



**MOVE Board of Directors Meeting Agenda  
1:00 PM Tuesday, March 21, 2023**

**MOVE Office  
4701 Sisk Rd. Ste. 201  
Modesto, CA 95356**

**You may also attend this meeting by utilizing “GoToMeeting” online conferencing.  
Email Laura Coutrakis for meeting Link  
[laurac@movestanislaus.org](mailto:laurac@movestanislaus.org)**

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**AGENDA**

**1. Call to Order**

**2. Roll Call –**

Jenny Kenoyer  
Jeff Lambaren  
Pat Maisetti  
Lupe Aguilera  
Geri Vargas

**3. Public Comments**

Matters under the jurisdiction of the MOVE Board of Directors, and not on the agenda may be addressed by interested parties in the audience at the beginning of the regular agenda. Any member of the audience wishing to address the Board of Directors during the “Public Comments” period shall be permitted to be heard for up to five minutes or at the discretion of the Chair.

**4. Consent Calendar**

- A.** Board of Directors Meeting Minutes of February 21, 2023
- B.** Revision to Accounting and Internal Control Policy

**Action:** Approve Consent Calendar Items

**5. McGuire Management Consultancy Contract Third Amendment– Phil McGuire**

**Action:** Approve the Third Amendment to the Agreement between MOVE and McGuire Management Consultancy.



**6. Authorizing the CEO to Execute the 5310 Transit Grant Agreement with the California Department of Transportation - Phil McGuire**

**Action:** Authorize the MOVE Chief Executive Officer approve Resolution 2023-01 AUTHORIZING THE CEO TO EXECUTE THE 5310 TRANSIT GRANT AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION to execute any and all documents necessary to complete the grant process.

**7. Fiscal Year 2023-2024 Budget – Phil McGuire**

**Action:** Approve the Preliminary Budget for FY 24; and further, authorize the CEO to make revisions and adjustments to the amounts as necessitated by guidance from other agencies or from new information made available during the budget review process; and further, to submit any necessary documents to StanCOG or other agencies which require budget documents or information from MOVE.

**8. Organization Structure Revision – Phil McGuire**

**9. CEO Report**

**10. Program Performance Updates – Hayley Vieyra**

**11. Comments by Rosa De León Park, Ex-Officio**

**12. Comments by Board Members**

**13. Information Items**

The following items are included for information only  
February 2023 Program Reports

**14. Adjourn to Closed Session to discuss personnel matters.**

**15. Closed Session**

**Next Scheduled Board Meeting:**

April 18, 2023 1:00 pm  
4701 Sisk Road Ste. 201  
Modesto, CA 95356

**This meeting will be held in person and on-line via “GoToMeeting” conferencing.**



**DATE:** March 28, 2023  
**TO:** MOVE Board of Directors  
**RE:** Minutes February 21, 2023

**Agenda Item: 4.A**

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**Meeting Minutes**

**AGENDA**

**1. Call to Order 10:03 AM**

**2. Roll Call –**

Jenny Kenoyer  
Jeff Lambaren  
Pat Maisetti - absent  
Lupe Aguilera  
Geri Vargas

Staff in attendance were: Phil McGuire, Hayley Vieyra, and Laura Coutrakis

**3. Public Comments**

Matters under the jurisdiction of the MOVE Board of Directors, and not on the agenda may be addressed by interested parties in the audience at the beginning of the regular agenda. Any member of the audience wishing to address the Board of Directors during the "Public Comments" period shall be permitted to be heard for up to five minutes or at the discretion of the Chair.

***No public were in attendance.***

**4. Approve Minutes**

**Motion:** Vice Chair Lambaren made a motion, seconded by Director Vargas to approve the minutes of the January 17, 2023 Board Meeting.

**Passed:** Unanimous

**5. Accounting and Internal Control Policy – Phil McGuire**

**Discussion:** Mr. McGuire shared that he and Clint Miller reviewed the Internal Control Policy and a couple of revisions were made. One of them being that, due to our relocation, our mail procedures have changed. At the new location, County personnel don't receive our mail and distribute it. We receive our mail directly so changes to the mail handling reflect that change. Also, we raised the definition of a Capital Asset from \$1000 to \$5000.

Vice Chair Lambaren asked if we are still approving checks daily? We had some



fraudulent checks and I just wanted to know if that was still in place?

Director of Mobility Vieyra shared that we are still using our bank's Positive Pay system, which will send us notification of any checks that do not match what we have submitted to the bank. However we have not seen any more fraudulent checks coming through, if anything appears in Positive Pay, it's usually due to a typo on one end or another. When "mismatched" check information comes through on any check, we are notified and can confirm the correct information in QuickBooks on our end. The bank has partnered well with us to ensure our account is closely monitored.

Director Vargas asked if there has been any consideration about increasing the amount paid to BRIDGES drivers. Mr. McGuire shared that he and Clint Miller have been looking at this. It seems that if we pay too much, it may result in the client being taxed on the mileage reimbursement as income. We want to be sure that the approved amount doesn't cause anyone to be unnecessarily taxed, so this is still being researched and addressed during the budget process.

**Motion:** Vice Chair Lambaren made a motion, seconded by Director Aguilera to approve the revised Accounting and Internal Control Policy.

**Passed:** Unanimous

**6. Agreement with Assisted Rides for transportation management software. – Phil McGuire**

**Discussion:** Mr. McGuire presented information about how we are currently using an in-house software developed for MOVE to track all of our current program activities. Having learned about the Assisted Rides software, he recognizes that Assisted Rides offers more options and usage to serve organizations similar to MOVE. The program plans and tracks rides, clients, trips and many other features which would better serve our organization with it's current and projected services coming in the near future. With Catholic Charities ride program coming to MOVE, this software allows us to track all of our MOVE activities with the exception of ADA Paratransit Eligibility, through one software database. Assisted Rides comes with all the tools we will need, it has been tested all over the country and has been customized specifically for organizations that manage programs like ours. We presented a sample of the program to the staff and decided to propose purchasing the software for MOVE. So we are proposing the purchase and intend to migrate all programs with the exception of the eligibility process.

Vice Chair Lambaren asked if the program would need updates. Mr. McGuire responded that regular updates are included in our purchase.



Vice Chair Lambaren asked if the program includes standard reports. Mr. McGuire explained that yes, there are many more report options with the new software vs. our current software.

Director Vargas asked about the pricing tiers. Referring to the pricing and draft contract provided in the Board Packet. She noted that 5000 rides are included in the basic pricing tier. Tiers increase in 2500 rides increments. Mr. McGuire explained that MOVE is currently providing well over 5000 rides per year especially with the large volume of Bridges trips. With projected expansion, we will need to purchase multiple tiers annually. The estimate in the contract draft of 12 additional tiers was based on the estimated number of expected annual rides MOVE would provide, but this is not the final contract.

**Motion:** Vice Chair Lambaren made a motion, seconded by Director Aguilera to approve a contract with The AlterNetWays Company LLC for the purchase of a software program named Assisted Rides and authorize the Chief Executive Officer to execute any and all documents necessary to consummate this purchase and install the program.

**Passed:** Unanimous

## 7. Catholic Charities Update – Phil McGuire

Director Aguilera asked when MOVE will be announcing to the public that we are taking over the Catholic Charities ride program? She was in a Commission on Aging meeting where there was talk of Catholic Charities not providing the ride program, but she didn't know if we were announcing MOVE's plan to take over operation effective July 1, 2023. Mr. McGuire said that Catholic Charities had already done a public announcement sending out a letter in January to all of their riders that the program would transition to MOVE in July 2023. Therefore, it's already public knowledge to be shared. Chair Kenoyer suggested that we create some bullet points to share with the public, so if the Board discusses it with other organizations, they can use the bullet points to say the same things when questioned. Mr. McGuire explained that MOVE is being careful not to speak on behalf of Catholic Charities, so Catholic Charities sent out the notifications in January to inform the public that rides would continue, but through MOVE.

In regards to the transition, we made job offers to four Catholic Charities employees to join MOVE in July. All four offers have been accepted. The employees will remain Catholic Charities employees until July when the program transitions to MOVE. As we get closer to the transition dates, the employees will be notified by MOVE regarding any program decisions, needs or training requirements and instructions.

After looking at the needs of new staff, we have decided that we don't need cubicles to accommodate the Catholic Charities program. Our current office allows space for the two Catholic Charities office personnel, and the drivers will



rarely be in the office. Also, they currently have five vehicles. MOVE will be taking over the vehicles including those provided by the 5310 grant to continue the program.

Vice Chair Lambaren asked if we have the space to keep them securely. Mr. McGuire mentioned that yes we have the space, however security continues to be an issue. The larger vans which sit up higher and have more space under the body do not fit in the garage. Two weeks ago we had our catalytic converters stolen out of one of our VetsVans. If the vehicle sits high off the ground it takes very little time and effort to take the catalytic converters. Ms. Vieyra explained that she can have a cage put around the converters to prevent theft by making it a more difficult process to take remove them. They are well known throughout the Modesto area as a theft concern.

#### **8. Budget and TDA Claim process update – Phil McGuire**

Mr. McGuire reported that the budget process is underway. StanCOG has made changes to the TDA Claim process, through an online application which is required for anyone with a claim. I've been working with Clint Miller our accountant on preparing the budget for next fiscal year. We expect to have the budget draft complete by the end of the 1<sup>st</sup> week in March, then we will go online to submit the claim to StanCOG by the March 12<sup>th</sup> deadline.

This year we will include a contingency amount in our budget. The contingency funds will not be pre-allocated to a program or project, but we will have the funds in the event that if we do discover that we have an additional need for the year, to expand programs, or make an unexpected purchase, the funds will be available.

Measure L funds are much more restrictive. When we claim Measure L funds they must be used for the programs or projects specified in the claim.

#### **9. Agreement for audit services – Phil McGuire**

For the past few years we have used Hudson and Henderson for our annual audit. This year we (Mr. McGuire and Mr. Miller) researched the cost of contracting an auditing service for the next several years, and we discovered that the pricing offered by Hudson and Henderson was much lower than anticipated. The agreement with Hudson/Henderson is a simple annual letter agreement rather than a more complex contract. The letter agreement is simply executed by the CEO.

#### **10. Vehicle Purchase – Phil McGuire**

In our research this year, we have seen that part of our Measure L claim, included a new vehicle, but we have not made the purchase or used any of the



funds this fiscal year. Therefore, since it has already been approved, Ms. Vieyra is looking at a replacement vehicle to purchase in the next couple of months. We can easily use the CalACT purchase program which lists vehicles with modifications added, so I'm looking to get staff input on what specific vehicle we want, then take the steps necessary to make a purchase within the next couple of months.

Director Vargas asked if there is an additional cost to modify the vehicle branding so it looks like our VetsVans. Ms. Vieyra stated that yes the last van cost approximately \$2500 for a large vehicle branding, so it will depend on the type of vehicle we choose to purchase.

#### **11. CEO Report**

Mr. McGuire expressed that he has shared all of his necessary items and doesn't have anything more to contribute at this time.

#### **12. Program Performance Updates – Hayley Vieyra**

Ms. Vieyra shared a brief overview of program statistics this month showing that we are continuing to grow and thrive at this time.

#### **13. Comments by Rosa De León Park, Ex-Officio**

There were no representatives from StanCOG in attendance at this meeting.

#### **14. Comments by Board Members**

We had no additional comments from the Board.

#### **15. Information Items**

***The following items are included for information only:***

January 2023 Program Reports

#### **16. Adjourn to Closed Session to discuss personnel matters. 11:45 AM**

#### **17. Closed Session**

##### **Next Scheduled Board Meeting:**

March 28, 2023 1:00 pm

4701 Sisk Road Ste. 201

Modesto, CA 95356

**This meeting will be held in person and on-line via “GoToMeeting” conferencing.**



**DATE:** March 21, 2023  
**TO:** MOVE Board of Directors  
**FROM:** Phil McGuire, Interim CEO  
**RE:** Revision to Accounting/Internal Control Policy **Agenda Item: 4.B**

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**Discussion:**

The Accounting/Internal Control and Procurement Policy guides financial decisions and establishes guidelines regarding financial actions. The Policy was amended by the Board at its February 21, 2023, meeting introducing minor edits to such provisions as the dollar amount used to identify capital expenditures. Since that time, I have been working with Clint Miller on the MOVE budget and TDA Claim for FY 24. In our discussions of financial matters surrounding the budget and implications for future actions, the need for one additional revision became evident. This is only a formatting issue that is recommended to clarify exiting policy. In the Purchasing and Procurement section of the Policy, under Level I Procurements, there currently is language which states: "CEO is authorized to make expenditure adjustments between line items of up to 20% greater or less without further action by the Board of Directors as long as the total budget does not vary from the adopted level." This language does not relate to Level I Procurements but instead is an overall guideline pertaining to all MOVE budget-related items. Thus, it is recommended that this language be moved in its entirety to a separate section of the Policy. The attached revised version of the Policy reflects this edit.

**Fiscal Impact:**

There is no immediate impact relating to this Policy revision. It could have been interpreted that this authority to move budget items did already exist as the Policy is currently structured. However, in the interest of clarity, the revised positioning of this provision is proposed.

**Recommendation:**

It is recommended that the Board of Directors:

Approve the revision of the Accounting/Internal Control And Procurement Policy to reposition the following language to a separate section of the Policy:

"CEO is authorized to make expenditure adjustments between line items of up to 20% greater or less without further action by the Board of Directors as long as the total budget does not vary from the adopted level."

Attachment:

Revised Accounting/Internal Control and Procurement Policy





**DATE:** March 21, 2023

**TO:** MOVE Board of Directors

**FROM:** Phil McGuire, Chief Executive Officer (Interim)

**RE:** Consulting Contract Third Amendment

**Agenda Item: 5**

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**Discussion:**

The consulting agreement between MOVE and McGuire Management Consultancy was amended by the Board of Directors on January 17, 2023. Additional funds were added to the agreement with the expectation that work under the agreement would greatly diminish with the imminent selection of a new Chief Executive Officer (CEO). That did not occur as intended thus extending the time required to arrive at the final selection of a new Executive. In the meantime, McGuire initiated a number of new efforts to improve the structure and operation of MOVE. These included the selection and installation of a new transportation management software platform, major changes to the FY 24 budget and its supporting process, and a reorganization of the office to provide for improved management by a new CEO.

The delayed selection of a new CEO in itself extended the commitment by McGuire to MOVE. The other initiatives add to the complexity of the organization which must be imparted to the new CEO through a mentoring/hand off process. This also adds to the consulting commitment by McGuire to ensure overall success.

The proposed Third Amendment adds additional funds to the McGuire Agreement to allow for the completion of all of this.

**Fiscal Impact:**

The proposed Third Amendment would add \$50,000 to the agreement. The FY 24 budget process (reported under a separate item on this meeting agenda) revealed that MOVE will end the current fiscal year substantially under budget. This fact results in the agency having more than sufficient funds to accommodate this agreement.

**Recommendation:**

It is recommended that the Board of Directors:

Approve the Third Amendment to the Agreement between MOVE and McGuire Management Consultancy.



Attachment:

Proposed Third Amendment to the Agreement between MOVE and McGuire Management Consultancy.



## **MOVE Stanislaus Transportation**

### **THIRD AMENDMENT TO STANDARD AGREEMENT**

THIS THIRD AMENDMENT TO STANDARD AGREEMENT, is made and entered into this 21ST day of March, 2023, at Modesto, California, by and between MOVE Stanislaus Transportation, a non-profit corporation (hereinafter "MOVE"), and McGuire Management Consultancy, a California sole proprietorship (hereinafter "Contractor").

The Parties agree to Amend the FIRST AMENDMENT TO STANDARD AGREEMENT regarding the following specific provisions:

#### **RECITALS:**

1. Contractor represents that it is uniquely qualified to serve as interim Chief Executive Officer (CEO) based upon extensive CEO experience; and,
2. Contractor is uniquely qualified to conduct a recruitment process to select a permanent CEO for MOVE as part of the duties of serving as CEO; and,
3. Contractor support following selection of a new Chief Executive Officer may be necessary to ensure a smooth transition to attaining full technical capability,

NOW, THEREFORE, the parties agree as follows:

5. Consideration: The total sum billed under this Agreement shall not exceed the amount of \$25,000 in Fiscal Year 2019/20, \$26,000 in Fiscal Year 2020/21, \$27,000 in Fiscal Year 2021/22 including all costs, overhead, and fixed fee expense up to the specified amount, shall constitute full and complete compensation for Contractor's services. The extensions shall be exercised. The sum billed shall not exceed \$160,000 in Fiscal Year 2022/23 and \$29,000 in Fiscal Year 2023/24. MOVE shall pay Contractor for services rendered pursuant to this Agreement in accordance with the provisions contained in Exhibit "A." The payments specified in Exhibit "A" shall be the only payments made to Contractor for the services rendered pursuant to this Agreement unless otherwise agreed to by both parties in writing. All direct costs billed shall be specifically identified. Any travel costs shall not exceed the mileage rates established by the IRS.



IN WITNESS WHEREOF, THE PARTIES HAVE ENTERED INTO THIS AGREEMENT AS OF THE DATE HEREIN ABOVE APPEARING:

**MOVE STANISLAUS TRANSPORTATION, Inc.**

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Jenny Kenoyer, MOVE Board of Directors Chair

**MCGUIRE MANAGEMENT CONSULTANCY**

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Philip McGuire, McGuire Management Consultancy



**DATE:** March 21, 2023  
**TO:** MOVE Board of Directors  
**FROM:** Phil McGuire, Chief Executive Officer (Interim)  
**RE:** AUTHORIZING THE CEO TO EXECUTE THE 5310 TRANSIT GRANT AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION

**Agenda Item: 6**

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**Discussion:**

MOVE applied for a 5310 grant administered by Caltrans in its 2022 funding cycle for operating funds to support the travel training program. This grant application is separate from a MOVE grant application in the same Caltrans cycle for funds for the purchase of replacement VetsVan vehicles. Each grant will have a separate Standard Agreement with Caltrans.

In order to execute documents associated with these grants, an Authorizing Resolution is required. This Resolution authorizes the Chief Executive Officer to sign the necessary documents.

**Fiscal Impact:**

The MOVE travel training grant through 5310 is for a two-year period. The total amount of the grant is \$293,999. These funds have been included in the preliminary FY 24 budget (separate agenda item for this meeting).

**Recommendation:**

It is recommended that the MOVE Board:

Authorize the MOVE Chief Executive Officer approve Resolution 2023-01 AUTHORIZING THE CEO TO EXECUTE THE 5310 TRANSIT GRANT AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION to execute any and all documents necessary to complete the grant process.



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## **MOVE STANISLAUS TRANSPORTATION RESOLUTION 2023-01**

### **AUTHORIZING THE CEO TO EXECUTE THE 5310 TRANSIT GRANT AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION**

WHEREAS, MOVE Stanislaus Transportation is the designated CTSA for the Stanislaus region; and

WHEREAS, as the designated CTSA, MOVE is eligible for assistance under FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities; and

WHEREAS, the California Department of Transportation is the State agency authorized to evaluate and submit to the Federal Transit Administration grant requests from private nonprofit corporations for assistance in providing transportation services meeting the special needs of seniors and/or persons with disabilities, for whom mass transportation services are otherwise unavailable, insufficient or inappropriate; and

WHEREAS, the 5310 Transit Grant Agreement with the Department of Transportation will provide MOVE with 5310 funds to provide travel training services throughout Stanislaus County for the period of the grant

NOW, THEREFORE BE IT RESOLVED that the 5310 Transit Grant Agreement with the Department of Transportation is hereby adopted.

BE IT FURTHER RESOLVED that the Chief Executive Officer is authorized to execute the 5310 Transit Grant Agreement with the Department of Transportation and to make administrative changes to the agreement, as needed, to ensure that the agreement is implemented in the most efficient and cost-effective manner possible.



The foregoing Resolution was introduced at a regular meeting of the MOVE Stanislaus Transportation Board of Directors on the 21st day of March 2023. A motion was made and seconded to adopt the foregoing Resolution. Motion carried, and the Resolution was adopted.

MEETING DATE:  
3/21/2023

ATTEST:

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PHILIP MCGURIE  
INTERIM CHIEF EXECUTIVE OFFICER

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JENNY KENOYER,  
CHAIR, BOARD OF DIRECTORS



**DATE:** March 21, 2023

**TO:** MOVE Board of Directors

**FROM:** Phil McGuire, Chief Executive Officer (Interim)

**RE:** Preliminary FY 24 Budget and TDA Claim

**Agenda Item: 7**

**Discussion:**

The timing for preparation of the MOVE annual budget is largely dictated by required submissions of various documents to StanCOG. The most specific submittal requirements pertain to the annual Transportation Development Act (TDA) Claim. MOVE obtains approximately half of its annual budget from TDA. The requirements surrounding this determine the timing of preparation of the annual MOVE budget. While for MOVE's purposes, adoption of the annual budget is not actually required until June 30, it is always prepared much earlier due to the StanCOG requirements.

For the second year in a row, StanCOG is utilizing an on-line process for the submission of the TDA Claim. StanCOG's timelines for various steps in the process are detailed in the attached document. MOVE was required to submit its draft Claim no later than March 12, 2023. The MOVE Claim was actually submitted on March 10, 2023, in full compliance. In order to prepare the TDA Claim, it is necessary that the annual budget for that Claim year (the coming fiscal year, FY 24) be prepared. That serves as the input to the Claim.

As noted in the timelines document, the material already submitted is considered draft or preliminary. StanCOG reviews the material and then may ask for revisions to the documents which can include adjustments to the draft budget. For Board review purposes, this series of steps is important. The fact that staff has prepared a draft budget does not mean that it is final. Thus, there will be other points during the process where further refinements can be made. However, a great deal of effort and planning has gone into the preliminary budget with the likely effect that few modifications will be necessary.

**Summary of major budget issues and assumptions:**

- Total budget relative the FY 23: The following table summarizes the change in total budget amount relative to the current fiscal year.

Adopted budget FY 23	\$2,775,316
Projected actual expenses FY 23	\$2,020,822
Preliminary budget FY 24	\$3,030,805

The preliminary budget for FY 24 is 9.2% higher than the adopted budget for FY 23. This results from general increases across all line items typically ranging from 3% to 5%. In addition, the transition of Catholic Charities adds substantial wage and benefit expense to the FY 24 budget.





- Difference between Projected Expense for FY 23 and FY 24 Budget: As indicated in the table above, the FY 23 budget is \$2.7m. However, MOVE is operating substantially under budget for FY 23 in a number of expenditure categories. In particular, two budgeted positions were not filled, one was filled mid-year thus saving nearly six months expense, and the CEO position was vacated four months into the year with associated savings. Further, some of the Community Partners expense was not incurred as certain of the programs were not initiated during the year as originally planned. The net effect of these factors is substantial under spending for FY 23.
- Eligibility Center funding: MOVE began providing ADA eligibility services to the County transit agencies in 2018. From that time through the current fiscal year, the funding for that program has been provided through MOVE's standard TDA allocation from StanCOG. This was done originally because MOVE did not need all available funds for its other programs and that funding mechanism was beneficial to the transit agencies for compliance reasons. Since that time, MOVE has had greater need for its TDA funds. During the budget preparation process, this situation was brought to the attention of StanCOG and the transit agencies with the proposal that the transit agencies take over funding responsibility for the program. This change would take the form of a contract between the transit operators (StanRTA and the City of Turlock) and MOVE utilizing funds in the transit operator budgets. All parties have now agreed to this change in approach. The budget impact to MOVE is the addition of \$250,000 per year budgeted as Contract Revenue from those agencies. The effect of this on MOVE is to free up the equivalent amount of TDA for use by MOVE for other programs.
- VOGO continuation: It has been mentioned to the Board that staff is considering recommending the discontinuation of VOGO. If discontinued, the direct expense budgeted for FY 24 of \$83,958 would be eliminated. This may occur at some point though does require concurrence by several partner agencies or contractors including StanCOG. As a very conservative approach to this, the amount has been left in the FY 24 budget in case the discontinuation of the program does not happen or perhaps does not happen until sometime later in the fiscal year. Because this program is funded through a special Measure L allocation, any funds remaining if the program is ended may revert back to StanCOG.
- Transition of Catholic Charities: The transition of Catholic Charities has some interesting implications for the MOVE budget. First, as currently planned, four employees will transition to MOVE effective July 1. This adds substantially to the wage and benefit line items. In addition, a number of other expenses have been added throughout the budget to reflect the increased costs for fuel, insurance, maintenance, and other operating expenses. However, in the FY



23 budget, many of these expense were already included as a pass through of funding from MOVE to Catholic Charities. MOVE has provided a combination of TDA and Measure L funding to Catholic Charities. This will cease July 1 with all expenses being directly incurred by MOVE. So, the overall impact on the MOVE budget is not significant. The expenses have simply been redistributed through MOVE budget line items. One additional factor results from this transition. Catholic Charities currently receives FTA 5310 funds to support a portion of its operation. Effective July 1, that grant will transition to MOVE. The amount of the grant and the transition details are currently being determined. Once this grant transfer occurs, it may have the effect of covering a portion of expense presently intended for TDA and Measure L thus increasing carryover from those funding sources into future years.

- Contingency: At the recommendation of StanCOG, MOVE is including a contingency line item the budget for the first time. The effect of this is to program the use of TDA funds for purposes that are as yet undetermined. But more importantly, it provides funds to cover the cash needs of the agency while MOVE waits for the receipt of other funds that are received much later in the budget year. These include both Measure L and FTA 5310.
- Negative Net Operating Revenue: Net revenue will typically be the negative value of the TDA carryover from the prior year. The reason for this is that while MOVE has the TDA carryover cash available for its operations, it is not considered *revenue* by generally accepted accounting practices, as it has already been recorded as revenue in the previous year. For that reason, budgeted expenses will always exceed budget revenue when TDA carryover exists, hence negative net revenue. In the FY 24 budget, the loss is lower than the \$215,275 TDA carryover, because we have budgeted a surplus of SEC contract revenue over expenses by 69,899. The net effect is 69,899 less 215,273 = (145,374).

Other budget items will be highlighted in the presentation at the Board meeting. The Board is being asked to adopt the "Preliminary Budget" to indicate its initial review of the FY 24 budget and to also authorize the CEO to make such revisions and adjustments as are necessary to complete the budget document subject to final approval by the Board at a future date.

### **Fiscal Impact:**

The budget is the financial framework for operations for the fiscal year. It establishes spending guidelines and priorities to be implemented by the staff in fulfillment of all program requirements. The preliminary FY 24 budget of \$3.03m is the "plan" for the operation of MOVE through that budget period. There may be decisions made during the year that have significant budget implications, as there have been in FY



23. For example, some expenditures may be postponed or eliminated; some additional revenues such as the Catholic Charities 5310 grant may materialize; some unforeseen expenditures may arise thus drawing on the Contingency. Any major revisions to the expenditure plan would be returned to the Board for authorization.

**Recommendation:**

It is recommended that the Board of Directors:

Approve the Preliminary Budget for FY 24; and further, authorize the CEO to make revisions and adjustments to the amounts as necessitated by guidance from other agencies or from new information made available during the budget review process; and further, to submit any necessary documents to StanCOG or other agencies which require budget documents or information from MOVE.

Attachment:

MOVE Stanislaus Transportation Preliminary FY 24 Budget.

**MOVE Stanislaus Transportation  
Budget FY 23-24**

	<b>Actuals</b>	<b>Projected</b>	<b>Budget</b>
	<b><u>Jul-Nov 2022</u></b>	<b><u>FY 22-23</u></b>	<b><u>FY 23-24</u></b>
<b>Revenue</b>			
411000 5310 Revenue			228,855
413000 Measure L Revenue	275,871	662,090	1,101,154
413500 Measure L Regional Revenue	2,298	76,915	123,802
414000 TDA Revenue	1,154,711	1,154,711	1,206,620
414050 SEC Contract Revenue	-	-	250,000
432000 Miscellaneous Revenue	1,480	1,480	-
<b>Total Revenue</b>	<b>\$ 1,434,360</b>	<b>\$ 1,895,196</b>	<b>\$ 2,910,431</b>
<b>Gross Profit</b>	<b>\$ 1,434,360</b>	<b>1,895,196</b>	<b>2,910,431</b>
<b>Expenditures</b>			
512111 Marketing	500	21,200	25,000
513000 Consulting			
513100 Accounting Services	19,748	59,000	60,000
513110 Audit	7,990	7,990	10,000
<b>Total 513100 Accounting Services</b>	<b>\$ 27,738</b>	<b>\$ 66,990</b>	<b>\$ 70,000</b>
513200 IT Services	4,080	14,792	15,000
513300 Legal Services	4,295	25,308	30,000
513400 Management Consulting	8,471	130,000	59,000
513500 Human Resources Svc	1,025	2,460	4,000
<b>Total 513000 Consulting</b>	<b>\$ 45,610</b>	<b>\$ 239,550</b>	<b>\$ 178,000</b>
514000 Employee Mileage	2,667	6,402	14,000
514010 Employee Development	(377)	10,755	13,000
515000 Facilities			
515002 Facilities Expense	16,474	99,586	117,990
<b>Total 515000 Facilities</b>	<b>\$ 16,474</b>	<b>\$ 99,586</b>	<b>\$ 117,990</b>
515100 Office Relocation	1,310	9,000	-
516000 Insurance			
516100 Directors & Officers	5,636	6,955	10,000
516200 General Liability	1,182	2,924	5,000
516400 Automobile	9,048	9,048	20,000
<b>Total 516000 Insurance</b>	<b>\$ 15,866</b>	<b>\$ 18,927</b>	<b>\$ 35,000</b>
517000 Internet	3,022	8,440	9,752
518000 Minor Computer & Software	2,930	18,033	20,000
519000 Misc. Office Expense	9,608	23,060	25,000
519010 Translation Services	769	1,846	2,000
520000 Office Supplies	2,136	7,126	8,000
521000 Payroll			
521100 Wage & Salary	271,356	653,260	1,047,430
521200 Payroll Tax	20,759	52,261	85,889
521300 W/C Insurance	920	1,698	2,723
521400 Payroll Processing	1,023	2,456	3,684
<b>Total 521000 Payroll</b>	<b>\$ 294,058</b>	<b>\$ 709,675</b>	<b>\$ 1,139,727</b>
522000 Employee Fringe Benefits			

**MOVE Stanislaus Transportation  
Budget FY 23-24**

	<b>Actuals</b>	<b>Projected</b>	<b>Budget</b>
	<b>Jul-Nov 2022</b>	<b>FY 22-23</b>	<b>FY 23-24</b>
522100 Dental	7,722	16,957	30,170
522200 Medical	82,811	175,259	342,296
522300 Retirement	13,947	38,519	56,980
522305 Retirement Administration	2,450	6,601	6,931
<b>Total 522300 Retirement</b>	<b>\$ 16,397</b>	<b>\$ 45,120</b>	<b>\$ 63,912</b>
<b>Total 522000 Employee Fringe Benefits</b>	<b>\$ 106,929</b>	<b>\$ 237,337</b>	<b>\$ 436,378</b>
523000 Phones - Cellular	2,289	10,494	12,000
525000 Postage	2,534	15,083	16,000
526000 Taxes, Licenses, Permits & Dues	1,038	1,800	3,000
527000 Travel	-	11,600	15,000
<b>610000 Program Expenses</b>			
610050 Program Software	3,250	3,250	20,000
611000 BRIDGES Mileage Reimbursement	50,993	122,383	150,000
612000 [former Cath Charities]	64,496	100,000	100,000
614000 VetsVan Expenses	20,469	49,126	82,000
616000 Senior/Disabled Fare Asst	4,614	11,074	50,000
617000 Technology Development	6,300	15,000	-
618000 Comm Prtnrs - ML	25,033	190,000	185,000
619000 Education/Training Scholarships	35	-	15,000
619100 VOGO	34	80,000	83,958
619200 Uber Health Rides	76	76	-
<b>Total 610000 Program Expenses</b>	<b>\$ 175,300</b>	<b>\$ 570,908</b>	<b>\$ 685,958</b>
Contingency	-	-	275,000
<b>Total Expenditures</b>	<b>\$ 682,664</b>	<b>\$ 2,020,822</b>	<b>\$ 3,030,805</b>
<b>Net Operating Revenue</b>	<b>\$ 751,697</b>	<b>\$ (125,626)</b>	<b>\$ (120,374)</b>
<b>Other Expenditures</b>			
710000 Depreciation	6,946		
Z22000 Temporary Asset Holding	41,395	45,143	25,000
<b>Total Other Expenditures</b>	<b>\$ 48,341</b>	<b>\$ 45,143</b>	<b>\$ 25,000</b>
<b>Net Other Revenue</b>	<b>\$ (48,341)</b>	<b>\$ (45,143)</b>	<b>\$ (25,000)</b>
<b>Net Revenue</b>	<b>\$ 703,356</b>	<b>\$ (170,769)</b>	<b>\$ (145,374)</b>

**TDA Carryover to Use as Revenue In Budget Year**

Current Year TDA Claim	1,154,711	1,206,620
Prior Year TDA Carryover Op & Cap	386,042	215,273
<b>Total TDA Funds Available</b>	<b>1,540,753</b>	<b>1,421,893</b>
<b>Total Expenditures Op &amp; Cap - Est</b>	<b>2,065,965</b>	<b>3,055,805</b>
<b>Less Expenditures from Non-TDA sources - Est</b>	<b>(740,485)</b>	<b>(1,633,912)</b>
<b>Total TDA Expenditures</b>	<b>1,325,480</b>	<b>1,421,893</b>
<b>Current Year TDA Carryover</b>	<b>215,273</b>	<b>-</b>



City of Ceres • City of Hughson • City of Modesto • City of Newman • City of Oakdale • City of Patterson  
City of Riverbank • City of Turlock • City of Waterford • County of Stanislaus

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## **FY 2023/24 TDA and Transit Cost Sharing Schedule rev. 2.19.23**

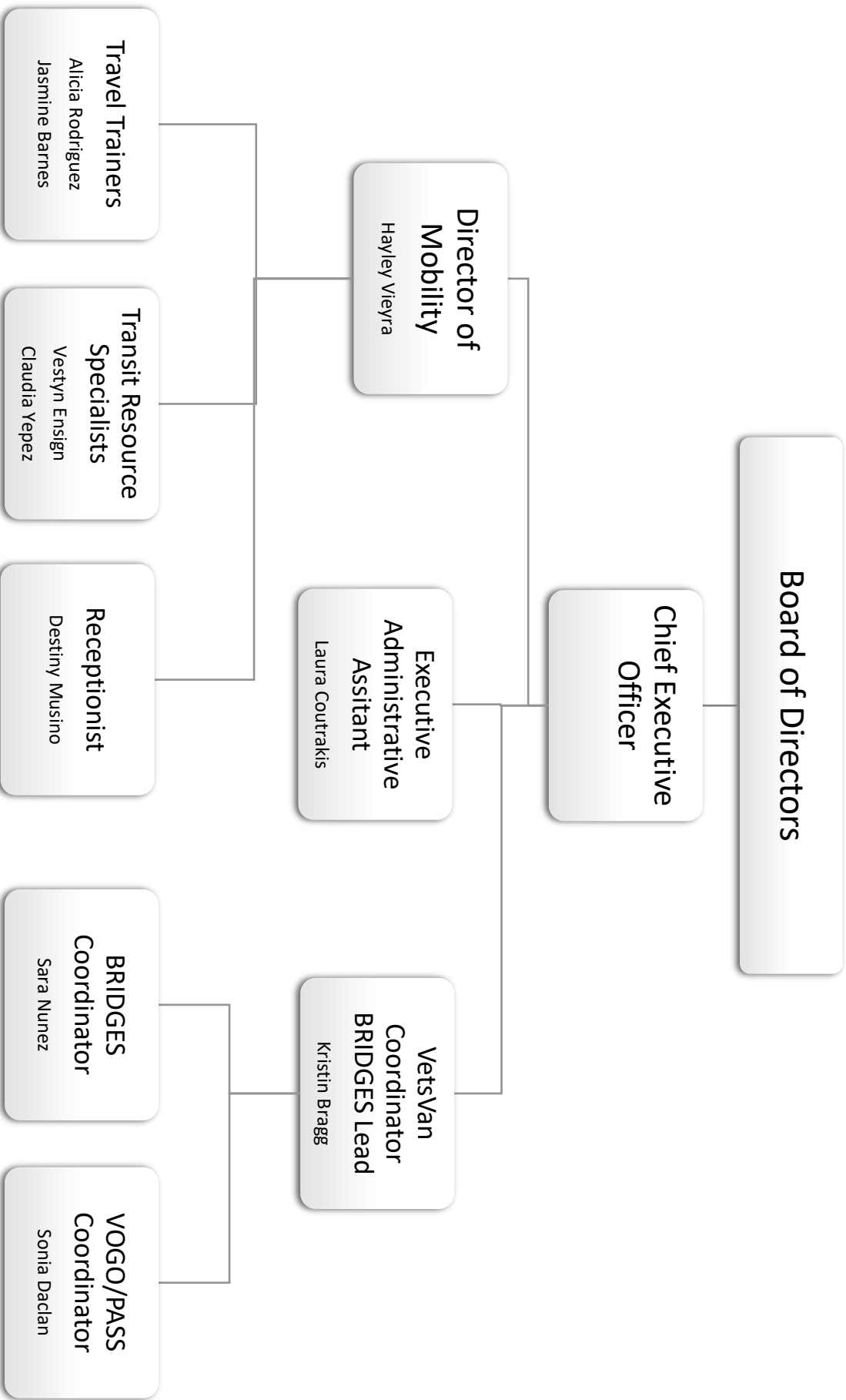
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Participants: Jean Foletta (StanCOG), Isabel Garcia (StanCOG), Phil McGuire (MOVE), Clint Miller (MOVE), Adam Barth (StanRTA), Lettie Ortiz (StanRTA), Nicole Hensley (StanRTA), Simon Herrera (StanRTA), Wayne York (Turlock Transit), Rich Green (Turlock Transit)

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Feb 15	StanCOG Policy Board Meeting
Feb 16	Online claim forms open
Mar 12	Online claims forms close – 3:00 p.m.
Mar 13-15	StanCOG claim review
Mar 16	StanCOG sends PDF with comments to operators; online claims forms open for any revisions
Mar 27	Online claims forms close
Mar 31	StanCOG sends PDF of final claims with cover sheet to operators for their records
Apr 7	StanCOG sends claims and schedules to Transit Cost Sharing Committee
Apr 26	Transit Cost Sharing Committee Meeting – 10:00 - Noon
May 26	Deadline for operator board resolutions to be sent to StanCOG
Mar 30	StanCOG sends PDF of final packet to operator for signatures (DocuSign capable)
Jun 6	Deadline for operator final packet signatures/TDA Presentation to SSTAC/TAC
Jun 7	TDA Presentation to CAC/MFC
Jun 21	StanCOG Policy Board Meeting

# Organization Chart



# BRIDGES VOLUNTEER DRIVER PERFORMANCE RECORD : Year 11 : July 2022 - June 2023

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
<b>Ridership Statistics</b>													
# of One Way Trips	2,288	2,360	2,183	2,410	2,076	2,521	2,742						16,580
# Miles of Service Provided	17,801	19,711	18,329	20,328	17,827	18,736	20,054						137,786
# of Drivers	111	103	99	108	108	112	115						108
# of Riders for the month	95	94	90	88	88	93	95						92
# of Service Hours	550	598	548	598	537	583	626						4,040
Avg. Reimbursement Per Trip	\$4.55	\$4.18	\$4.20	\$4.22	\$4.29	\$3.72	\$3.66						\$4.12
Reimbursement	\$10,413	\$9,855	\$9,164	\$10,164	\$8,914	\$9,368	\$10,027						\$ 67,905.52
<b>Trip Purposes</b>													
Medical	582	602	640	659	594	727	784						4,648
Grocery/RX	806	783	817	880	772	887	1038						5,983
Life Trips	900	915	726	871	710	907	920						5,949
<b>Demographic Information on active rider</b>													
Senior 55+ / Disabled	143	186	188	191	195	188	175						1266
Disabled under 55	81	49	48	50	48	53	51						380
<b>Data Entry</b>													
Online	18	20	22	22	22	23	28						155
Manually by staff	77	74	68	66	66	70	67						488
<b>New applicants</b>													
Active	224	235	236	241	243	241	226						1646
Added new	5	8	13	5	8	9	4						52
Denied	0	1	0	2	0	0	0						3
Deactivated	0	2	2	1	1	8	4						18
Recertified	0	17	22	14	15	11	10						89

\* Always one month behind due to mileage submissions\*  
 \*Active Riders reflect date information was pulled vs. actual month\*



## PASS PERFORMANCE REPORT 22/23

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
<b>StanRTA</b>													
Half Fare (\$1.00)	48.00	39.00	81.00	210.00	378.00	450.00	177.00	147.00	0.00	0.00	0.00	0.00	1,530.00
Day pass (\$2.00)	0.00	41.00	150.00	201.00	287.00	350.00	0.00	0.00	0.00	0.00	0.00	0.00	1,029.00
ADA Tickets (\$2.50)	60.00	114.00	155.00	183.00	138.00	166.00	449.00	449.00	0.00	0.00	0.00	0.00	1,714.00
<b>Total Cost for StanRTA</b>	\$ 198.00	\$ 365.00	\$ 618.50	\$ 868.50	\$ 1,010.00	\$ 1,215.00	\$ 1,299.50	\$ 1,269.50	\$ -	\$ -	\$ -	\$ -	\$ 6,844.00
<b>Turlock Transit</b>													
Half Fare \$1.00)	9	0	5	50	0	0	10	0	0	0	0	0	74
\$ 10.00 card (ADA and Fix Route)	3	0	6	0	0	0	2	4	0	0	0	0	15
\$5.00 card (ADA and Fix Route)	0	0	0	0	0	0	4	2	0	0	0	0	6
<b>Total Cost for Turlock</b>	\$ 39.00	\$ -	\$ 65.00	\$ 50.00	\$ -	\$ -	\$ 50.00	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ 254.00
<b>Salvation Army (StanRTA)</b>													
Day Pass (\$2.00)	0	0	0	450	148	0	143	0	0	0	0	0	741
ADA Tickets (\$2.50)	0	0	0	0	6	0	10	0	0	0	0	0	16
<b>Total for Salvation Army</b>	\$ -	\$ -	\$ -	\$ 900.00	\$ 311.00	\$ -	\$ 311.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,522.00
<b>VTOP with VSO County (StanRTA only at this time)</b>													
Day pass (\$2.00)	0	0	0	0	0	0	0	0	0	0	0	0	0
ADA Tickets (\$2.50)	0	0	0	0	0	0	0	0	0	0	0	0	0
Senior Disabled 31 day passes (\$20)	0	0	0	10	0	0	0	0	0	0	0	0	10
31 day passes (\$ 40)	0	0	0	5	0	0	0	0	0	0	0	0	5
<b>Cost for VTOP for the month</b>	\$ -	\$ -	\$ -	\$ 400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400.00
<b>Main Travel Purpose for PASS Program</b>													
Employment, Medical, Life Trips	Medical	Medical	Medical	Life Trips	Medical	Medical	Medical	Medical					Medical
<b>Service Area(s)</b>													Mar
Main Service Area	Modesto	Modesto	Modesto	Modesto	Modesto	Modesto	Modesto	Modesto					
<b>Outreach</b>													
Targeted Outreach	4	3	3	3	2	7	4	87					16,000
<b>Statistics</b>													
Total # of active clients ( includes PASS and VTOP)	33	44	70	201	331	401	197	196	0	0	0	0	196
# of discontinued clients ( Internal PASS)	0	0	1	4	7	5	2	1	0	0	0	0	2,13
Dental ( under 55+ or over income)	0	0	0	0	0	0	8	0	0	0	0	0	8,000
Total number of tickets provided for PASS Program	120	194	397	1,109	957	966	795	602	0	0	0	0	5,140
Total Cost for program	\$ 237.00	\$ 365.00	\$ 683.50	\$ 2,218.50	\$ 1,321.00	\$ 1,215.00	\$ 1,660.50	\$ 1,319.50	\$ -	\$ -	\$ -	\$ -	\$ 9,020
Average Cost per client	7.18	8.30	9.76	11.04	3.99	3.03	2.09	2.19	0.00	0.00	0.00	0.00	5.09

\*\* Tickets are purchased the month before for mailing purposes

	Jul-22					Aug-22					Sep-22					Oct-22					Nov-22					Dec-22						
	MOD	PAT	TUR	Total		MOD	PAT	TUR	Total		MOD	PAT	TUR	Total		MOD	PAT	TUR	Total		MOD	PAT	CERES	TUR	Total	MOD	PAT	CERES	TUR	Total		
Calls for Appointments																																
	114	5	8	127		130	7	6	143	270	154	4	6	164	434	215	2	8	225	659	199	9	5	16	229	888	71	11	5	7	94	982
APPOINTMENTS by Status during the reporting month by Agency																																
	Booked	Canc	No Sh	Total		Booked	Canc	No Sh	Total		Booked	Canc	No Sh	Total		Booked	Canc	No Sh	Total		N/A	Booked	Canc	No Sh	Total		N/A	Booked	Canc	No Sh	Total	
StarTIA	86	11	16	113		89	10	24	123	236	111	21	23	155	391	147	34	29	210	601		132	50	24	206	807		115	8	8	131	938
Turbo	4	2	3	9		6	0	0	6	15	3	2	1	6	21	7	0	1	8	29		16	5	1	22	51		7	0	0	7	58
TOTAL App by Status	90	13	19	122		95	10	24	129	251	114	23	24	161	412	154	34	30	218	630		148	55	25	228	858		122	8	8	138	995
Interviews conducted during the reporting month (by Type)																																
New In-Person	54					63					79					100					99						50					
Renew In-Person/Expt	33					28					20					31					33						44					
TOTAL ADA Interviews	87					91					99					131					132						94					634
Assessments conducted during the reporting month (by Type)																																
No Assessment	87					91					99					131					111						53					
TUG Call & Balance	0					0					0					0					15						15					
Functional Skills Assessment	0					0					0					0					5						5					
MMSE	0					0					0					0					1						0					
Professional Verifications	1					0					0					0					0						0					
Determinations completed during the reporting month (by Eligibility Type)																																
ADA	New	Renew	Total			New	Renew	Total			New	Renew	Total			New	Renew	Total			New	Renew	n/a	Total			New	Renew	n/a	Total		
Unconditional	49	30	79			57	26	83			70	20	90			90	30	120			91	30		121			43	38		81		
Temporary Unconditional	1	0	1			1	0	1			4	0	4			3	1	4			3	1		4			2	0		2		
Conditional	4	3	7			3	2	5			4	0	4			5	0	5			5	0		5			9	0		9		
Not Eligible	0	0	0			2	0	2			1	0	1			2	0	2			2	0		2			2	0		2		
TOTAL ADA Determinations	54	33	87			63	28	91			79	20	99			100	31	131			101	31		132			56	38		94	634	
Requests by Phone																																
Extension Phone	2					3					6					8					9						25					
Immed Med. Phone	44					50					50					52					23						23					
Visitor Phone	1					0					0					0					0						0					
TOTAL Non-ADA Determinations	47					53					56					60					32						248					295
Compliance with ADA Timelimit																																
Maximum Days	3					7					5					5					7						8					
No. of Determinations over 21 days	0					0					0					0					0						0					
Average Days	1					1					2					2					4						4					
Appeals																																
Requests Received (this month)	0					0					0					0					0						0					
Requests Withdrawn (this month)	0					0					0					0					0						0					
Hearings Held (this month)	0					0					0					0					0						0					
Withdrawn																																
Did not complete interview process	0					0					4					5					0						0					
Referrals																																
Mobility Training	0					0					0					0					0						0					



## Fiscal Year 2022/2023

Jan-23													Feb-23												
Calls for Appointments		MOD	PAT	CERES	TUR	Total	Total	MOD	PAT	CERES	TUR	Total	Grand Total												
APPOINTMENTS by Status during the reporting month by Agency		56	5	2	3	106	1068	188	8	6	15	217	1305												
		N/A	Booked	Canc	No Sh	Total	Total	N/A	Booked	Canc	No Sh	Total	Grand Total												
StarRTA			121	5	8	134	1072		99	75	43	217	1289												
Turuck			7	0	0	7	65		8	4	1	13	78												
TOTAL Appt by Status			128	5	8	141	1137		107	79	44	230	1367												
Interviews conducted during the reporting month (by Type)																									
New In-Person		74						86																	
Renew In-Person (Elcpd)		32						59																	
TOTAL ADA Interviews		106					740	145					885												
Assessments conducted during the reporting month (by Type)																									
No Assessment		87						156																	
TUG Gait & Balance		15						55																	
Functional Skills Assessment		4						6																	
MASE		0						0																	
Professional Verifications		0						0																	
Determinations completed during the reporting month (by Eligibility Type)																									
ADA		New	Renew	n/a	Total			New	Renew	n/a	Total														
Unconditional		55	39		94			49	49		98														
Temporary Unconditional		2	0		2			2	0		2														
Conditional		9	0		9			3	4		7														
Not Eligible		2	0		2			0			0														
Total ADA Determinations		68	39		106	740		54	53		107	847													
Requests by Phone																									
Extension: Phone		25						26																	
Immediate Med: Phone		23						40																	
Visitor Phone		0						3																	
TOTAL Non-ADA Determinations		48					344	69					413												
Compliance with ADA Timelimit																									
Maximum Days		8						8																	
No. of Determinations over 21 days		0						0																	
Average Days		4						6																	
Appeals																									
Requests Received (this month)		0						0																	
Requests Withdrawn (this month)		0						0																	
Hearings Held (this month)		0						0																	
Withdrawn																									
Did not complete interview process		0						2																	
Referrals																									
Mobility Training		0						0																	



**TRAVEL TRAINING, EDUCATION, AND OUTREACH PERFORMANCE RECORD 2022/2023**

TRAVEL TRAINING ( Individual)	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
Successfully Trainings	4	5	15	14	12	7	3	3					83
Unsuccessful Trainings	0	0	0	0	0	0	0	0					0
Continued	3	13	19	5	3	3	4	6					56
PARATransit													
ADA Certified Eligible	4	3	4	2	2	3	1	2					21
Non-ADA Eligible	0	2	11	12	10	4	2	1					42
TRANSIT AGENCIES AND COST AVOIDANCE													
THE S (StanRTA)													
# of participants trained	4	5	15	10	12	5	3	2					56
Estimated # of trips monthly	85	128	269	113	80	55	40	40					810
*Estimated Value of Trips avoided Monthly	\$5,996	\$9,029	\$18,975	\$7,971	\$5,643	\$3,880	\$2,826	\$2,826					\$57,145
Cost Avoidance for remainder of fiscal year	\$71,951	\$99,320	\$189,753	\$71,739	\$50,789	\$27,158	\$19,779	\$19,779					\$550,268
Turlock Transit													
#of participants trained	1	0	28	4	0	2	1	1					37
Estimated # of trips monthly	4	0	112	53	0	20	20	5					214
Estimated Value of Trips avoided Monthly	\$360	\$0	\$10,080	\$4,770	\$0	\$1,800	\$1,800	\$450					\$19,260
Cost Avoidance for remainder of fiscal year	\$32,400	\$0	\$100,800	\$42,930	\$0	\$12,600	\$12,600	\$3,150					\$204,480
COST AVOIDANCE SUMMARY (ALL AGENCIES)													
Total number of participants trained	4	5	15	14	12	7	4	3					84
Estimated Trips Avoided Monthly	89	128	381	166	80	75	60	45					1,024
Estimated Trips Avoided Annually	1068	1536	4572	1992	960	900	720	540					12,488
Estimated ADA Mthly Cost Avoidance	\$6,356	\$9,029	\$29,055	\$12,741	\$5,643	\$5,680	\$4,626	\$3,276					\$76,405
Accumulative Annual Estimated Cost Avoidance	22-23												\$754,788
HOURS WITH SUCCESSFUL TRAINEES													
Average Direct	15.25	13.80	2.29	5.07	3.06	2.29	10.33	15.00					8.4
Average In-direct	1.00	1.40	0.42	1.21	1.08	1.00	2.67	1.50					1.3
GROUP TRAVEL TRAINING/VIRTUAL													
# of sessions	0	0	2	1	2	0	4	0					9
# of trainees	0	0	31	8	8	0	18	0					65
EDUCATION AND OUTREACH													
Events/Presentations/Agency Contacts	11	6	4	3	2	2	4	8					40
# of Contacts	29	219	208	152	16	10	52	87					753



VOGO MANAGEMENT MONTHLY REPORT 22/23

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Total
<b>Ridership Statistics</b>													
# of One Way Trips	0	8	10	20	12	17	25	16					108
Miles of Service Provided	0	93	131	193	145	223	236	233					1,254
Average Trip Leg Mileage	0	12	13	10	12	13	9	15					10
# of Drivers Available	0	3	3	5	3	3	3	3					3
# of Denied Trips	0	1	0	2	6	6	6	14					4
Main Trip Denial Reason	0	No Volunteer	0	Volliness	Holiday	Holiday	Canc by Rider	No Volunteer					mult
Reimbursement Per Trip	\$0.00	\$5.00	\$8.19	\$6.03	\$7.59	\$8.18	\$6.18	\$9.54					\$6.34
Reimbursement Total	\$0	\$58	\$82	\$121	\$91	\$139	\$236	\$153					\$ 879.27
<b>Trip Purposes</b>	0												
Medical	0	3	10	12	6	7	14	12					64
Grocery	0	1	0	0	2	0	9	2					14
Life Trips	0	0	2	4	4	9	2	2					23
<b>Main Travel Area</b>													
Main traveled Area	0	Riverbank	Riverbank	Riverbank	Modesto	Modesto	Modesto	Modesto					Modesto
<b>Outreach</b>													
Targeted Outreach		8	6	4	3	2	4	1					3.75
<b>New Riders</b>													
Applied	0	0	2	2	2	0	0	0					5
Approved	0	0	2	2	2	0	0	0					6
<b>New Volunteers</b>													
Applied	0	1	0	1	0	0	0	0					2
Approved	0	1	0	1	0	0	0	0					3
Discontinued volunteers	0	2	1	0	0	0	0	0					3

# VetsVan Summary Report

Month	Service Days	Unique Riders	Unique Drivers	Timesheet Hours	Service Hours	Service Miles	Perf	Canc	No Show	Denials				
										Cap	NE	Vol	SN	
TOTAL	162			1990.5	696.5	33,499.16	814	271	6	2	12	22	8	
Jul 2022	20	30	11	204	71.40	3,466.84	77	20	0	0	0	0	0	
Aug 2022	23	41	9	257.5	85.64	4,098.34	101	29	6	0	0	2	0	
Sep 2022	21	33	12	263	78.93	3,688.34	114	48	0	2	0	4	4	
Oct 2022	21	40	15	273.5	96.44	4,497.27	134	52	0	0	0	0	2	
Nov 2022	19	34	12	256	85.80	4,136.99	100	32	0	0	0	12	2	
Dec 2022	19	37	9	218.5	81.50	3,909.84	83	32	0	0	12	4	0	
Jan 2023	20	36	9	257	98.25	4,771.31	104	35	0	0	0	0	0	
Feb 2023	19	34	10	261	98.54	4,930.23	101	23	0	0	0	0	0	

March 21, 2023