as to any such question of fact.

Section 2.07 Indicia of Ownership. The Trustee shall not hold the indicia of ownership of any assets of the Trust Fund outside of the jurisdiction of the District Courts of the United States, unless in compliance with section 404(b) of ERISA and regulations thereunder.

Section 2.08 Notice. The Trustee shall provide the Employer with advance notice of any legal actions the Trustee may take with respect to the Plan and Trust and shall promptly notify the Employer of any claim against the Plan and Trust.

Section 2.09 Other Fiduciaries. The Trustee shall not be responsible for the acts or omissions of any other persons except as may be required by ERISA section 405.

ARTICLE III GENERAL INVESTMENT POWERS

In addition to all powers and authority under common law, statutory authority and other provisions of this Article, the Trustee shall have the following powers and authorities to be exercised in accordance with and subject to the provisions of Article IV hereof:

Section 3.01 Invest and reinvest the Trust Fund in any property, real, personal or mixed, wherever situated, and whether situated, and whether or not productive of income or consisting of wasting assets, including, without limitation, common and preferred stock, bonds, notes, debentures, options, mutual funds, leaseholds, mortgages (including without limitation, any collective or part interest in any bond and mortgage or note and mortgage), certificates of deposit, and oil, mineral or gas properties, royalties, interests or rights (including equipment pertaining thereto), without being limited to the classes of property in which trustees are authorized by law or any rule of court to invest trust funds and without regard to the proportion any such property may bear to the entire amount of the Trust Fund;

Section 3.02 Hold property in nominee name, in bearer form, or in book entry form, in a clearinghouse corporation or in a depository, provided that such property is held in conformance with DOL Reg. section 2550-403a-1(b) and that such property is held by (i) a bank or trust company that is subject to supervision by the United States or a state, or a nominee of such bank or trust company, (ii) a broker or dealer registered under the Securities Exchange Act of 1934, or a nominee of such broker or dealer; (iii) a "clearing agency," as defined in section 3(a)(23) of the Securities Exchange Act of 1934, or its nominee; or (iv) any other entity as provided in DOL Reg. section 2550-403a-1(b);

Section 3.03 Collect income payable to and distributions due to the Trust Fund and sign on behalf of the Trust any declarations, affidavits, certificates of ownership and other documents required to collect income and principal payments, including but not limited to, tax reclamations, rebates and other withheld amounts;

Section 3.04 To sell, exchange, convey, transfer, grant options to purchase, or otherwise dispose of any securities or other property held by the Trustee. No person dealing with the Trustee shall be bound to see to the application of the purchase money or to inquire into the validity, expediency, or propriety of any such sale or other disposition;

Section 3.05 Pursuant to the terms of Article VI, to vote upon any stocks, bonds, or other securities; to give general or special proxies or powers of attorney with or without power of substitution; to exercise any conversion privileges, subscription rights or other options, and to make any payments incidental thereto; to oppose, or to consent to, or otherwise participate in, corporate reorganizations or other changes affecting corporate securities, and to delegate discretionary powers, and to pay any assessments or charges in connection therewith; and generally to exercise any of the powers of an owner with respect to stocks, bonds, securities, or other property;

Section 3.06 Take all action necessary to pay for authorized transactions or make authorized distributions, including exercising the power to borrow or raise monies from any lender, upon such terms and conditions as are necessary to settle such transactions or distributions;

Section 3.07 To keep such portion of the Trust Fund uninvested in cash or cash balances as the Trustee may, from time to time, deem to be in the best interests of the Plan, without liability for interest thereon;

Section 3.08 To accept and retain for such time as the Trustee may deem advisable any securities or other property received or acquired as Trustee hereunder, whether or not such securities or other property would normally be purchased as investments hereunder;

Section 3.09 To make, execute, acknowledge, and deliver any and all documents of transfer and conveyance and any

and all other instruments that may be necessary or appropriate to carry out the powers herein granted;

Section 3.10 To settle, compromise, or submit to arbitration any claims, debts, or damages due or owing to or from the Trust Fund, to commence or defend suits or legal or administrative proceedings, and to represent the Plan and/or Trust Fund in all suits and legal and administrative proceedings;

Section 3.11 To invest in Treasury Bills and other forms of United States government obligations;

Section 3.12 To deposit cash in accounts in the banking department of the Trustee or an affiliated banking organization;

Section 3.13 To deposit monies in federally insured savings accounts or certificates of deposit in banks or savings and loan associations;

Section 3.14 To invest and reinvest all or any portion of the Trust Fund collectively with funds of other retirement plan trusts exempt from tax under Code section 501(a), including, without limitation, the power to invest collectively with such other funds through the medium of one or more common, collective or commingled trust funds which have been or may hereafter be operated by the Trustee, the instrument or instruments establishing such trust fund or funds, as amended from time to time, being made part of this Trust so long as any portion of the Trust Fund shall be invested through the medium thereof;

Section 3.15 To sell, either at public or private sale, option to sell, mortgage, lease for a term of years less than or continuing beyond the possible date of the termination of the Trust created hereunder, partition or exchange any real property which may from time to time constitute a portion of the Trust Fund, for such prices and upon such terms as it may deem best, and to make, execute and deliver to the purchasers thereof good and sufficient deeds of conveyance therefor and all assignments, transfers and other legal instruments, either necessary or convenient for the passing of the title and ownership thereof to the purchaser, free and discharged of all trusts and without liability on the part of such purchasers to see to the proper application of the purchase price;

Section 3.16 To repair, alter, improve or demolish any buildings which may be on any real estate forming part of the Trust Fund or to erect entirely new structures thereon;

Section 3.17 To renew, extend or participate in the renewal or extension of any mortgage, upon such terms as may be deemed advisable, and to agree to a reduction in the rate of interest on any mortgage or to any other modification or change in the terms of any mortgage or of any guarantee pertaining thereto, in any manner and to any extent that may be deemed advisable for the protection of the Trust Fund or the preservation of the value of the investment; to waive any default, whether in the performance of any covenant or condition of any mortgage or in the performance of any guarantee, or to enforce any such default in such manner and to such extent as may be deemed advisable; to exercise and enforce any and all rights of foreclosure, to bid on property in foreclosure, to take a deed in lieu of foreclosure with or without paying a consideration therefor, and in connection therewith to release the obligation on the bond or note secured by the mortgage; and to exercise and enforce in any action, suit or proceeding at law or in equity any rights or remedies in respect to any mortgage or guarantee;

Section 3.18 To purchase any authorized investment at a premium or at a discount;

Section 3.19 To purchase any annuity contract; and

Section 3.20 To do all such acts and exercise all such rights and privileges, although not specifically mentioned herein, as the Trustee may deem necessary to carry out the purposes of the Plan.

ARTICLE IV OTHER INVESTMENT POWERS

Section 4.01 Requirement for Preapproval. The powers granted the Trustee under Article III shall be exercised by the Trustee upon the written direction from the Investment Fiduciary pursuant to Article V and VI. Any written direction of the Investment Fiduciary may be of a continuing nature, but may be revoked in writing by the Investment Fiduciary at any time. The Trustee shall comply with any direction as promptly as possible, provided it does not contravene the terms of the Plan or the provision of any applicable law. The Investment Fiduciary, by written direction, may require the Trustee to obtain written approval of the Investment Fiduciary before exercising such of its powers as may be specified in such direction. Any such direction may be of a continuing nature or otherwise and may be revoked in writing by the Investment Fiduciary at any time. The Trustee shall not be responsible for any loss that may result from the failure or refusal of the Investment Fiduciary to give any such required direction or approval.

Section 4.02 Prohibited Transactions. The Trustee shall not engage in any prohibited transaction within the meaning of

the Code and ERISA.

Section 4.03 Legal Actions. The Trustee is authorized to execute all necessary receipts and releases and shall be under the duty to make efforts to collect such sums as may appear to be due (except contributions hereunder); provided, however, that the Trustee shall not be required to institute suit or maintain any litigation to collect the proceeds of any asset unless it has been indemnified to its satisfaction for counsel fees, costs, disbursements and all other expenses and liabilities to which it may in its judgment be subjected by such action. Notwithstanding anything to the contrary herein contained, the Trustee is authorized to compromise and adjust claims arising out of any asset held in the Trust Fund upon such terms and conditions as the Trustee may deem just, and the action so taken by the Trustee shall be binding and conclusive upon all persons interested in the Trust Fund.

Section 4.04 Retention of Advisors. The Trustee, with the consent of the Investment Fiduciary, may retain the services of investment advisors to invest and reinvest the assets of the Trust Fund, as well as employ such legal, actuarial, medical, accounting, clerical and other assistance as may be required in carrying out the provisions of the Plan. The Trustee may also appoint custodians, subcustodians or subtrustees as to part or all of the Trust Fund.

ARTICLE V INSTRUCTIONS

Section 5.01 Reliance on Instructions. Whenever the Trustee is permitted or required to act upon the directions or instructions of the Investment Fiduciary, Plan Administrator or Employer, the Trustee shall be entitled to act in good faith upon any written communication signed by any person or agent designated to act as or on behalf of the Investment Fiduciary, Plan Administrator or Employer. Such person or agent shall be so designated either under the provisions of the Plan or in writing by the Employer and their authority shall continue until revoked in writing. The Trustee shall incur no liability for failure to act in good faith on such person's or agent's instructions or orders without written communication, and the Trustee shall be fully protected in all actions taken in good faith in reliance upon any instructions, directions, certifications and communications believed to be genuine and to have been signed or communicated by the proper person.

Section 5.02 Designation of Agent.

(1) Employer. The Employer shall notify the Trustee in writing as to the appointment, removal or resignation of any person designated to act as or on behalf of the Investment Fiduciary, Plan Administrator or Employer. After such notification, the Trustee shall be fully protected in acting in good faith upon the directions of, or dealing with, any person designated to act as or on behalf of the Investment Fiduciary, Plan Administrator or Employer until it receives notice to the contrary. The Trustee shall have no duty to inquire into the qualifications of any person designated to act as or on behalf of the Investment Fiduciary, Plan Administrator or Employer.

(2) Trustee. If there is more than one Trustee, the Trustees may designate one or more of the Trustees to act on behalf of the Trustees. Such designated Trustee shall be authorized to take any and all actions and execute and deliver such documents as may be necessary or appropriate.

Section 5.03 Procedures. The Trustee may adopt such rules and procedures as it deems necessary, desirable, or appropriate including, but not limited to: (a) taking action with or without formal meetings; and (b) in the event that there is more than one Trustee, a procedure specifying whether action may be taken by a less than unanimous vote.

Section 5.04 Payment of Benefits. The Trustee shall pay benefits and expenses from the Trust Fund only upon the written direction of the Plan Administrator. The Trustee shall be fully entitled to rely in good faith on such directions furnished by the Plan Administrator, and shall be under no duty to ascertain whether the directions are in accordance with the provisions of the Plan.

ARTICLE VI INVESTMENT OF THE FUND

Section 6.01 Investment Funds. The Investment Fiduciary shall have the exclusive authority and discretion to select the investment funds available for investment under the Plan ("Investment Funds"). In making such selection, the Investment Fiduciary shall use the care, skill, prudence and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of a like character and with like aims. Subject to the first sentence of Section 6.02, the available investments under the Plan shall be sufficiently diversified so as to minimize the risk of large losses, unless under the circumstances it is clearly prudent not to do so. The Investment Fiduciary shall notify the Trustee in writing of the selection of the Investment Funds currently available for investment under the Plan, and any changes thereto.

Section 6.02 Participant Self-Direction. To the extent permitted by the Plan Administrator, each Participant shall have the right, in accordance with the provisions of the Plan, to direct the investment by the Trustee of all amounts allocated to the separate accounts of the Participant under the Plan among any one or more of the available Investment Funds; provided that during any transition period as may be determined by the Investment Fiduciary, the Investment Fiduciary may direct the investment by the Trustee into the Investment Funds available during such period with respect to which individual Participant's directions shall not have been made or shall not have been permitted to be made under the Plan. All investment directions by Participants shall be timely furnished to the Trustee by the Plan Administrator, except to the extent such directions are transmitted telephonically or otherwise by Participants directly to the Trustee or its delegate in accordance with rules and procedures established and approved by the Plan Administrator and communicated to the Trustee. In making any investment of the assets of the Trust Fund, the Trustee shall be fully entitled to rely on such directions furnished to it by the Plan Administrator or by Participants in accordance with the Plan Administrator's approved rules and procedures, and shall be under no duty to make any inquiry or investigation with respect thereto. If the Trustee receives any contribution under the Plan that is not accompanied by instructions directing its investment, the Trustee shall notify the Plan Administrator of that fact, and the Trustee may, in its discretion, hold all or a portion of the contribution uninvested without liability for loss of income or appreciation pending receipt of proper investment directions.

Section 6.03 Investment Managers.

(1) Appointment of Investment Managers. The Investment Fiduciary may appoint one or more investment managers as described in section 3(38) of ERISA ("Investment Managers") with respect to some or all of the assets of the Trust Fund as contemplated by section 402(c)(3) of ERISA. Any such Investment Manager shall acknowledge to the Investment Fiduciary in writing that it accepts such appointment and that it is an ERISA fiduciary with respect to the Plan and the Trust Fund. The Investment Fiduciary shall provide the Trustee with a copy of the written agreement (and any amendments thereto) between the Investment Fiduciary and the Investment Manager. By notifying the Trustee of the appointment of an Investment Manager, the Investment Fiduciary shall be deemed to certify that such Investment Manager meets the requirements of section 3(38) of ERISA. The authority of the Investment Manager shall continue until the Investment Fiduciary rescinds the appointment or the Investment Manager has resigned.

(2) Separation of Duties. The assets with respect to which a particular Investment Manager has been appointed shall be specified by the Investment Fiduciary and shall be segregated in a separate account for the Investment Manager (the "Separate Account") and the Investment Manager shall have the power to direct the Trustee in every aspect of the investment of the assets of the Separate Account. The Trustee shall not be liable for the acts or omissions of an Investment Manager and shall have no liability or responsibility for acting pursuant to the direction of, or failing to act in the absence of, any direction from an Investment Manager, unless the Trustee knows that by such action or failure to act it would be itself committing a breach of fiduciary duty or participating in a breach of fiduciary duty by such Investment Manager, it being the intention of the parties that each party shall have the full protection of section 405(d) of ERISA.

Section 6.04 Proxies.

(1) Delivery of Information. The Trustee shall deliver, or cause to be delivered, to the Employer or Plan Administrator all notices, prospectuses, financial statements, proxies and proxy soliciting materials received by the Trustee relating to securities held by the Trust or, if applicable, deliver these materials to the appropriate Participant or the Beneficiary of a deceased Participant.

(2) Voting. The Trustee shall not vote any securities held by the Trust except in accordance with the written instructions of the Employer, the Investment Fiduciary, or if otherwise permitted in the Plan, the Participant or the Beneficiary of the Participant, if the Participant is deceased. However, the Trustee may, in the absence of instructions, vote "present" for the sole purpose of allowing such shares to be counted for establishment of a quorum at a shareholders' meeting. The Trustee shall have no duty to solicit instructions from Participants, Beneficiaries, the Investment Fiduciary or the Employer.

(3) Investment Manager. To the extent not delegated to Participants pursuant to subsection (2), the Investment Manager shall be responsible for making any proxy voting or tender offer decisions with respect to securities held in the Separate Account and the Investment Manager shall maintain a record of the reasons for the manner in which it voted proxies or responded to tender offers.

ARTICLE VII
COMPENSATION AND INDEMNIFICATION

Section 7.01 Compensation. The Trustee shall be entitled to reasonable compensation for its services as is mutually agreed upon with the Employer; provided that such compensation does not result in a prohibited transaction within the meaning of the Code and ERISA. If the Trustee and the Employer mutually agree that the Trustee may retain as additional compensation for its services any earnings resulting from the anticipated short-term investment of funds ("float") on Plan assets deposited in or

transferred to a Trustee general or omnibus account, then the Trustee shall be authorized to retain such float; provided, that such agreement: (i) discloses the specific circumstances under which float will be earned and retained, (ii) in the case of float on distributions, discloses when the float period commences and ends, and (iii) discloses the rate of the float or the specific manner in which such rate will be determined. If approved by the Plan Administrator, the Trustee shall also be entitled to reimbursement for all direct expenses properly and actually incurred on behalf of the Plan. Such compensation or reimbursement shall be paid to the Trustee out of the Trust Fund unless paid directly by the Employer.

Section 7.02 Indemnification. The Employer shall indemnify and hold harmless the Trustee (and its delegates) from all claims, liabilities, losses, damages and expenses, including reasonable attorneys' fees and expenses, incurred by the Trustee in connection with its duties hereunder to the extent not covered by insurance, except when the same is due to the Trustee's own gross negligence, willful misconduct, lack of good faith, or breach of its fiduciary duties under the Plan or ERISA.

ARTICLE VIII RESIGNATION AND REMOVAL

Section 8.01 Resignation. The Trustee may resign at any time by written notice to the Plan Administrator which shall be effective 60 days after delivery unless prior thereto a successor Trustee assumes the responsibilities of Trustee hereunder.

Section 8.02 Removal. The Trustee may be removed by the Employer at any time.

Section 8.03 Successor Trustee. The appointment of a successor Trustee hereunder shall be accomplished by and shall take effect upon the delivery to the resigning or removed Trustee, as the case may be, of written notice of the Employer appointing such successor Trustee, and an acceptance in writing of the office of successor Trustee hereunder executed by the successor so appointed. Any successor Trustee may be either a corporation authorized and empowered to exercise trust powers or one or more individuals. All of the provisions set forth herein with respect to the Trustee shall relate to each successor Trustee so appointed with the same force and effect as if such successor Trustee had been originally named herein as the Trustee hereunder. If within 45 days after notice of resignation shall have been given under the provisions of this Article a successor Trustee shall not have been appointed, the resigning Trustee or the Employer may apply to any court of competent jurisdiction for the appointment of a successor Trustee.

Section 8.04 Transfer of Trust Fund. Upon the appointment of a successor Trustee, the resigning or removed Trustee shall transfer and deliver the Trust Fund to such successor Trustee, after reserving such reasonable amount as it shall deem necessary to provide for its expenses in the settlement of its account, the amount of any compensation due to it and any sums chargeable against the Trust Fund for which it may be liable. If the sums so reserved are not sufficient for such purposes, the resigning or removed Trustee shall be entitled to reimbursement for any deficiency from the Employer.

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IN WITNESS WHEREOF, the parties have caused this Trust to be executed this _____ day of _____,
2023.

MOVE STANISLAUS TRANSPORTATION:

Signature: _____

Print Name: _____

Title/Position: _____

TRUSTEE:

Anthony Hill



December 19, 2023

TO: MOVE Board of Directors

FROM: Phil McGuire, CEO

RE: 5310 Grant Authorizing Resolution

Agenda Item: 7

Discussion:

Anthony Hill will become the new MOVE CEO on January 2, 2024. In that capacity, he will need authorization to execute documents relating to MOVE's 5310 grant applications with Caltrans. In order to do this, an Authorizing Resolution is required. The last of these authorized Phil McGuire to execute all such documents. This administrative step will set the stage for Anthony to execute future documents including the eventual Standard Agreements associated with the applications that were submitted to Caltrans on August 30, 2023.

Fiscal Impact:

There is no immediate fiscal impact from this action. However, it will allow Anthony Hill to assume responsibility for executing Caltrans agreements.

Recommendation:

It is recommended that the Board of Directors:

Approve Resolution 2023-05 AUTHORIZING THE CEO TO EXECUTE THE 5310 TRANSIT GRANT AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION and any and all documents necessary to complete the grant process.

**MOVE STANISLAUS TRANSPORTATION
RESOLUTION 2023-05**

**AUTHORIZING THE CEO TO EXECUTE THE 5310 TRANSIT GRANT
AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION**

WHEREAS, MOVE Stanislaus Transportation is the designated CTSA for the Stanislaus region; and

WHEREAS, as the designated CTSA, MOVE is eligible for assistance under FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities; and

WHEREAS, the California Department of Transportation is the State agency authorized to evaluate and submit to the Federal Transit Administration grant requests from private nonprofit corporations for assistance in providing transportation services meeting the special needs of seniors and/or persons with disabilities, for whom mass transportation services are otherwise unavailable, insufficient or inappropriate; and

WHEREAS, the 5310 Transit Grant Agreement with the Department of Transportation will provide MOVE with 5310 funds to support the Care Cruisers program and also purchase replacement and new vehicles for use in MOVE's Care Cruisers and VetsVan programs.

NOW, THEREFORE BE IT RESOLVED that the 5310 Transit Grant Agreement with the Department of Transportation is hereby adopted.

BE IT FURTHER RESOLVED that the Chief Executive Officer is authorized to execute the 5310 Transit Grant Agreement with the Department of Transportation and to make administrative changes to the agreement, as needed, to ensure that the agreement is implemented in the most efficient and cost-effective manner possible.

The foregoing Resolution was introduced at a regular meeting of the MOVE Stanislaus Transportation Board of Directors on the 19th day of December, 2023. A motion was made and seconded to adopt the foregoing Resolution. Motion carried, and the Resolution was adopted.

MEETING DATE:
December 19, 2023

ATTEST:

ANTHONY HILL
CHIEF EXECUTIVE OFFICER

JEFFREY LAMBAREN
CHAIR



DATE: December 19, 2023
TO: MOVE Board of Directors
FROM: Phil McGuire, CEO
RE: CEO Expenditure Authorization **Agenda Item: 8**

Discussion:

Adjustments are being made to the FY 23 – 24 budget largely due to the growth of the Care Cruisers program. As reported in previous Board meetings, MOVE has officially requested an additional \$300,000 in Measure L funds this year to finance various elements of expansion of the program. In addition, MOVE recently entered into a Standard Agreement with Caltrans to transfer the remaining \$110,000 on a 5310 grant that had belonged to Catholic Charities. This is a total of over \$410,000 in revenue for the Care Cruisers program over what was included in the budget adopted by the Board.

The additional revenue is intended to finance program expansion. There are several elements included in the expansion of the program. These are outlined briefly below:

Wages and benefits: Expansion has included additional employees. Since July, MOVE has added a third paid driver to the payroll. In addition, a full-time administrative employee has been added to handle the greatly increased phone volume.

Maintenance and fuel: With increased operating hours has come an increase in the expense for fuel and maintenance. It has also been discovered that the fleet brought over from Catholic Charities needed more “catch up” maintenance than anticipated in order to ensure the safe operation of the vehicles.

Additional vehicle: Between the expansion of service and the additional down time associated with maintenance needs, an additional vehicle has proven essential. Arrangements have been made to purchase a vehicle that was available from one of the major dealers on short notice. This vehicle alone will cost \$122,000.

The Accounting and Procurement Policy authorizes the CEO to move funds between line items by up to 20% without additional Board action as long as the total budget does not vary from that formally adopted. These Care Cruiser refinements present MOVE with an additional circumstance. In this case, several line items will be increased by 20% or more. However, since the program is still being expanded, final line item detail is not yet known. And the single vehicle purchase, a one-time event, was not specifically budgeted. It is however, an eligible expense under the Measure L program adopted by StanCOG.

Given this set of circumstances, it would be appropriate for the Board to consider



authorizing the CEO to make expenditures consistent with the Policy. The recommended approach to doing this is to authorize the CEO to make the necessary expenditure adjustments to the adopted budget line items even if exceeding the 20% limit as long as the total impact on the budget does not exceed the original amount plus the additional \$410,000 in revenue from Measure L and 5310.

Fiscal Impact:

The impact of such action would be acknowledgement and authorization of action by the CEO to be deemed consistent with the Accounting and Procurement Policy for the unique circumstance of substantial new revenue and the resulting expenditures. All details of resulting transactions are codified in MOVE's accounting system and fully auditable.

Recommendation:

It is recommended that the MOVE Board of Directors:

Authorize the CEO to make line-item adjustments relating to Care Cruisers revenues and expenses exceeding the 20% limit described in the Accounting and Procurement Policy so long as the total of expenditures for these purposes does not exceed the original budget plus the additional revenue of \$410,000.



MOVE Board of Directors 2024 Meeting Calendar

MOVE Board Meetings are held on the 3rd Tuesday of each month at 10:00 am in the Main Conference Rm. MOVE Office 4701 Sisk Rd. Ste.

201, Modesto, CA 95356

2024

January						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	8	9	10	11	12	13
	14	15	16	17	18	19
	21	22	23	24	25	26
	28	29	30	31		

February						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
	4	5	6	7	8	9
	11	12	13	14	15	16
	18	19	20	21	22	23
	25	26	27	28	29	

March						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
	3	4	5	6	7	8
	10	11	12	13	14	15
	17	18	19	20	21	22
	24	25	26	27	28	29
	31					

April						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
	7	8	9	10	11	12
	14	15	16	17	18	19
	21	22	23	24	25	26
	28	29	30			

May						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
	5	6	7	8	9	10
	12	13	14	15	16	17
	19	20	21	22	23	24
	26	27	28	29	30	31

June						
Su	Mo	Tu	We	Th	Fr	Sa
						1
	2	3	4	5	6	7
	9	10	11	12	13	14
	16	17	18	19	20	21
	23	24	25	26	27	28
	30					

July						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
	7	8	9	10	11	12
	14	15	16	17	18	19
	21	22	23	24	25	26
	28	29	30	31		

August						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
	4	5	6	7	8	9
	11	12	13	14	15	16
	18	19	20	21	22	23
	25	26	27	28	29	30
						31

September						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	8	9	10	11	12	13
	15	16	17	18	19	20
	22	23	24	25	26	27
	29	30				

October						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
	6	7	8	9	10	11
	13	14	15	16	17	18
	20	21	22	23	24	25
	27	28	29	30	31	

November						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
	3	4	5	6	7	8
	10	11	12	13	14	15
	17	18	19	20	21	22
	24	25	26	27	28	29
						30

December						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	8	9	10	11	12	13
	15	16	17	18	19	20
	22	23	24	25	26	27
	29	30	31			



MOVE Board of Directors 2024 Meeting Calendar

MOVE Board Meetings are held on the 3rd Tuesday of each month at 10:00 a.m. in the Main Conference Rm.

MOVE Office 4701 Sisk Rd. Suite 201, Modesto, CA 95356

Tuesday, January 16, 2024

Tuesday, February 20, 2024

Tuesday, March 19, 2024

Tuesday, April 16, 2024

Tuesday, May 21, 2024

Tuesday, June 18, 2024

Tuesday, July 16, 2024

Tuesday, August 20, 2024

Tuesday, September 17, 2024

Tuesday, October 15, 2024

Tuesday, November 19, 2024

Tuesday, December 17, 2024



MOVE Board of Directors ADA Paratransit Eligibility Monthly Report FY 2023-2024

RE_DO 10/16/2023

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	YTD
ADA Eligibility Appointments													Indicates Avg
CALLS for Appointments	206	202	207	205	184								1004
TOTAL Appointments Scheduled for Report Month	277	247	215	209	145								
GOAL: Increase Scheduled Appointments to ensure minimum of 6 completed interviews per day per TRS													
Performed	136	146	112	113	99								
Canc/No Show (Total - Performed)	91	101	103	96	68								
No Show/Canc Rate (NS Canc/appt booked)	40%	40%	41%	48%	46%								
Interviews (based on interview Date)													
Total Interviews	136	146	112	113	99								437
GOAL: Increase completed interviews to average of 6 per day per TRS			12	12	12	12	12	12	12	12	12	12	



MOVE Board of Directors BRIDGES Monthly Report FY 2023-2024

Updated 10/11/2023

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	YTD
Rider Statistics													
Eligible Riders	267	277	115	113									Indicates Avg
Goal by 6/30/24 (Eligible Riders)	325	325	325	325	325	325	325	325	325	325	325	325	109
Service Provision													
Total Miles Reimbursed	23,297	24,397	25,182	3,022	25,325								98,201
Total Trips Reimbursed	3,044	2,824	3,022	3,128									12,018
Medical Trips	804	791	877	897									3,279
Goodery/Tx	1,054	930	964	975									3,923
Life Trips	1,186	1,103	1,181	1,346									4,816
Reimbursement													
Online Submittal % (Clients)	32%	31%	30%	39%									32%
Goal by 6/30/24 (Online Submittal % Clients)	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%
Manually by Staff Submittal %	68%	69%	70%	61%									68%
Total Amount Reimbursed	\$1,649,000	\$12,196,000	\$12,593,000	\$12,638,000									\$48,074,000
Avg Reimbursement Per Trip	\$53.83	\$43.32	\$41.17	\$40.04									\$4,009
Drivers Statistics													
Total Eligible Drivers	137	133	145	136									138



MOVE Board of Directors Care Cruisers Monthly Report FY 2023-2024

Updated 10/11/23

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	YTD
Rider Statistics (#43 Agency Summary Report by Month or #18 clients/volunteer Membership by Month)													Indicates Avg.
Eligible Riders	378	403	425	448	466	550	550	550	550	550	550	550	424
Goal by 6/30/24 (Eligible Riders)	550	550	550	550	550	550	550	550	550	550	550	550	
Unduplicated Riders this Month	74	95	88	93	83								87
Service Provision (#326 Trip & Service Provision 5310 Report & Report 21)													
Service Days	20	23	20	22	19								21
Passenger Miles (Passengers on Vehicle)	2,366	3,157	3,057	3,203	2,907								14,690
Deadhead Miles (No Passengers on Vehicle)	3,608	4,946	3,756	4,287	3,957								20,554
Total Miles	5,974	8,103	6,813	7,490	6,864								35,244
One-Way Trip Statistics (#326 Trip & Service Provision 5310 Report)													
One Way Trips Requested	424	575	544	573	553								2,669
One Way Trips Completed	316	457	383	440	386								1,982
Goal by 6/30/24 (One-way Trips Completed)	840	840	840	840	840	840	840	840	840	840	840	840	10,080
Percentage of One Way Trips Completed	25%	21%	30%	23%	30%								1
Drivers Statistics (#42 Agency Summary Report by Month or #18 Clients/Volunteers Membership by Month)													
Active Staff Drivers	3	3	3	3	3								3
Active Volunteer Drivers	2	2	2	2	2								2
Unduplicated Volunteer Drivers this Month	1	2	2	1	1								1

*Goal based on 3 paid drivers completing 2 rides per hour per driver per day



Travel Training & Outreach Monthly Report FY 2023-2024

Re-Do 10/25/2023

TRAVEL TRAINING	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	YTD
STARTED Training during Report Month - based on Training START Date													
Individual Trainees	11	22	15	24	23								95
Group Trainees	35	11	10	5	4								65
TOTAL TRAINEES	46	33	25	24	23								151
COMPLETED Training during Report Month - based on Training END Date													
Training Completed	54	29	27	24	23								157
Successful Completion	50	28	23	23	23								147
Unable to Ride/Did not Complete	4	1	4	1	0								10
Profile of Successful Trainees Who COMPLETED Training during Report Month (based on END Date)													
Goal: Increase Referrals for People with Disabilities	12	12	12	12	12	12	12	12	12	12	12	12	144
Person with Disabilities	4	4	2	1	2								13
Senior 60+	0	2	3	0	0								5
English as Second Language	43	24	19	23	21								130
StanRTA-area Client	50	28	23	23	23								147
Turlock-area Client	0	0	0	0	0								0
EDUCATION & OUTREACH													
Goal: Outreach to Senior, Day, School Programs	5	5	5	5	5	5	5	5	5	5	5	5	60
TOTAL Events/Presentations/Agency Contacts	6	0	17	8	3								34
Senior 60+	0	0	4	5	2								11
Day Program	4	0	1	0	0								5
School Transition Program	0	0	0	0	0								0
Other	2	0	12	3	2								19



MOVE Board of Directors VetsVan Monthly Report FY 2023-2024

Updated 10/13/2023

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	YTD
Rider Statistics													Indicates Avg
Eligible Riders	243	259	266	284	295								269
Goal by 6/30/24 (Eligible Riders)	275	275	275	275	275	275	275	275	275	275	275	275	
Unduplicated Riders this Month	42	58	58	53	51								52
Service Provisions													
Service Days	20	23	20	22	19								104
Total Miles	7,967	12,813	11,531	12,733	8,819								53,863
One-Way Trip Statistics													
One Way Trips Requested	208	332	283	294	275								1,392
One Way Trips Completed	147	222	186	212	155								922
Goal by 6/30/24 (One-way Trips Completed)	200	200	200	200	200	200	200	200	200	200	200	200	2,400
Percentage of One Way Trips Canceled	29%	33%	34%	28%	44%								
Driver Statistics													
Total Active Drivers	17	17	17	17	17								17
Goal by 6/30/24 (Volunteer Drivers)	20	20	20	20	20	20	20	20	20	20	20	20	
New Drivers	0	0	0	0	0								0
Unduplicated Drivers this Month	14	11	12	12	12								12

* Goal based on 5 vehicles